

MINUTES OF SELECTMEN'S MEETING JUNE 24, 2014

Chairman Smith called the meeting to order in the Senior Center at 6 PM with Mrs. Walter and Mr. Hevy also present. Mr. Smith reminded those in attendance that the meeting would be both audio and video taped. In the absence of Administrative Assistant, Leslie Burton, the Mrs. Walter was asked to record the minutes. Highway Superintendent Gary Jean was also present.

I. APPROVAL OF MINUTES OF JUNE 17, 2014

A motion was made by Mrs. Walter and seconded by Mr. Hevy to approve the minutes of June 17, 2014. So voted. (Attachment I)

APPROVAL OF MINUTES OF JUNE 18, 2014

A motion was made by Mrs. Walter and seconded by Chairman Smith to approve the minutes of June 18, 2014. So voted with Mr. Hevy abstaining, as he was not present for the meeting. (Attachment II)

II. OLD BUSINESS

A. CEMETERY PAY INCREASE

Chairman Smith referred to an email from Cemetery Commissioner Kirk Burnham (Attachment III) regarding Cemetery worker Earl McKay's pay for his work done at the cemetery since the passing of Buddy Lane. In response to this email at a previous meeting the Board voted to raise Mr. McKay's hourly rate to \$13.59 and add the approved 3% raise for non-union employees making his hourly rate \$14.00 per hour.

Commissioner Burnham had also requested in the same email that Mr. McKay be paid retroactive to April 1, 2014 at the new rate stating that the funds would all be available in the Cemetery Revolving account. The Selectmen did not act on the retroactive salary at the previous meeting. Mr. Smith reiterated the request for retroactive salary and stated that the \$13.59 hourly rate would apply to the retroactive payment. Mr. Smith invited discussion. Mrs. Walter stated that her understanding was that all salaries are paid out of the revolving account. Mr. Smith confirmed the statement. Mrs. Walter moved and Mr. Hevy seconded a motion to grant to Mr. McKay at the \$13.59 hourly rate salary retroactive to April 1, 2014. So voted.

B. FUEL BIDS

Mr. Smith read a letter (Attachment IV) from Highway Superintendent Gary Jean awarding the gasoline bid to Peterson Oil Service at \$2.9535 per gallon with .1125 markup.

Mrs. Walter moved and Mr. Hevy seconded a motion to award the gasoline bid to Peterson Oil Service, Inc., 75 Crescent Street, Worcester MA 01605 at \$2.9535 per gallon with a .1125 markup.
So voted.

Mr. Jean suggested waiting for more information on the diesel bid before awarding it.

C. AWARD ROAD MATERIALS BIDS

Mr. Smith read page 1 FY2015 Material Bid Awards recommended by the Highway Superintendent as follows:

Prepared by North Brookfield Highway Dept 6/24/2014

Page 1

FY2015		Materials Bid Awards, TYPE I BITUMINOUS						
		Highway Superintendent Recommends						
1.	All grades of liquid asphalt for stone chip s	Work in place.						
	All States Asphalt, Inc.						RECOMMEND	
	#1 Liquid Asphalt							
	Emulsions		4.00 per gal					
	Cutback		4.35 per gal					
	Single Stone Seal		2.18 sy					
	New Work		6.95 sy					
2.	Reclame, fine grade and compaction with liquid calcium chloride.							
	All States Asphalt, Inc.		2.10 sy					
	Murray Paving & Reclam, Inc.		1.739 sy				RECOMMEND	
3.	Type I Bituminous Concrete, top, binder, sidewalk mix @ plant							
	Bond Construction Corp.						RECOMMEND	
	Top	pick-up	69.00 per ton				Due to trucking	
	Binder	pick-up	67.00 per ton				distance & fuel	
	Sidewalk Mix	pick-up	69.00 per ton				& labor, Bid goes	
	Cold Patch		No bid				to Bond Sand & Grav	
	Mass Broken Stone Corp.							
	Top	pick-up	67.00 per ton					
	Binder	pick-up	67.00 per ton					
	Sidewalk Mix	pick-up	67.00 per ton					
4.	Mill, Trim, Sweep of town roads, trim all structures, sweeping							
	Palmer Paving Corp.		2.35 sy					
	Costello Industries, Inc.						RECOMMEND	
			1.39 sy					
5.	Washed sand & Winter sand loaded on town trucks							
	F.T. Smith Trucking						*bid same as	
	Picked up		11.50 per ton				Bond S&G 50/50	
	Delivered		14.25 per ton	✓			RECOMMEND	
	Bond Construction Corp.						RECOMMEND	
	Picked up		11.50 per ton				*bid same as	
	Delivered		14.25 per ton	✓			F T Smith 50/50	
	Mass Broken Stone Corp.						RECOMMEND	
	Seasons requirements. Winter sand screened 3/16"							
	FOB		8.50 per ton					
	Delivered		16.00 per ton					
6.	Washed crushed stone, various sizes							
	F. T. Smith Sand & Gravel Co.							
	3/8" stone	pick-up	11.85 per ton				RECOMMEND	

