

MINUTES OF SELECTMEN'S MEETING DECEMBER 1, 2015

Chairman Hevy called the meeting to order in the Senior Center at 6 PM with Mrs. Walter and Mr. Smith also present. He reminded those in attendance that the meeting would be both audio and video taped.

I. APPROVAL OF MINUTES

- **September 17, 2015**
- **October 26, 2015**

These two items were deferred until the next meeting.

- **November 17, 2015**
- **November 17, 2015 Executive Session**
- **November 24, 2015**

Mrs. Walter moved, and Mr. Smith seconded, a motion to approve the aforementioned minutes as written. So voted.

- **November 30, 2015**

This item was deferred until the next meeting.

II. APPROVAL OF WARRANTS

- **School Warrant #1024 for \$123,723.06**
- **General Warrant #1025 for \$267,040.21**
- **Payroll Warrant #11 for \$306,355.33**

Mrs. Walter moved, and Mr. Smith seconded, a motion to approve the aforementioned warrants. So voted.

III. PUBLIC PARTICIPATION

- **The public has the opportunity to briefly comment on agenda items through the Chairman**

Mr. Hevy noted that anyone in attendance would have the opportunity to briefly comment on any of this evening's agenda items.

IV. FINANCIAL REPORTS

A. North Brookfield's tax rate has been approved

Mr. Hevy noted that North Brookfield's tax rate for FY16 has been approved, and will be \$16.18 per thousand dollars of valuation.

V. OLD BUSINESS

A. NBEMA appointments

These people were not present to be appointed. They will be asked to attend a future meeting.

VI. NEW BUSINESS

A. Paul Bouchard re: Plumbing and Gas rates

Plumbing and Gas Inspector Paul Bouchard was present to ask the Selectmen for permission to raise his inspection rates effective January 1st. (Attachment #1) According to Mr. Bouchard, the plumbing and gas rates have not increased since 2006. Mrs. Walter moved, and Mr. Smith seconded, a motion to approve the rate hike effective January 1, 2016. So voted.

B. Close out of 2013 CDBG program

Mrs. Walter reviewed a letter from Chris Dunphy of Pioneer Valley Planning Commission asking the Selectmen to approve the final invoice from Fay, Spofford and Thorndyke to close out the 2013 CDBG grant. (Attachment #2) Mr. Dunphy also noted that the new 2015 CDBG grant will have enough funds to rehabilitate 3 housing units in North Brookfield, in addition to funds to move forward with the engineering design work of North Common Street. Mrs. Walter said that the possibility of putting a large drainage structure on the former Aztec property should be discussed. Mrs. Walter moved, and Mr. Smith seconded, a motion to approve and sign the final invoice. So voted.

C. Police Department monthly report

The Police Chief was not present. This will be deferred until the next meeting.

D. Fire Department monthly report

The Fire Chief was not present. This will be deferred until the next meeting.

E. Annual Alcohol license renewals, subject to ABCC approval, and pending payment of all charges due to the Town of North Brookfield

Mrs. Walter moved, and Mr. Smith seconded, a motion to approve the attached 8 alcohol licenses for 2016, subject to ABCC approval, and pending payment of all charges due to the Town of North Brookfield. (Attachment #3) So voted.

F. All other license renewals, pending payment of all charges due to the Town of North Brookfield

Mrs. Walter moved, and Mr. Smith seconded, a motion to approve the attached licenses for 2016, pending payment of all charges due to the Town of North Brookfield. (Attachment #3) So voted.

G. Request to begin Snow and Ice Spending

Mr. Hevy reviewed an e-mail from Highway Superintendent Gary Jean asking for permission to begin spending from the Snow and Ice Account. (Attachment #4) Mrs. Walter moved, and Mr. Smith seconded, a motion to approve the request. So voted.

VII. ANNOUNCEMENTS

A. Mr. Hevy announced that the North Brookfield Decorates Committee is sponsoring the annual Christmas Tree Lighting ceremony on Saturday, December 5th at 6:00 P. M. in the center of town. Letter writing to Santa will be held at Haston Free

Public Library from 4:30 – 6:00 P. M. Cub Scout Pack 128 will have hot cocoa and treats outside and the On Q Piano Students will provide the music. A surprise visitor will arrive shortly before the Tree Lighting at 6:00 P.M and the countdown to the Tree Lighting will be in front of the library. (Attachment #5)

B. Mr. Hevy reviewed an e-mail from Jake Anderson announcing that starting December 21st all LPAC channels will be down for maintenance. (Attachment #6) They are upgrading the core infrastructure to the channels. We anticipate this to be completed in the second week of January. After the upgrades are completed there will be tours available at LPAC studio.

This winter athletic season, LPAC is covering the boys and girls varsity basketball away and home games. Playback will start and a schedule will follow after the upgrades are completed.

If anyone has any ideas for a show or program they would like to see on LPAC, we encourage people to let us know. You can contact LPAC at: studio@nblpac.org or 508-768-7838

VIII. PENDING/FUTURE AGENDA ITEMS

- **See attached list**

PENDING/FUTURE SELECTMEN'S ITEMS

Solterra Agreement
NBDDP/Aztec
Cable license renewal Oct 2015
Purchase Orders
Creation of Financial Advisory Committee
Personnel policies
Cemetery Road
Bids on health insurance
98 Shore Road
DOR IT recommendations
Electric aggregation
Community Compact
PDA from CMRPC

IX. EXECUTIVE SESSION

Executive Session to discuss strategy related to contract negotiations with Charter Communications

At 6:40 PM Mrs. Walter moved, and Mr. Smith seconded, a motion to enter Executive Session to discuss strategy related to contract negotiations with Charter Communications. Roll call: Hevy, yes; Walter, yes, Smith, yes. So voted. Mr. Hevy announced that the Board would exit Executive Session only to adjourn.

At 8:30 PM the Board came out of Executive Session. Mrs. Walter moved, and Mr. Smith seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant