

## **MINUTES OF SELECTMEN'S MEETING JULY 25, 2017**

Vice Chairman Kiley called the meeting to order in the Senior Center at 6 PM with Mr. Petraitis also present. Mr. Hevy was not present.

### **I. APPROVAL OF MINUTES**

- **July 11, 2017**
- **July 11, 2017 Executive Session**
- **July 18, 2017**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve these minutes as written. So voted.

### **II. APPROVAL OF WARRANTS**

- **General Warrant #1066 for \$83,879.90**
- **Debt Warrant #1002 for \$161,981.25**
- **General/School Warrant #1003 for \$238,663.47**
- **Payroll Warrant #2 for \$230,163.81**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve these warrants. So voted.

### **III. FINANCIAL ITEMS**

#### **A. Reserve Fund request form**

Leslie will revise this form to include signatures from the Selectmen and Accountant, and the Board will review again at the next meeting.

#### **B. Transfer request form**

Leslie will revise this form to include signatures from the Accountant and the Board will review again at the next meeting.

### **IV. OLD BUSINESS**

#### **A. Right to Farm Bylaw changes**

Mr. Kiley presented a draft amendment to the Right to Farm Bylaw that adds section 3A. Fencing, which will require "adequate fencing to prevent animals from entering onto and damaging the property of others." (Attachment #1) Mr. Kiley noted that this amendment was precipitated by a call from the Police Department, who have been getting calls about farm animals getting loose and destroying property, and the discovery that the by-law does not address this. Mr. Kiley moved, and Mr. Petraitis seconded, a motion to send the amendment on to the Planning Board for further action. So voted.

#### **B. Use of Holden Hospital funds**

The Selectmen reviewed a letter from UMass Memorial Healthcare noting that North Brookfield will receive \$10,499 in Holden Hospital funds this year. Leslie asked that an AED for the Town Offices be purchased, since it is the only municipal location without one. Also, Chief Smith was going to check his cruiser AEDs for updating.

### **C. FY18 gasoline recommendations**

Mr. Petraitis read a letter from Highway Superintendent Jason Benoit noting that there were no bids for gasoline this year, but he did call to get two phone quotes. (Attachment #2) Mr. Benoit recommends that Peterson Oil be awarded the gasoline bid for FY18. Mr. Petraitis so moved, and Mr. Kiley seconded. So voted.

### **D. FY18 salt bids**

Mr. Kiley reviewed the statewide contract for road salt. (Attachment #3) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve and sign the contract. So voted.

### **E. Fire Chief resignation**

Mr. Kiley noted that the Selectmen met with Fire Chief Brad Gannon last week about his resignation effective September 1<sup>st</sup>. (Attachment #4) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to accept the resignation with regret. So voted.

### **F. Letters to legislators re: bills in committee**

Mr. Petraitis presented two letters that he would like the Board to send to the state legislature regarding bills currently in the Senate. (Attachment #5) One bill is called "an act to protect the civil rights and safety of all Massachusetts residents," and seeks to make Massachusetts a sanctuary state. The second bill would ban the naming of sports teams after Native Americans, such as the North Brookfield Indians. Mr. Petraitis reviewed the two draft letters opposing the bills, and Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve and sign the letters. So voted.

### **G. Contractor for NBDDP work**

Mr. Kiley noted that there was an e-mail from Neil Thurber AE Com asking for the Board to accept low bidder Patriot Environmental for the work at the former Aztec property. This work must be finished by the end of August. Mr. Kiley moved, and Mr. Petraitis seconded, a motion to award the work to Patriot as recommended by Mr. Thurber. So voted.

## **V. NEW BUSINESS**

### **A. Still Hart's request for outdoor license**

Bill Leach and Jeff Bennett of Still Hart's were present to request a one-day extension of their liquor license to include the parking lot on September 23<sup>rd</sup> to celebrate their 30<sup>th</sup> anniversary. The hours would be from 11 AM to 9 PM, and there would be a barrier fence installed at the rear of the lot to prevent people from entering or exiting through the town common. Mr. Petraitis moved, and Mr. Kiley seconded, a motion to approve the one-day extension. So voted.

### **B. Still Hart's request for live entertainment permit**

Mr. Leach requested a permit to allow Live Entertainment at the bar. They currently only have a juke box and pool tables, and would like to try musicians, comedians, karaoke or hypnotists as well. The live entertainment would end at 11 PM, except on

Sundays when it would end at 8 PM. Mr. Kiley noted that this would be a good test to make sure there are no problems with the neighbors, as the live entertainment permit will expire in December when it will come up for renewal. Mr. Petraitis moved, and Mr. Kiley seconded, a motion to approve the Live Entertainment permit. So voted.

