

## **MINUTES OF SELECTMEN'S MEETING MARCH 6, 2018**

Chairman Hevy called the meeting to order in the Senior Center at 6:05 PM with Mr. Kiley and Mr. Petraitis also present.

### **I. APPROVAL OF MINUTES**

- **February 20, 2018**
- **February 20, 2018 Executive Session minutes**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve these minutes as written. So voted.

- **February 27, 2018**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve these minutes as written. So voted, with Mr. Hevy abstaining.

### **II. APPROVAL OF WARRANTS**

- **School Warrant #1040 for \$97,063.24**
- **General Warrant #1041 for \$224,815.96**
- **Payroll Warrant #18 for \$329,417.00**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve these warrants. So voted.

### **III. FINANCIAL ITEMS**

#### **A. Discharge of Mortgage**

The Selectmen reviewed a mortgage discharge for Joanne Johns on West Brookfield Road. (Attachment #1) The mortgage was from 1990 when the Town participated in a program through Rural Housing for home improvement loans that were forgiven after 10 years. Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve and sign the mortgage discharge. So voted.

#### **B. DOT announced FY19 Chapter 90**

Mr. Petraitis read a letter from Governor Baker announcing that North Brookfield will receive \$310,999.00 in FY19 Chapter 90 aid. (Attachment #2)

#### **C. Request from Highway Department for deficit spending**

Mr. Kiley read a letter from Highway Superintendent Jason Benoit asking for permission to deficit spend from the Snow and Ice Account. (Attachment #3) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve the request. So voted.

### **IV. OLD BUSINESS**

There was no Old Business.

## **V. NEW BUSINESS**

### **A. Oakham Road and School Drive pole petitions @ 6:15**

At 6:15 PM Mr. Hevy opened the hearing on the petition of National Grid to install one new pole at the intersection of Oakham Road and School Drive in order to bring three-phase electricity to the new Dollar General Store. There were no abutters present. Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve the petitions. So voted.

### **B. Notice of intent to retire**

Mr. Hevy read a letter from Treasurer Anne Jannette noting her intention to retire on April 11, 2019. (Attachment #4) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to accept the notice. So voted.

### **C. Authorization to proceed with Cider Mill Road grant**

The Selectmen reviewed a proposal from Fuss and O'Neill to provide Engineering Design, Permitting, Bidding Assistance, and Construction Administration for the Cider Mill Road Bridge replacement project. (Available in the Selectmen's office) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve and sign the proposal and issue an authorization to proceed. So voted.

### **D. Open May 11<sup>th</sup> ATM and STM warrants. Articles due by March 22<sup>nd</sup>**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to set Friday, May 11<sup>th</sup> for a Special Town Meeting immediately preceding the Annual Town Meeting. So voted. The last day to submit articles will be March 22<sup>nd</sup>.

## **VI. ANNOUNCEMENTS**

### **A. Dog licenses are now available**

Mr. Petraitis announced that dog licenses are now available from the Town Clerk. The cost is \$8 for spayed and neutered dogs, and \$11 for those that are not. There will be a \$5 late fee after June 1<sup>st</sup>.

### **B. Town Election schedule**

Mr. Kiley reviewed the schedule for the May 7<sup>th</sup> Town Election. The last day to submit nomination papers is Monday March 19<sup>th</sup>, and the last day to register to vote at the election is Tuesday, April 17<sup>th</sup>.

## **VII. PENDING/FUTURE AGENDA ITEMS**

See attached list

## **VIII. PUBLIC PARTICIPATION**

Mr. Hevy announced that the public would have the opportunity to briefly comment through the Chairman, with a two-minute limit.

## **IX. EXECUTIVE SESSION**

There was no Executive Session.

The Selectmen reviewed and edited the project status list.

Mr. Kiley noted that he will contact Jim Buzzell to attend a future Selectmen's meeting to update everyone on the progress of the Friends on the Town House project.

Mr. Petraitis said that he would like to create a committee to study the possibility of having a school at the Town House.

Mr. Hevy will try to set up a meeting with Mass Development to discuss further remediation at the former Aztec site.

There being no further business, at 6:45 PM Mr. Kiley moved, and Mr. Petraitis seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton  
Administrative Assistant

#### **PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS**

##### **PROJECT**

**NBDDP/Aztec**

**Solar contracts on Municipal Property**

**Personnel policies**

**Electric aggregation**

**Town House restoration project**

**Bates Observatory**

##### **STATUS**

**Pending**

**Pending**

**In progress**

**Pending**

**FOTH Capital Campaign**

**Pending**