

**TOWN OF NORTH BROOKFIELD
MINUTES OF SELECTMEN'S MEETING
JUNE 25, 2016**

Chairmen Kiley called the meeting to order at 6:03PM. John Tripp present, Jason Petraitis arrived at 6:07PM.

I. APPROVAL OF MINUTES

June 11, 2019, John Tripp moved, Dale Kiley seconded, a motion to approve minutes as written, so voted.

June 18, 2019, John Tripp moved, Dale Kiley seconded, a motion to approve minutes as written, so voted.

II. APPROVAL OF WARRANTS

- School Warrant # 1062 - \$62,573.33
- General Warrant # 1063 - \$437,319.16
- Payroll Warrant # 26 - \$539,051.49

John Tripp moved, Dale Kiley seconded, a motion to approve these warrants, so voted.

III. FINANCIAL ITEMS

Transfer request from Clerk's Salary to Election and Registrars Salary the amount of \$530.00 due to shortage in registrars' salary account. John Tripp moved, Dale Kiley seconded, a motion to approve transfer. So voted.

IV. OLD BUSINESS

V. NEW BUSINESS

Complete Streets Tier 2 – The Downtown Development Committee has a plan to enter into a contract with Mass DOT for the Tier 2 Complete Streets Program. The cost of this phase is \$16,148.81. Jason Petraitis moved, John Tripp seconded, a motion to approve and sign contract. So voted.

VI. PUBLIC COMMENT PERIOD

The Friends of the Townhouse presented John Tripp with a gift, framed photo of North Brookfield from 1878, in thanks for making progress with the Townhouse and also thanked him for the work on the Rail Trail. John thanked the Friends and spoke about the lift rental, should be delivered soon, and that he's been using his own bucket truck. John is still looking for help with scraping and painting.

A member of the friends asked about Ashley, Dale stated she was introduced at the BOS meeting 2 weeks prior but explained that she will be filling the position of Administrative Assistant temporarily until the job is posted, at which time Ashley may apply. Dale spoke about Leslie's illness and how

everyone (town hall employees) helped in her absence. Dale did his best to get back to inquiries and voicemails, we should be caught up in a few weeks.

Jana Peirce from CMRPC spoke about the Complete Streets program. She stated they'll be doing an income survey on the west side of town and will be sending out the mailings in the next couple weeks. She asked if she could use the town logo on the envelopes to ensure a better response from the residents, Dale said that was fine.

Jana also spoke about new programs through Mass DOT and Complete Streets, we should get more information after the programs have been approved, about mid to late July. She said turnaround from application to approval takes about 4-5 weeks and Mass DOT covers the cost, these are competitive and planning grants. CMRPC will help the town with the application process.

Lastly Jana talked about working with the town and Peter Peloquin on the Hazard Mitigation Plan. In August there should be an announcement from MVP for grants that North Brookfield may be interested in because the town has applicable issues such as culverts and beaver dams. CMRPC will help with application but it is approved by the state. Approval process is typically pretty quick and the program has helped over 200 communities. Jana will be in contact the Ashley and the BOS with updates.

VII. ANNOUNCEMENTS

None

VIII. PENDING/FUTURE ITEMS

See attached list

IX. EXECUTIVE SESSION

None Scheduled.

There being no further business, at 6:22PM John Tripp moved, Jason Petraitis seconded, a motion to adjourn. So voted.

Respectfully submitted,

Ashley Earnest
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

Aztec/Mass Dev grant

STATUS

In Progress

Solar contracts on Municipal Property
Personnel policies
Electric aggregation
Town House restoration project
Bates Observatory

In Progress
In progress
Pending
In progress
Pending