

MINUTES OF SELECTMEN'S MEETING APRIL 3, 2018

Chairman Hevy called the meeting to order in the Senior Center at 6PM with Mr. Kiley and Mr. Petraitis also present.

I. APPROVAL OF MINUTES

- **March 20, 2018**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve these minutes as written. So voted.

- **March 27, 2018**

Mr. Petraitis stated that he will write these minutes for the next meeting.

II. APPROVAL OF WARRANTS

- **School Warrant #1045 for \$72,876.20**
- **General Warrant #1046 for \$215,666.86**
- **Payroll Warrant #20 for \$310,216.66**

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve these warrants. So voted.

III. FINANCIAL ITEMS

Mr. Kiley asked why the bill for Town Counsel services included an item for the school windows contracts. Leslie will contact the school department to see if this is something that can come from the project funds.

IV. OLD BUSINESS

There was no Old Business.

V. NEW BUSINESS

A. Waite Corner Road pole petition @ 6:15

Mr. Hevy called the hearing to order at 6:15 PM on the petition of National Grid to install one new pole at 12 Waite Corner Road. (Attachment #1) The representative from National Grid stated that the pole may or not be installed, depending on the final plans of the homeowner. Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve the petition. So voted.

B. Notice of intent to retire

Mr. Hevy read a letter from Sheila Buzzell announcing her intent to retire from the Town Clerk and Assessors as of May 6, 2019. (Attachment #2) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to accept the notice. So voted.

C. Town House Study Committee

Mr. Petraitis noted that the Selectmen spoke about creating this committee a while ago. He would like the committee to look into the feasibility of creating a school for performing arts that would operate at the old Town House under the umbrella of the

North Brookfield Schools. There are four people who would like to be on the committee, and Mr. Petraitis would like to see one more. (Attachment #3)

Mr. Kiley said that he did not see a problem with studying the feasibility and exploring options. This would not interfere with what the Friends group is doing.

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to create the committee. So voted.

Mr. Kiley moved, and Mr. Petraitis seconded, a motion to appoint Channing Leblanc, Joe Valencourt, Erin Smith, and Crystal Caron to the committee. So voted.

Mr. Valencourt said that he hopes the committee will look at the Town House to see what can be done with it. Crystal Caron said that she hopes to get kids involved, Erin Smith said that if there is classroom space available we could bring in students from other towns, and Channing Leblanc said that she is an educator with the North Brookfield schools and a vocal teacher.

D. Request for appointment to Playground Committee

Mr. Hevy reviewed a request for appointment from Michael Doe. (Attachment #4) Mr. Doe was appointed last year to the Playground Committee until the May election. He should have taken out nomination papers to be on the May 7th ballot, but did not. Leslie will contact him to tell him that he should do a write-in campaign to be on the ballot, and if there is still a vacancy after the election then he can ask to be appointed.

E. Request to use Town Beach

The Selectmen reviewed a request for Town Resources from Diane Worce asking to use the Town Beach on April 21st for an Earth Day cleanup. (Attachment #5) Mr. Kiley moved, and Mr. Petraitis seconded, a motion to approve the initial request. So voted. Ms. Worce must now get approvals from other town departments and resubmit to the selectmen for final approval.

F. Review Town Meeting articles

The Selectmen reviewed draft warrants for the May 11th Special and Annual Town Meetings. Leslie will send the draft warrants to the Finance Committee and Town Counsel for their review.

VI. ANNOUNCEMENTS

A. Town Election schedule

Mr. Kiley reviewed the schedule for the May 7th Annual Town Election. The deadline for submitting nomination papers has passed. The last day to register to vote will be Tuesday, April 17th.

B. ZBA Hearing Notice

Mr. Petraitis read a notice from the Zoning Board of Appeals that there will be a hearing on Thursday, April 5th on the application of Brian and Shannon Kauppila, 4 Bullard Road, to obtain a front setback variance from 50 feet to 29.16 feet.

C. Dog licenses are now available

Mr. Hevy reminded residents that dog licenses are now available from the Town Clerk for a cost of \$8 for dogs that are spayed or neutered, and \$12 for those that are not. There will be a \$5 late fee after June 1st, and a \$25 late fee after September 1st.

D. Rabies Clinic April 14th

Mr. Kiley announced that there will be a Rabies Clinic on Saturday, April 14th from 9 AM to 11 AM at the Second Chance Animal Shelter. The Town Clerk will be available for licenses.

VII. PENDING/FUTURE AGENDA ITEMS

See attached list

VIII. PUBLIC PARTICIPATION

Mr. Hevy announced that the public has the opportunity to briefly comment through the Chairman, with a two-minute limit.

Robert Laflamme, manager of Crowley Fuel, read a letter complaining that the North Brookfield Railroad owes him money. Mr. Kiley and Mr. Hevy both stated that the Selectmen's meeting was not the appropriate place to address railroad issues.

IX. EXECUTIVE SESSION

There was no Executive Session.

There being no further business, at 7:10 PM Mr. Kiley moved, and Mr. Petraitis seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

NBDDP/Aztec

Solar contracts on Municipal Property

Personnel policies

Electric aggregation

Town House restoration project

Bates Observatory

STATUS

Done

Pending

In progress

Pending

FOTH Capital Campaign

Pending