### **C. Street lighting**

Mr. Kiley noted that in the FY18 budget the street lighting account was drastically cut. He did an audit of the town's lighting, and was surprised to find so many street lights on back roads. He is recommending keeping critical lights such as those over crosswalks, or those providing security for municipal buildings, but is recommending turning off most of the town's street lights. However, the Board recently found out that there is still a charge for the fixture itself, even if it is turned off. It was agreed to ask Kevin Shaughnessy from National Grid to attend a meeting in the future to discuss this.

### **D. Road paving projects**

Mr. Kiley noted that the Board met last week with the Highway Superintendent to review his list of roads to be paved this year. It is expected that Tucker Cross Road, Smith Hanson Road, Town Farm Road and Slab City Road and part of Tucker Road will be paved this summer. This is a total of approximately 3 miles of road.

### **E. CMRPC appointment**

The Board reviewed a letter from Central Massachusetts Regional Planning Commission asking that the Selectmen appoint an alternate to the commission. (Attachment #6) Mr. Petraitis said that he would be willing to serve. Mr. Kiley moved, and Mr. Petraitis seconded, a motion to nominate Mr. Petraitis to serve as an alternate to the planning commission for FY18. So voted.

### **F. Water department contract**

Mr. Petraitis read a letter from the Board of Water Commissioners recommending that Lenard Engineering of Auburn be hired to perform the Phase I inspection of the Horse Pond Dam. (Attachment #7) Mr. Petraitis moved, and Mr. Kiley seconded, a motion to accept the recommendation of the Water Commissioners and sign the contract with Lenard. So voted.

### **G. CDBG award**

Mr. Kiley read a letter from Governor Baker and Lieutenant Governor Polito notifying the Town that it has been awarded a Community Development Block Grant for \$799,808.00 to rebuild North Common Street. (Attachment #8) Mr. Kiley attended a ceremony at the State House to receive the award.

### **H. Recycling assemblies at school**

Mr. Petraitis said that he recently spoke with Trevor Bruso, who told him that the Board of Health plans to do assemblies for the school kids to learn about the benefits of recycling this school year.

### **I. Hazardous Waste Day at transfer station**

Mr. Petraitis said that he has been informed that the annual Hazardous Waste Day at the transfer station will be held on September 30<sup>th</sup> this year.

## **VI. ANNOUNCEMENTS**

### **A. Dog licenses are now overdue, and there is a \$5 late fee**

Mr. Kiley announced this item, and also that after September 1<sup>st</sup> the late fee will increase to \$25.

### **B. Friends of the Playground golf tournament**

Mr. Petraitis read an announcement from Tabby Leblanc that the Friends of the Playground will hold their annual golf tournament on August 5<sup>th</sup> at 7:30 AM at Quail Hollow Golf Club.

## **VII. PENDING/FUTURE AGENDA ITEMS**

The Board reviewed the list of pending and future agenda items, and made several revisions.

## **VIII. PUBLIC PARTICIPATION**

Mr. Kiley announced that the public would have the opportunity to briefly comment through the Chairman, with a two-minute limit.

Jeff Smith of Walnut Street asked if Melink is considering installing solar panels on the landfill, and if so he would be willing to loan the town the \$18,000.00 that has been suggested as the cost to do so. Mr. Kiley said that the Board of Health controls the landfill, but he will speak with Trevor Bruso about it.

Chet Lubelczyk of Bates Street said that in his opinion a \$500 fine for an escaped farm animal is excessive, he thinks \$100 would be better. Mr. Kiley noted that the point of the fine is that it be a deterrent to the owner to not let the animals escape again.

## **IX. EXECUTIVE SESSION**

There was no Executive Session scheduled.

There being no further business, at 7 PM Mr. Petraitis moved, and Mr. Kiley seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton  
Administrative Assistant

**PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS**  
**Updated 041817**

**PROJECT**

**NBDDP/Aztec**

**Solar contracts on Municipal Property**  
**Purchase Orders**  
**Creation of Financial Advisory Committee**  
**Personnel policies**  
**98 Shore Road**  
**Electric aggregation**  
**Community Compact projects**

**Ask about COG (Insurance etc.)**

**Financial Forecasting**  
**Capital Planning**

**CMRPC/Regional Shared Services**

**IT Grant**  
**Town House restoration project**

**Bates Observatory**

**STATUS**

**Planning Final Remediation**  
**Quaboag Compiling info on**  
**Property Use**

**Negotiating leases**

**Pending**

**Pending**

**In progress**

**Pending**

**Pending**

**How to approach surrounding**  
**Towns?**

**Final report delivered**

**Finalizing UMAS questions on**  
**School projects**

**Final report due May 11.**

**Regional survey - services being**  
**considered**

**IT work in progress**

**FOTH Capital Campaign**

**Awaiting Great Hall Grant Results**  
**(June)**

**BAY PATH Logo Contest**

**Use Renderings Complete**

**P**