

TOWN OF NORTH BROOKFIELD

Executive Session Minutes of the Board of Selectmen

Thursday October 1, 2015

Present: Selectmen Eric Hevy; Selectman Mary Walter; Selectman Robert Smith

Also Present: Charles Marshall, Paul LeBlanc, both of the Cable Advisory Committee

The meeting was called to order at 4:01 PM by Chairman Hevy in the Selectmen's Office. At 4:03 PM a motion was made by Ms. Walter, seconded by Mr. Smith, to enter Executive Session to discuss terms of the proposed contract renewal with Charter Communications. Roll call: Mr. Hevy, yes; Ms. Walter, yes; Mr. Smith, yes. The Board entered Executive Session at 4:04 PM.

The purpose of the meeting was a final review of proposed additions/changes to the Charter contract renewal discussed in Executive Session on September 17, 2015. The discussion was based on notes made on the draft contract agreement which had been forwarded to the Board in late August by the full Committee, and also on a series of recommendations made by Committee member Jake Anderson by email that morning. (Attachments)

Mr. Hevy summarized the meeting of September 17, 2015 in general terms, and there was agreement that the Board and the Committee members present should again review the fifty-five page draft, referring to Mr. Anderson's recommendations where appropriate.

In the course of that lengthy review, the following decisions were made regarding various items included in the draft:

Page 6: Remove paragraph previously added regarding FCC Title 11;

Appendix B: Remove references of Churches listed since the proposed contract was between the Town and Charter Communications;

Page 11: It was agreed that the Board and Committee would seek a five-year contract with Charter Communications;

Page 10: Eliminate references to internet and telephone services in re-numbered items #28, #29;

Page 25: The Board and the Committee members agreed that language should be added regarding a reduction in the cost of installations for longer lines needed by some subscribers;

Page 27: The Board and the Committee members agreed to request that Charter Communications provide internet service to additional Town buildings, including those of the School Department;

Page 34: Wording regarding pedestals added by the Committee at the previous meeting was approved by the Board;

Page 36: The Board and the Committee members present agreed to remove Item 'D' regarding extending free service to all Town-recognized non-profit organizations since the proposed agreement was between the Town and Charter Communications;

Page 40: It was agreed to restore language discussed at previous meetings in Item 'A', eliminate Item 'B', retain Item 'C,' and eliminate Item 'D';

Page 44: In Item 13.1 retain all suggested additional language discussed at previous meetings and included in the draft of the proposed contract; It was also agreed to retain Item 13.3 as written;

Page 45: Items 'A' and 'B'—it was agreed by the Board that the Town would request an upfront payment of \$60,000 and yearly payments of \$30,000 for the duration of the Contract;

Page 46: Item 13.9—all of the language contained in the draft will be included.

Mr. Hevy asked Mr. Marshall to incorporate the changes/additions discussed into a final draft of the proposed Contract, which would be reviewed by the Selectmen prior to forwarding to Charter Communications for the beginning of negotiations.

There being no further business before the Board, a motion was made by Ms. Walter, seconded by Mr. Smith, to exit Executive Session. Roll call: Mr. Hevy; Ms. Walter, yes; Mr. Smith, yes. The Board exited Executive Session at 4:47 PM.

There being no other business on the Agenda for the meeting, a motion was made by Ms. Walter, seconded by Mr. Smith, to adjourn the meeting. The vote was unanimous. The meeting was adjourned at 4:49 PM.

Respectfully submitted,

Robert Smith