

MINUTES OF SELECTMEN'S MEETING OCTOBER 3, 2017

Chairman Hevy called the meeting to order at 6 PM in the Senior Center with Mr. Kiley also present. Mr. Petraitis was absent.

I. APPROVAL OF MINUTES

- **September 19, 2017**

Mr. Kiley moved, and Mr. Hevy seconded, a motion to approve these minutes as written. So voted.

II. APPROVAL OF WARRANTS

- **School Warrant #1013 for \$124,055.25**
- **General Warrant #1014 for \$395,241.82**
- **Debt and Interest Warrant #1015 for \$269,612.50**
- **Payroll Warrant #7 for \$326,235.37**

Mr. Kiley moved, and Mr. Hevy seconded, a motion to approve the aforementioned warrants. So voted.

III. FINANCIAL ITEMS

A. Certification of Free Cash

Mr. Kiley reviewed a memo from the Department of Revenue certifying that the Town has \$478,285.00 in Free Cash, \$466,736.00 in Sewer Enterprise Funds, and \$380,469.00 in Water Enterprise Funds. (Attachment #1)

IV. OLD BUSINESS

A. Street lighting

Mr. Kiley reviewed an e-mail from Kevin Shaughnessy of National Grid suggesting what wattage LED light should be substituted for each streetlight that is going to be converted to LED. (Attachment #2) Mr. Kiley said that the Selectmen should probably go with Mr. Shaughnessy's recommendations because so many lights are being turned off. Mr. Kiley moved, and Mr. Hevy seconded, a motion to follow Mr. Shaughnessy's recommendations. So voted.

V. NEW BUSINESS

A. Request to hire temporary employee

Mr. Hevy read an e-mail from Senior Center Director Diane Nichols notifying the Board that the Program Assistant has asked for a leave of absence, and asking for permission to hire a temporary worker to replace her. (Attachment #3) Attached was the resume of Ashley Sturgess, who is the person that Ms. Nichols would like to hire. Ms. Nichols introduced Ms. Sturgess, and asked that the Selectmen hire her as of September 25th for up to 10 hours per week. Mr. Kiley moved, and Mr. Hevy seconded, a motion to hire Ms. Sturgess on a temporary basis. So voted.

B. Resignation from Cultural Council

Mr. Kiley read an e-mail from Trevor Bruso resigning from the Cultural Council. (Attachment #4) Mr. Kiley moved, and Mr. Hevy seconded, a motion to accept the resignation and to send a letter of thanks. So voted.

C. Medicare renewal

Mr. Hevy read a letter from Treasurer Anne Jannette asking that the Selectmen confirm the decision of the Insurance Advisory Committee to renew the retiree health insurance with Blue Cross and Blue Shield, which had a decrease of .2%. (Attachment #5) The IAC also recommends renewing the Fallon Senior Plan for the 5 members that are grandfathered under an old contract in the hopes that they will want to change when they realize Fallon had a 16% increase. Mr. Kiley moved, and Mr. Hevy seconded, a motion to approve the renewals, which take effect January 1st. So voted.

D. Letter from School Committee re: new superintendent

Meg Cloutier from the School Committee introduced interim superintendent Richard Lind to the Board. Mr. Lind noted that he holds periodic "Superintendent Chats" for residents to address any concerns or to take input.

E. Letter from School department re: roof project

Mr. Lind noted that the School Department recently submitted 60% drawings to the MSBA for the elementary school roof project. It is anticipated that the 100% drawings will be submitted by November 10th, and within one week the MSBA will issue its final approval. One week after that the Owner's Project Manager (OPM) will begin preparing the bid documents. The project itself will start at the end of June 2018 when school is out.

Mr. Lind asked if the Selectmen or School Committee would be the contract signatory, and Mr. Kiley and Mr. Hevy stated that the Selectmen would be the ones to sign, and everyone agreed that Skanska, the OPM, should prepare the bid documents, since it is in their contract to do this.

Mr. Lind asked about having town counsel review the MSBA paperwork. Mr. Kiley said that it would be expensive to have all of the paperwork reviewed, and Mr. Lind stated that he would have Skanska pick out specific questions so the entire document does not have to be reviewed by legal counsel.

F. Recycling award

Mr. Hevy read a letter from Governor Baker notifying the Town that it has received \$3,850.00 in Recycling Dividends Grant funds. (Attachment #6) Mr. Kiley moved, and Mr. Hevy seconded, a motion to accept the grant funds. So voted.

G. CIP draft

The Selectmen reviewed an e-mail from Monica Lamboy of the Collins Center at UMass Boston regarding the Town's CIP plan. (Attachment #7) It was agreed to ask Ms.

Lamboy if she would be available to meet with the Board on one of the non-TV meeting nights.

H. Review Town Meeting articles

The Selectmen reviewed the 18 articles that were submitted for the October 27th Special Town Meeting. (Attachment #8) On Article 12, which was submitted by petition, Mr. Kiley noted that there is case law that says a town meeting vote cannot be rescinded because the rights of a third party have been vested. He noted that the Board needs Town Counsel to tell them if this is legal or not.

It was agreed to add another article to put money into the Capital Improvement Stabilization Account.

Mr. Kiley moved, and Mr. Hevy seconded, a motion to send the articles to legal counsel. So voted.

VI. ANNOUNCEMENTS

A. Last day to register to vote at Oct 27th STM

Mr. Hevy read this memo from the Town Clerk. The last day to register to vote at the October 27th Special Town Meeting will be October 17th in the Town Clerk's office from 9 AM to 8 PM.

B. Hydrant flushing

Mr. Kiley read a memo from the Water Department that they will be flushing hydrants from October 10th through October 28th. The flushing schedule is posted on Facebook each day.

C. Cultural Council seeks grant applications

Mr. Hevy announced that the Cultural Council is accepting grant applications until October 16th. For more information, contact Laura Dusty at 508.826.9219.

D. Tyler Wolanin office hours

Mr. Kiley announced that Tyler Wolanin, Legislative Aide to Senator Gobi, will hold office hours in North Brookfield on Tuesday, October 31st from 11 AM to noon at the Senior Center.

E. Trick or Treat hours

Mr. Hevy read an e-mail from Police Chief Smith that Trick or Treat will be held on October 31st from 5:30 to 7:00 PM.

VII. PENDING/FUTURE AGENDA ITEMS

See attached list

VIII. PUBLIC PARTICIPATION

Mr. Hevy noted that the public has the opportunity to briefly comment through the Chairman, with a two-minute limit.

Resident Phil Chipman of Green Road stated that the Planning Board's plan not to allow solar facilities in the R66 zoning area is a disservice to all residents of Town. It would also restrict PILOT income to the Town. He said that this is an "injustice to land owners."

Planning Board member Michelle Petraitis was present, and stated that the Planning Board no longer planned to do this, and this is not going to be on the October 27th Town Meeting.

IX. EXECUTIVE SESSION

There was no Executive Session scheduled.

There being no further business, at 7:30 PM Mr. Kiley moved, and Mr. Hevy seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS **Updated 07/25/17**

PROJECT

NBDDP/Aztec

Solar contracts on Municipal Property

Purchase Orders

Personnel policies

Electric aggregation

Community Compact projects

Financial Forecasting

Capital Planning

CMRPC/Regional Shared Services

IT Grant

Town House restoration project

Bates Observatory

STATUS

In progress

Pending

Pending

In progress

Pending

Final report delivered

Final report due Aug 30

Final report delivered

Final report delivered

FOTH Capital Campaign

Use Renderings Complete

Pending