

NORTH BROOKFIELD BOARD OF SELECTMEN
MEETING MINUTES
APRIL 17, 2012
7:00 PM
NORTH BROOKFIELD SENIOR CENTER

Chairman Mary Walter opened the meeting at 7:05 PM, Selectman Petraitis present, Selectman Chabot absent.

Mrs. Walter announced that the agenda for the evening was primarily the review of the Warrants for the Special Town Meeting on May 11, 2012 and the Annual Town Meeting on May 11 following the Special Town Meeting.

Mrs. Walter suggested that business other than the Warrants and Announcements be completed prior to discussion of the articles on the Town Meeting Warrants. Mr. Petraitis agreed.

I. REVIEW OF TOWN MEETING ARTICLES

Review of Articles for the May 11th Special Town Meeting
(Attachment 1)

- a. The Special Town articles were read in order by the Selectmen alternating in order. There was a brief discussion of the Articles on 8-10 relative to planning and zoning board expenses due to work on planning bylaws.
- b. A motion was made by Mr. Petraitis and seconded by Mrs. Walter to approve the articles for the Special Town Meeting Warrant. So voted.

Review of Articles for the Annual Town Meeting on May 11th following the Special Town Meeting (Attachment 2)

- a. The Annual Town Meeting articles were read in order by the selectmen alternating in order.
- b. The bylaw articles were summarized and it was decided that they should be made available on the Town's website.
- c. Mr. Petraitis moved and Mrs. Walter seconded a motion to approve the articles for the Annual Town meeting warrant. So voted.

II. DISCUSSION RE: REQUESTS FOR ADDITIONAL PERSONNEL FOR FY13 BUDGETS:

Mrs. Walter summarized the personnel requests clarifying that they were not requests for hiring new people, but adjustments in hours, replacements and making one current employee trainee permanent at the Senior Center retaining her position as an assistant to the Senior Center Director.

a. COA ADMINISTRATIVE ASSISTANT

A current employee at the Senior Center is working on a training program and paid by operation able is being requested by the Council on Aging and the Senior Center Director to become a permanent employee working the same hours and being paid by the Town.

b. HIGHWAY ADDITIONAL CLERK HOURS

The Highway Department Clerk is requesting additional hours. The request is for an additional five hours per week for a total of 20 hours.

c. ADDITIONAL HIGHWAY WORKER

This worker is not an addition to the force, but a replacement for a retiring Highway employee.

d. ADDITIONAL POLICE OFFICER

This worker is not an addition to the force, but a replacement for a retired employee (Sergeant Doug Blood).

III. FLAG ON TOWN HOUSE

Mr. Petraitis read a request from the Friends of the Town House to Display an American Flag on the front of the Town House to be properly mounted and lighted above the main entrance door. A motion was made by Mr. Petraitis and seconded by Mrs. Walter. So voted unanimously. (Attachment 3)

IV. ANNOUNCEMENTS

Reminder of May 4th Special Town Meeting 7 PM North Brookfield Elementary School auditorium – Bay Path Regional Vocational Technical School renovation and expansion project.

V. VACANCIES ON TOWN BOARDS – (Attachment 4)

Mr. Petraitis read an announcement of vacancies on Town Committees. Mrs. Walter added that interested volunteers should call a member of the Committee or the Selectmen's office for more information. She stated that these are all-important committees and that help is needed to support the work that they do.

ANNIVERSARY SCHEDULE OF EVENTS – (Attachment 5)

North Brookfield and the Civil War – April 27

Family Day on the Common – June 16

Town Parade followed Old Home day – August 18

VOLUNTEERS NEEDED FOR 200th ANNIVERSARY EVENTS – (Attachment 6)

HYDRANT FLUSHING – (Attachment 7)

April 23 – May 25

BAY PATH INFORMATIONAL MEETING

Building Renovation Review Wed. May 2, 2012

BURNING PERMIT INFO – (Attachment 8)

Mrs. Walter encouraged residents to contact the Fire Chief regarding burning under the severely dry conditions.

RABIES CLINIC – (Attachment 9)

April 28, 9AM – 11AM. The Town Clerk will be available to issue licenses.

EARTH DAY PLANS – (Attachment 10)

Mrs. Walter stated that there were still people interested in going forward with clean up and that an announcement would be made next week.

There being no further business Mr. Petraitis moved and Mrs. Walter Seconded a motion to adjourn at 7:45PM. So voted.

Respectfully submitted,

Mary Walter