

## **MINUTES OF SELECTMEN'S MEETING JANUARY 9, 2018**

Vice Chairman Kiley called the meeting to order in the Senior Center with Mr. Petraitis also present. Mr. Hevy was not present.

### **I. APPROVAL OF MINUTES**

- **December 26, 2017**
- **January 2, 2018 Executive Session**

Approval of these minutes will be deferred until the next meeting because Mr. Petraitis was not present at either meeting.

### **II. APPROVAL OF WARRANTS**

- **Debt Warrant #1030 for \$5,714.25**
- **School Warrant #1031 for \$81,988.88**
- **General Warrant #1032 for \$97,006.59**
- **Payroll Warrant #14 for \$311,422.78**

Mr. Petraitis moved, and Mr. Kiley seconded, a motion to approve these warrants. So voted.

### **III. FINANCIAL ITEMS**

There were no financial items.

### **IV. OLD BUSINESS**

#### **A. Streetlighting update**

Mr. Kiley read an e-mail from Kevin Shaughnessy of National Grid giving an update on the reenergizing of town streetlights, and the conversion of those lights to LED. (Attachment #1) Mr. Shaughnessy explained that 33 lights have been converted to LED, but the weather has been too cold to continue the process. The additional 118 lights will be done soon, and Mr. Shaughnessy will keep the Selectmen updated.

#### **B. FinCom appointment**

Mr. Petraitis moved, and Mr. Kiley seconded, a motion to appoint Tara Hayes to the Finance Committee. So voted.

#### **C. Request for bass tournament**

This item will be tabled until Mr. Hevy speaks with the East Brookfield selectmen.

### **V. NEW BUSINESS**

#### **A. Appointment to Cultural Council**

Mr. Petraitis read an e-mail from Laura Dusty, chairman of the local cultural council, asking that Keri McCarthy be appointed to the committee. (Attachment #2) Mr. Kiley asked Ms. Dusty about the status of the committee, it seems like there have been a lot of resignations lately. Ms. Dusty said that with Ms. McCarthy there will be five members, which is enough to conduct business.

Ms. McCarthy stated that she is a voice and drama teacher, and recently moved back to North Brookfield in order to be closer to family. Mr. Petraitis moved, and Mr. Kiley seconded, a motion to appoint Ms. McCarthy. So voted.

### **B. Community Development Strategy meeting @ 6:15**

At 6:15 PM Mr. Kiley called to order the meeting to discuss the town's 2018 Community Development Strategy. Connor Robichaud and Janet Pierce from CMRPC were present for the discussion.

Mr. Robichaud reviewed a document explaining that a Community Development Strategy is a short term planning tool that is required for the town's Community Development Block Grant (CDBG) application.

The draft strategy includes ~~6~~8 main goals, including:

1. Improve Town Government Facilities, Infrastructure and Services
2. Expand Open Space and Recreation Opportunities
3. Expand Housing Opportunities
4. Foster Economic Development
5. Improve Transportation Choice
6. Plan and Regulate Land Use
7. Improve Handicapped Access
8. Revitalize the Downtown

Mr. Robichaud reviewed potential priority projects related to these goals and addressed questions. Proposed priority actions for 2018 include housing rehabilitation and various infrastructure plans and improvements.

Mr. Petraitis moved, and Mr. Kiley seconded, a motion to resolve to adopt the FY 2018 Community Development Strategy as presented and discussed publicly on January 9, 2018, allowing for reasonable and limited modification as approved by the Community Development Advisory Committee in an application for FY 2018 CDBG funds. So voted.

### **C. Water Department request for credit card**

It was agreed to defer discussion of this matter to the next meeting when Mr. Hevy can be present.

## **VI. ANNOUNCEMENTS**

### **A. Dog licenses are now available**

Mr. Petraitis read a memo from the Town Clerk that 2018 dog licenses are now available during the clerk's regular hours. The cost is \$8 for spayed and neutered dogs, and \$12 for those that are not.

### **B. Tyler Wolanin January office hours**

Mr. Kiley announced that Tyler Wolanin, District Aide to Senator Gobi, will be in North Brookfield on Tuesday, January 30<sup>th</sup> from 11 AM to noon in the Senior Center.

## **VII. PENDING/FUTURE AGENDA ITEMS**

See attached list

## **VIII. PUBLIC PARTICIPATION**

Mr. Kiley announced that the public has the opportunity to briefly comment through the Chairman, with a two-minute limit. There were no comments.

## **IX. EXECUTIVE SESSION**

There was no Executive Session scheduled.

There being no further business, at 6:25 PM Mr. Petraitis moved, and Mr. Kiley seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton  
Administrative Assistant

## **PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS**

### **PROJECT**

NBDDP/Aztec

Solar contracts on Municipal Property

Purchase Orders

Personnel policies

Electric aggregation

Community Compact projects

Financial Forecasting

Capital Planning

CMRPC/Regional Shared Services

IT Grant

Town House restoration project

Bates Observatory

### **STATUS**

In progress

Pending

Pending

In progress

Pending

Final report delivered

Final report delivered

Final report delivered

Final report delivered

FOTH Capital Campaign

Pending