Mr. Hevy read page 2 of the FY2015 Material Bid Awards recommended by the Highway Superintendent as follows:

Prepared by North Brookfield Highway Dept 6/24/2014

Page 2

	3/4" stone	Pick-up	10.45 per ton		RECOMMEND
	1 1/2" stone	Pick-up	9.45 per ton		RECOMMEND
	Tailings	pick-up	11.30 per ton		
	Bond Construction Corp.				
	1 1/2" stone	Pick-up	9.50 per ton		
		Delivered	13.00 per ton		
	3/4" stone	Pick-up	10.50 per ton		
	3/4" stone	Delivered	14.00 per ton		RECOMMEND
	1/2" stone	Pick-up	11.95 per ton		RECOMMEND
	1/2" stone	Delivered	15.45 per ton		RECOMMEND
	3/8" stone	Pick-up	11.95 per ton		
	3/8" stone	Delivered	15.45 per ton		
	Tailings	pick-up	11.25 per ton		RECOMMEND
	Tailings	delivered	14.95 per ton		RECOMMEND
7.	60% stone - 40% sand for pug mill mix				
	F. T. Smith Sand & Gravel Co.				
	60/40 Mix	Pick-up	15.25 per ton		
		Delivered			
	Bond Construction Corp.				
	60/40 Mix	Pick-up	15.00 per ton		RECOMMEND
		Delivered	18.00 per ton		
8.	Bank sand borrow, as needed. M1.040 0type A 1/4"-3/8" screen.				
	F. T. Smith Sand & Gravel Co.				
	Bank Sand Borrow	pick-up	11.50 per ton		RECOMMEND
		Delivered	14.25 per ton		RECOMMEND
9.	Corrugated, spiral, steel metal pipe. Solid coated and paved				
					NO BID
10.	Polyethylene pipes, solid and perforated				
	Auburn Winwater Co.				
			various	✓	RECOMMEND
11.	Catch basin blocks				
					No Bid
12.	Frames and grates, various sizes, FOB North Brookfield				
	Auburn Winwater Co.				
			various	✓	RECOMMEND
13.	Various type steel beams, highway guardrails. Installed				
					No Bid
14.	Type I Bituminous Concrete rolled in place				
	Mass Broken Stone Corp.				
	In Place with Tack Coat		67.12 per ton		RECOMMEND
	Palmer Paving Corp.				
	In Place with Tack Coat		78.53 per ton		

Mrs. Walter moved and Mr. Hevy seconded a motion to award the materials bids recommended by the Highway Superintendent, Gary Jean as read. So voted

III. NEW BUSINESS

A. SIGN LEASE FOR TOWN OFFICES

There was a brief discussion of the three year lease with Duncan Block Realty Trust for the space at 215 North Main Street occupied by the Town Administrative Offices. Mrs. Walter noted that while there was a small increase in the rent, there would be no increase over the three year

period. Mrs. Walter moved and Mr. Hevy seconded a motion to sign the lease effective July 1, 2014. (Attachment V)

B. SIGN CONTRACT WITH NBEMS

There was a brief discussion of the one year agreement with North Brookfield Emergency Medical Services (Attachment VI) for FY 2015 effective July 1, 2014. This agreement is for the annual funding support of the service in the amount of \$50,000.00 (paid quarterly), which was voted at Town Meeting.

It was noted and discussed that a second agreement through a Memorandum of Understanding (MOU) or an Intermunicipal Agreement (IMA) would be made between NBEMS and the East Brookfield and Brookfield services to provide 24/7 ALS service to the three Towns.

Mrs. Walter moved and Mr. Hevy seconded a motion to sign the agreement. So voted.

Mr. Smith further stated that the NBEMS subscription drive pledge envelopes had been sent to all residences and he urged the importance of the drive funds in support of the service. Residents were encouraged to submit their subscriptions as soon as possible.

C. REQUEST FROM BUILDING INSPECTOR

Mr. Smith read an email from Building Inspector, John Couture (Attachment VII) asking for written authorization to grant a building permit to build a climbing tower on Town Owned Property at the School subject to the approval of the School Committee and further subject to all requirements of the Building Inspector and the building permitting process.

Mrs. Walter moved and Mr. Hevy seconded a motion to approve the request. So voted.

