

## **MINUTES OF SELECTMEN'S MEETING MARCH 20, 2018**

Chairman Hevy called the meeting to order in the Senior Center at 6:05 PM with Mr. Kiley and Mr. Petraitis also present.

### **I. APPROVAL OF MINUTES**

- **March 6, 2018**
- **March 14, 2018**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve these minutes as written. So voted.

### **II. APPROVAL OF WARRANTS**

- **Debt Warrant #1042 for \$69,846.25**
- **School Warrant #1043 for \$39,522.19**
- **General Warrant #1044 for \$99,508.70**
- **Payroll Warrant #19 for \$323,523.72**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve the aforementioned warrants. So voted.

### **III. FINANCIAL ITEMS**

- **Reserve Fund Transfer request**

Mr. Hevy reviewed a request for a transfer from the Reserve Fund for \$514.58 for the School Department. (Attachment #1) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve the request and forward it to the Finance Committee for final approval. So voted.

### **IV. OLD BUSINESS**

There was no Old Business.

### **V. NEW BUSINESS**

#### **A. Resignation from Paul Dacey**

Mr. Kiley read a letter from Paul Dacey resigning from the Police Department. (Attachment #2) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to accept the resignation with regret and to send a letter of thanks. So voted.

#### **B. Request to hire Library Assistant**

Mr. Hevy read a letter from Library Director Ann Kidd asking that Dawn Thistle be appointed as a Library Assistant to replace Helen Foyle, who will be retiring. (Attachment #3) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve the appointment. So voted.

#### **C. Police monthly report**

Police Chief Mark Smith was present to deliver his departmental report for the month of February (Attachment #4) The Chief reported 42 incidents and 12 arrest/summons for the month.

Mr. Hevy asked about the status of the ALICE training, and Chief Smith responded that two more officers have been trained, making a total of four. The School Superintendent is reviewing the procedures now, and it is hoped to have everything in place for the fall.

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to accept the report. So voted.

#### **D. Fire monthly report**

Fire Chief Joe Holway was present for his departmental report for February. The Chief reviewed his budget, noting that everything seems on track. He noted that two chainsaws were donated to the department, which is now up to 45 members.

The Fire Prevention team is collecting information about local businesses and their buildings, which will be invaluable in the event of a fire.

The first meeting of the Fire Station Building Committee will be held tomorrow, March 21<sup>st</sup>.

Chief Holway wants to bring back weekend coverage of the station during the warmer months. This was tried several years ago with good results. The cost to cover the station with 3 firefighters for 24 hours per weekend would be approximately \$1,100 per weekend.

Mr. Hevy asked how many donations the department has received this year, and Chief Holway stated that they recently received over \$10,000 in air bottles from West Brookfield, several hundred feet of fire hose from Holden, and two vehicles from the state. The total is probably over \$27,000.

Mr. Kiley asked about a host agreement from the Healthwise marijuana facility on Prospect Street, which should provide the town with funding for necessities for the police and fire departments. Police Chief Mark Smith noted that the town should receive 3% of the marijuana sales with a “demonstrated need” for public safety assistance. Mr. Kiley said that hopefully the town will be able to demonstrate the need for additional firefighters on duty during the day. Chief Smith agreed, and noted that the police department will also need to grow.

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to accept the report. So voted.

#### **E. Sign contract for algae control**

Mr. Petraitis reviewed a letter from the Water Department asking that the Selectmen sign a contract with Solitude Lake Management for algae control at Horse Pond. (Attachment #5) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve and sign the contract. So voted.

## **VI. ANNOUNCEMENTS**

### **A. Dog licenses are now available**

Mr. Kiley announced that dog licenses are now available from the Town Clerk's office at a cost of \$8 for spayed and neutered dogs, or \$11 if they are not.

### **B. Town Election schedule**

Mr. Petraitis reviewed a memo from the Town Clerk noting the offices and candidates that will appear on the May 7<sup>th</sup> town election ballot. The last day to register to vote at the election will be Tuesday, April 17<sup>th</sup>.

## **VII. PENDING/FUTURE AGENDA ITEMS**

See attached list

## **VIII. PUBLIC PARTICIPATION**

Mr. Hevy announced that the public has the opportunity to briefly comment through the Chairman, with a two-minute limit.

## **IX. EXECUTIVE SESSION**

There was no Executive Session scheduled.

There being no further business, at 6:50 PM Mr. Kiley moved, and Mr. Petraitis seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton  
Administrative Assistant

## **PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS**

### **PROJECT**

**NBDDP/Aztec**  
**Solar contracts on Municipal Property**  
**Personnel policies**  
**Electric aggregation**  
**Town House restoration project**  
**Bates Observatory**

### **STATUS**

**Done**  
**Pending**  
**In progress**  
**Pending**  
**FOTH Capital Campaign**  
**Pending**