

MINUTES OF SELECTMEN'S MEETING NOVEMBER 29, 2016

Chairman Walter called the meeting to order in the Senior Center at 6 PM with Mr. Hevy and Mr. Kiley also present.

I. APPROVAL OF MINUTES

- **November 22, 2016**

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve these minutes as written. So voted.

II. APPROVAL OF WARRANTS

- **School Warrant #1024 for \$245,086.54**
- **General Warrant #1025 for \$255,467.08**
- **Payroll Warrant #11 for \$331,551.54**

Mr. Hevy moved, and Mr. Kiley seconded, a motion to approve these warrants. So voted.

III. FINANCIAL ITEMS

Mrs. Walter noted that the FY18 Budget Guidelines have been finalized and will be sent to Accountant Nancy Nykiel. (Attachment #1)

The Selectmen all said that they have reviewed the departmental budgets as of this last warrant, and everything appears on track.

IV. OLD BUSINESS

A. Sick leave buyback policy

Mrs. Walter noted that Bob Locatelli of the Finance Committee had some questions regarding this policy and wanted clarification and perhaps an example put into the policy. We are waiting to hear back from Mary Alicardi on this.

B. Safety Committee recommendations

Fire Chief Brad Gannon stated that the Safety Committee has received a request to investigate a complaint regarding the lack of a street light on North Street, and also a missing stop sign on Maple Street. He asked for a little more time for the committee to set up a meeting. Chief Gannon also said that he would like to add two additional people to the committee, but hasn't spoken to those two people yet.

C. Highway Superintendent interview questions

Mr. Hevy said that he has 4 questions that he would like to ask when the two candidates for Highway Superintendent are interviewed on December 13th. Mrs. Walter will choose her questions from ones asked by the Screening Committee. Leslie will compile all of the questions into one list.

V. NEW BUSINESS

A. October Police report

Police Chief Mark Smith was present to deliver his report for the month of October. (Attachment #2) The Chief reported 20 incidents for the month. Mr. Hevy moved, and Mr. Kiley seconded, a motion to accept the report. So voted.

Mr. Kiley asked the Chief what he knows about a parade this weekend, and the Chief responded that he has discussed a “caravan” of decorated floats that will come to the center of town for the tree lighting Saturday night. The Chief reported that he told the organization that is sponsoring these events that he would not allow the floats to parade through town in the dark.

B. October Fire report

Fire Chief Brad Gannon told the Board that he does not have his numbers for October, but he will add them when he does his November report next month. The Chief noted that the training center is now closed for the winter.

The Chief reported that the department’s annual turkey and lobster raffle will be held at the Legion Post on December 10th.

Chief Gannon asked the Selectmen to sign an amendment to the Fire Truck contract. (Attachment #3) Chief Gannon noted that this amendment is being requested by FEMA. The truck is scheduled to be started in February, and should be ready by May.

The Chief stated that Jay Mooney, who wrote the grant for the new truck, has written another application for 22 sets of turnout gear and a washer and drying rack for the gear.

Finally, the Chief reported that the department was called to a couple of gas leaks this month. He urged residents not to turn their gas back on until a professional has determined that there is no longer a problem.

C. October Highway report

Highway Superintendent Gary Jean was present with his departmental report for the month of October. (Attachment #4) He noted that most of the work going on has been preparations for the winter season. Mr. Hevy complimented Mr. Jean on his efforts to repaint some vehicles and clean up the highway garage. Mr. Jean said that he is doing all of that in anticipation of a smooth transition with the new superintendent starting in February.

D. Meeting with FinCom

Mr. Kiley explained that he contacted the Finance Committee and asked them to come to the December 6th Selectmen’s meeting.

VI. ANNOUNCEMENTS

A. Tyler Wolanin office hours

Mr. Hevy announced that Tyler Wolanin, District Aide for Senator Gobi, will be in North Brookfield on Tuesday, December 6th from 11AM to noon in the Senior Center.

B. PTO Holiday Fair

Mrs. Walter noted that the PTO is sponsoring a Holiday Fair on Friday, December 2nd from 6 PM to 9 PM at the elementary school.

VII. PENDING/FUTURE AGENDA ITEMS

Mr. Kiley asked that Bates Observatory be added to the list of pending projects. He expects to have an update at the next meeting.

VIII. PUBLIC PARTICIPATION

Mrs. Walter announced that the public has the opportunity to briefly comment through the Chairman, with a two minute limit.

IX. EXECUTIVE SESSION

There was no Executive Session scheduled.

There being no further business, at 6:50 PM Mr. Hevy moved, and Mr. Kiley seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

NBDDP/Aztec

**Solar contracts on Municipal Property
decision**

Purchase Orders

Creation of Financial Advisory Committee

Personnel policies

98 Shore Road

Electric aggregation

Community Compact projects

IT Grant

Town House restoration project

CC Efficiency and Regionalization project

STATUS

Planning Final Remediation

Awaiting Planning B

pending

pending

pending

pending

pending

Waiting for final reports

in progress

FOTH Capital Campaign

launched 050917

due Feb 1st