

MINUTES OF SELECTMEN'S MEETING NOVEMBER 13, 2018

Vice Chairman Petraitis called the meeting to order at 6:05 PM in the Senior Center with Mr. Tripp also present. Mr. Kiley was not present.

I. APPROVAL OF MINUTES

- **October 23, 2018**

Mr. Tripp moved, and Mr. Petraitis seconded, a motion to approve these minutes as written. So voted.

- **October 30, 2018**
- **November 6, 2018**

Mr. Tripp moved, and Mr. Petraitis seconded, a motion to defer action on these minutes. So voted.

II. APPROVAL OF WARRANTS

- **School Warrant #1024 for \$333,871.85**
- **General Warrant #1025 for \$482,597.92**
- **Payroll Warrant #10 for \$335,654.12**

Mr. Tripp moved, and Mr. Petraitis seconded, a motion to approve these warrants. So voted.

III. FINANCIAL ITEMS

A. Tax Classification hearing at 6:15 PM

At 6:15 PM Sheila Buzzell, Chairman of the Board of Assessors, was present to ask the Selectmen to determine the percentage of the FY19 tax levy to be borne by each class of real and personal property. According to Ms. Buzzell, 90.0158% of North Brookfield's tax levy is residential. (Attachment #1) Mr. Tripp moved, and Mr. Petraitis seconded, a motion to set a single tax rate. So voted.

B. North Brookfield is receiving additional Chapter 90 funds

Mr. Petraitis read a letter from Governor Baker announcing that North Brookfield will receive an additional \$62,199.00 in Chapter 90 funds for FY2019. (Attachment #2)

IV. OLD BUSINESS

A. Policy for Highway Mechanic

Mr. Petraitis reviewed the new policy for the Highway Mechanic. (Attachment #3) Mr. Tripp moved, and Mr. Petraitis seconded, a motion to approve the policy. So voted.

B. Timeline for FY20 budget process

This item will be deferred until the full Board is present for discussion.

C. Fire Department pay scale

Mr. Petraitis read an e-mail from Fire Chief Joe Holway restating his proposed pay rates for the department. (Attachment #4) Chief Holway and the Selectmen had discussed

this proposal at last week's meeting. Mr. Tripp moved, and Mr. Petraitis seconded, a motion to approve the new rates. So voted.

V. NEW BUSINESS

A. Cooley Hill Reservoir property

Mr. Petraitis read a letter from the Town of Brookfield noting that they have an offer of \$5,000.00 to purchase the Cooley Hill Reservoir, which is located in North Brookfield. (Attachment #5) North Brookfield has the option of matching that offer to purchase the land, however the dam located on the site is not in compliance with the state. Mr. Tripp moved, and Mr. Petraitis seconded, a motion not to exercise the Town's option to purchase. So voted.

B. Fire Department monthly report

Mr. Tripp read an e-mail from Chief Holway with the departmental report for the month of October. (Attachment #6) Mr. Tripp moved, and Mr. Petraitis seconded, a motion to accept the report. So voted.

C. Police Department reports

Mr. Petraitis read the Police Reports for the months of September and October. (Attachments #7 and #8) Mr. Tripp moved, and Mr. Petraitis seconded, a motion to accept the reports. So voted.

D. Thank you to Fire Department

Mr. Petraitis read an e-mail from David Nelson of Central Street thanking the Fire Department for their efforts at a kitchen fire at his home. (Attachment #9)

E. DLTA application for downtown

April Messenger Pagnoni from the Downtown Development Committee was present to ask for a letter of support from the Selectmen for a \$21,390.00 DLTA grant through CMRPC that will inventory downtown assets, collect real estate and census data, and conduct public meetings and presentations. (Available in the Selectmen's office)

In addition, Ms. Pagnoni reported that the committee also intends to apply for a \$400,000.00 grant through the state's Complete Streets program to start Phase I of the downtown improvements. Mr. Tripp moved, and Mr. Petraitis seconded, a motion to approve the drafting and signing of a letter of support/commitment for the DLTA grant. So voted.

VI. PUBLIC COMMENT PERIOD

Mr. Petraitis announced that the public has the opportunity to briefly comment through the chair.

Brandon Avery announced that the last regular Saturday opening of the Historical Museum will be this Saturday from 10 AM to 1 PM.

VII. ANNOUNCEMENTS

There were no announcements.

VIII. PENDING/FUTURE AGENDA ITEMS

See attached list

IX. EXECUTIVE SESSION

There was no Executive Session.

There being no further business, at 6:40 PM Mr. Tripp moved, and Mr. Petraitis seconded, a motion to adjourn. So voted.

Respectfully,

Leslie Scott Burton
Administrative Assistant

PROJECT STATUS AND PENDING/FUTURE SELECTMEN'S AGENDA ITEMS

PROJECT

Aztec/Mass Dev grant
Solar contracts on Municipal Property
Personnel policies
Electric aggregation
Town House restoration project
Bates Observatory
Cable license renewal
Disabilities Commission

STATUS

Pending
Pending
In progress
Pending
FOTH Capital Campaign
Pending
Pending
Pending