

Meeting Minutes Board of Selectmen

This meeting was called to order on Tuesday, March 31, 2020 on a ZOOM Meeting, at 6:00PM. Dale Kiley, Jason Petraitis and John Tripp present.

Approval of minutes: Mr. Petraitis moved, and Mr. Kiley seconded, a motion to approve the minutes from March 24, 2020. So voted.

Approval of warrants: Mr. Petraitis moved, and Mr. Kiley seconded, a motion to approve the following warrants: Warrant 1047 School - \$104,634.97, Warrant 1048 General - \$88,931.93, Warrant 1049 General - \$181,049.72 and Payroll Warrant #20 - \$ 332,627.75. So voted.

New Business:

- a. Ian McElwee from CMRPC joined the ZOOM meeting to discuss the West Side Infrastructure Study (funded by the FY19 CDBG Grant) and ask the Board to vote on the selection of Lenard Engineering for the contractor. Ian (CMRPC, Kevin (CMRPC) Tara Hayes (Town Clerk) and James Nyberg (Sewer Superintendent) were the team chosen to review bids and make a recommendation. Ian explained the bid process and reasoning behind their choice. Lenard Engineering is considered most advantageous for the Town based on experience, good recommendations, past and present projects in North Brookfield, and price. Finance Committee reviewed the choice and also recommended Lenard. Mr. Kiley and Mr. Petraitis discussed other projects Lenard has done in North Brookfield. Tara Hayes (Town Clerk, Fin Comm) added that she thought they had the best presentation. Lenard's price came in at \$124,000, the lowest bid was \$119,000. This is all grant money. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve Lenard Engineering for the FY19 CDBG West Side Infrastructure Study Grant and sign the award letter. So voted.

Financial Items:

- a. Fire Department Request: The Fire Department submitted a Reserve Fund request to the BOS to repair damaged equipment. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to sign and send on to the Finance Committee for their approval. So voted.
- b. BOS Request: The Board submitted a Reserve Fund request to pay an invoice for the Purple Heart Community signs. (Approved by Fin Comm) Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve. So voted.
- c. CDBG Invoice: Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve an invoice from the FY19 CDBG Grant. So voted.

Other:

- a. Postponement of Town Elections: Tara Hayes stated that Gov. Baker extended stay at home orders until May 4th, the day of the Town Elections. The State is letting Towns decide if they want to postpone elections and town meetings, many have delayed these events until June. Mr. Kiley stated that everyone is running unopposed. Mr. Kiley said we should postpone until June. June 1st will be the Annual Town Election; June 5th will be a Special Town Meeting and the

Annual Town Meeting to follow directly after. Mr. Petraitis moved, and Mr. Tripp seconded, a motion to move the Annual Town Elections to June 1st. So voted.

- b. Rail Trail: Mr. Tripp said that the NB Rail Trail is being used a lot. He's getting someone to come out and survey some property lines. Mr. Kiley asked if the surveyor could check some more spots in Town: the cordwood behind Crowley Fuel and the Playground, properties bordering Town property where there is a question on the lot lines.

There being no further business, at 6:28 Mr. Petraitis moved, and Mr. Tripp seconded, a motion to adjourn. So voted.

Respectfully Submitted,

Ashley Barre