D. VACANCIES ON TOWN BOARDS

Mr. Smith read a list of vacancies on Town Committees. (Attachment VIII) There are two vacancies on the Finance Committee, 2 Alternate vacancies on the Capital Improvement Planning Committee, 2 vacancies on the Town Beach Committee and one vacant Fence Viewer position. The Selectmen emphasized the importance of the contribution of volunteers on Town Committees with particular mention of the importance of the Finance Committee and the Capital Improvement Planning Committee encouraging listeners to consider volunteering for the openings. Mr. Hevy stated that the Town survives on the work of

volunteers and emphasized how important it is to have an atmosphere of thinking out-of-the box and freely sharing new ideas to meet the challenges faced on these important Committees.

E. PROJECT UPDATES

1. Mrs. Walter reported that execution of the MassWorks contract for the replacement of the Murphy Road Bridge is still in process.
2. Mrs. Walter reported that there was no update on the Town House Project for this meeting.
3. Mr. Smith mentioned a request from the Town Park Committee for a letter of support for a grant application (Attachment IX) for projects planned for the Town Park. While this item was not on the agenda, Mr. Smith mentioned and Mr. Hevy agreed that the grant application was due on Friday, June 27 at 4:00 PM, and that we should review the grant opportunity briefly to determine whether it was possible on such short notice to provide the requested support.

Mr. Hevy stated that he would like to have the parties involved get together to better understand the projects. Mrs. Walter stated that the purposes of the grant as defined by Fallon do not match the application and that this was an important factor in the evaluation process. The grant purposes were read by Mrs. Walter. Mr. Hevy agreed that the criteria did not appear to match the proposal. Mrs. Walter further stated that the Committee should have presented their plans to the Selectmen and the Planning Board prior to applying for the grant. The Selectmen attempted to determine how they could schedule a meeting to accommodate the request. It was determined that the only day that a meeting could occur was on Friday and that was not a possibility for Mr. Hevy or Mrs. Walter due to other commitments. The Board concluded that there was not enough time to resolve this prior to the deadline for the grant.

Mrs. Walter stated that she fully supported the use of the property for recreational purposes, but more planning is required before moving forward. Mr. Smith stated that he would look into the situation further.

F. LETTER FROM HAMPSHIRE COG

A letter (Attachment X) dated June 13, from Central Mass Regional Planning (CMRPC) was reviewed. There was some confusion expressed

regarding the overall purpose for the Town of North Brookfield of the letter. CMRPC wrote the letter to encourage Towns in their region to sign up with the Hampshire COG for their aggregation plan. North Brookfield is already involved in this aggregation plan. Mr. Smith suggested deferring discussion on the letter until more information could be obtained.

IV. ANNOUNCEMENTS

A. THE RECYCLING CENTER WILL BE CLOSED JULY 5TH

Mr. Smith read an email (Attachment XI) from the Board of Health that the recycling center would be closed on July 5 to allow employees to enjoy time with their families. It will reopen on the following Wednesday.

B. ZBA HEARING NOTICE

Mr. Hevy read an announcement (Attachment XII) of a Public Hearing from the Zoning Board of Appeals for a setback variance on a non-conforming porch at 30 Barnes Road.

C. 2014 DOG LICENSES

Mrs. Walter read an announcement (Attachment XIII) detailing the requirements for obtaining dog licenses and the fines for late registration.

V. FUTURE AGENDA ITEMS

Mr. Smith asked that the Board send the letter drafted as a response to a resident's complaints that were determined not to be within the jurisdiction of the Board. Mr. Hevy suggested that the Chairman make the decision to send the letter to the resident. Mr. Hevy suggested that the Selectmen discuss and develop a process on how to react to similar circumstances in the future. It was agreed that this would be a future agenda item entitled "Board of Selectmen Responses to Complaints".

Mr. Hevy made a motion that the Chair make the decision to modify if needed if needed and sign the letter to the Resident. Mary Walter seconded the motion. So voted.

Eagle Scout Project on Doane's Pond.

Meeting with Superintendent, School Committee, Finance Committee and Town Accountant to brainstorm about the issues that we have with the Chapter 70 Funding and Local Aid.

EXECUTIVE SESSION TO DISCUSS NEGOTIATIONS WITH NON-UNION PERSONNEL, SPECIFICALLY TOWN ACCOUNTANT NANCY NYKIEL.

At 7:50 PM the Board came out of Executive Session. Mrs. Walter moved, and Mr. Hevy seconded, a motion to adjourn. So voted.

Respectfully submitted,

Mary F. Walter
Vice Chairman

AGENDA ITEMS LISTED ARE THOSE REASONABLY ANTICIPATED BY THE CHAIR TO BE DISCUSSED AT THE MEETING. NOT ALL ITEMS MAY BE DISCUSSED, AND OTHER ITEMS NOT LISTED MAY BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.