

MINUTES OF SELECTMEN'S MEETING

MAY 28, 2019

Chairman Kiley called the meeting to order in the Senior Center at 6:00 PM with Mr. Petraitis and Mr. Tripp also present.

I. APPROVAL OF MINUTES

- None at this time

II. APPROVAL OF WARRANTS

- **Payroll Warrant # 24 for \$328,111.49**
- **Refund Warrant # 1056 for \$24,949.39**
- **School Warrant # 1057 for \$34,104.09**
- **General Warrant # 1058 for \$379,754.34**

Mr. Petraitis moved, and Mr. Tripp seconded, a motion to approve these warrants. So voted.

III. FINANCIAL ITEMS

- Budget posting** – Mr. Kiley and the Finance Committee posted the new budget online to the Town of North Brookfield website.
- Sped Stabilization** – School Committee produced memorandum and billing for a total of \$25,564.88 to be transferred from Special Education Stabilization Account. Mr. Petraitis moved, Mr. Tripp seconded, a motion to approve payment. So voted.
- STM June 14 Warrant** – Review of warrant: Highway to ask Board of Selectmen to transfer \$20,550.00 from Highway Machinery Rental account to Purchase a John Deere road grader. Mr. Petraitis moved, Mr. Tripp seconded, a motion to approve. So voted.
- Police Department is asking for funds to improve and move some cameras on Police Department building. A software upgrade is also needed. Fund will be from Finance Committee Reserve Fund. Mr. Petraitis moved, Mr. Tripp seconded, a motion to approve. So voted.
- North Brookfield Public School request for transfer of \$42,086.60 from Capital Stabilization Account to School Expense account to pay for phone system replacement. A grant has been applied for and if granted the school will pay back any unused funds to the Capital Stabilization account.

IV. OLD BUSINESS

- Consultant Agreement Municipal Aggregation Program.** This program will provide North Brookfield and its residents a cheaper rate for electricity, homeowners can opt-out at any time. Board of Selectmen to sign agreement to have Colonial Power Group Inc. to act on our behalf. Mr. Petraitis moved, Mr. Tripp seconded, a motion to accept and sign agreement. So voted.

V. NEW BUSINESS

A. Resignation from Planning Board – Mr. Tripp read a letter from Michelle Petraitis informing us of her leaving the planning board. **Board of Selectman approve.**

B. Appointment to Planning Board – Planning board chair William King request to appoint John Turner to fill the newly vacant position on the board. Planning board voted yes. Also the board voted to have Jeff Smith be alternate member. Board of Selectman approved. Mr. Petraitis moved, Mr. Tripp seconded, a motion to approve. So voted.

C. Appointment to Council on Aging Senior Center. Director Diane Nichols has found someone to be the program and outreach assistant. Laura Koblich of North Brookfield applied for this position. Mr. Petraitis moved, Mr. Tripp seconded, a motion to appoint Laura Koblich as our new Program and Outreach Assistant at the Senior Center. So voted. Welcome – Resume attached

D. New Town Sign – Our Town Clerk Tara Hayes and Chairman Kiley met with Connor Sign and Graphics for a design and quote to replace the aging sign in the town center. The new sign, if approved, will be full of color, electronic display, accessed from the Town Office for events, meetings, etc. Some details are still being looked at. Will follow up at our next meeting.

E. One Day Liquor License – Lions Club/Timeout application for Thomas Waugh for Lions Club function at Timeout, 31 East Brookfield Road, North Brookfield 6-8-19 from 5pm-11pm. Mr. Petraitis moved, Mr. Tripp seconded, a motion to approve one-day liquor license. So voted.

F. One Day Liquor Licenses – Harvest Season Brookfield Orchards
June 22, 2019, August 24, 2019, September 7, 8, 14, 15, 21, 22, 28, 29
2019, October 5, 6, 12, 12, 14 2019. Package attached with liability coverage ect. Mr. Petraitis moved, Mr. Tripp seconded, a motion to approve liquor licenses for these dates. So voted.

VI. PUBLIC COMMENT

CMRPC contract for Peterson Oil to provide fuel for highway and town use. Mr. Petraitis moved, Mr. Tripp seconded, a motion to approve Peterson Oil as provider. So voted. Chairman Kiley to sign contract.

Contract for ambulance service Section 9 to read: Garage and office space, the Town shall provide garage and office space within the fire station as agreed to by and between North Brookfield Emergency Medical Services (NBEMS) and the Chief Officer of the Fire Department, NBEMS shall pay to the town one half of the total electricity and heating oil bill of the agreed upon space. NBEMS shall purchase fuel from the town at the towns contract rate. Mr. Petraitis moved, Mr. Tripp seconded, motion to make the change. So voted. School street was taken out of wording.

VII. A. Mass Audubon Project at Elm Hill. Mass Audubon to give presentation at Haston Library, date to be determined. This forestry project will provide a new habitat for declining wildlife and bird species.

- B. Annual Appointments – The Town is looking for volunteers to fill many positions in town. Committees (playground, beach, master plan, rewrite etc.) need your help.

VIII. PENDING/FUTURE AGENDA ITEMS

None

IX. EXECUTIVE SESSION

None

PUBLIC COMMENT:

Brandon Avery- Historical Society is open Saturday mornings – look for sign.

John Tripp – mention of abundance of trash being left on our streets and backroads. There is a \$300.00 fine for littering. Please put your trash where it belongs.

Ray B of Conroy Ave – 3 complaints. 1) New pool just filled, sewer department charged him for water to fill as if it were being dumped into sewer. Sewer department charges by water usage. 2) Conroy Ave roadway is falling apart; pavement ends up in yard, highway department is doing a good job of cleaning when they can. Will the road be repaired? – Highway head Jason Benoit commented there is no money in the budget for road repair. 3) Drain pipes in Back lot are broken, exposed and flood periodically into his yard, has 4 catch basins and only 2 can be cleaned. Water is a big problem for his and his neighbors' properties. Highway and BOS are aware of this problem, the pipe system in that area is failing and needs to be addressed, a grant has been applied for.

June 4, 2019 Tuesday 6pm – Touch a Truck Program at North Brookfield School grounds. Fire trucks, highway trucks, helicopter, etc.

Mr. Petraitis moved, John Tripp seconded, to close meeting at 7:05 PM. So voted. Meeting adjourned.

Respectfully submitted,

John Tripp BOS Clerk
(typed by Ashley Earnest, interim administrative assistant)