

MINUTES OF SELECTMEN'S MEETING NOVEMBER 13, 2012

Chairman Petraitis called the meeting to order in the Senior Center at 7 PM with Mr. Chabot and Mrs. Walter also present.

I. Superintendent of Schools John Provost and School Committee Chairman Jim Metcalf were present to update the Selectmen on the status of the project to replace the windows at the Elementary School. Mr. Provost showed pictures of the old windows that are rusted and lack weatherstripping, and then he showed pictures of the new windows that are double-paned and have weatherproof gaskets. There was also a sample window for everyone to look at. Mr. Provost noted that in his own office on a windy day it almost feels like there is no window at all.

The Superintendent also noted that in the "pods" that already have the windows replaced the thermostat in each room is able to be set several degrees lower than with the old windows. The new windows are expected to produce significant energy savings for the school.

Mr. Provost stated that there are 53 windows that need to be replaced in order to complete the project. He showed a spreadsheet (Attachment #1) that showed that the Town is expecting a 62.67% reimbursement from the Massachusetts School Building Authority (MSBA). Of the total Phase II project amount of \$369,700.00 the Town's share will be \$143,023.00.

Mrs. Walter explained that when the \$143,000.00 is added to the \$194,000.00 that was the Town's share for the first phase of the project, the Town will be borrowing approximately \$337,000.00 for the new windows. This will not be a debt exclusion; the debt will simply be rolled into another debt that is due to be retired next year.

The Selectmen thanked Superintendent Provost for his time.

Mr. Petraitis asked the Superintendent about an awning that was taken down during Hurricane Sandy. The Superintendent explained that the awning will be replaced within the schools' maintenance budget, as the replacement cost is below the Town's insurance deductible.

II. The Selectmen reviewed a request from the Highway Department to place an article on the November 30th Special Town Meeting. Although the request for \$335.00 for the Highway Clerk Salary Account was received past the deadline, the Selectmen voted to include it on the warrant.

The Selectmen reviewed the other twelve articles that were previously approved last week. (Available in the Selectmen's office) The articles will spend \$81,241.00 of the Town's remaining Free Cash. Mrs. Walter moved, and Mr. Chabot seconded, a motion to approve the warrant. So voted.

III. The Selectmen reviewed the FY14 Budget Policies and Guidelines. (Attachment #2) Mr. Petraitis questioned whether or not a December 21st deadline for most budgets was too early, but Mrs. Walter stated that this is the Department of Revenue recommended deadline, and we should try to get as many of the budgets as early as possible. Mr. Chabot moved, and Mrs. Walter seconded, a motion to approve the documents. So voted.

Mrs. Walter asked School Committee Chairman Jim Metcalf if the Selectmen and Finance Committees would be able to have a preliminary look at the School Department budget in December, and Mr. Metcalf indicated that would be ok.

Mrs. Walter asked about negotiations with the teachers' union, and Mr. Metcalf stated that the School Committee had just received the notice from the teachers' union this week, and would be discussing it at next week's School Committee meeting.

There being no further business, Mrs. Walter moved, and Mr. Chabot seconded, a motion to adjourn at 7:30 PM. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant