

## MASTER PLAN IMPLEMENTATION SCHEDULE

**Short-Term: Recommendations to be implemented within the first year after adopting the Master Plan.**

**Mid-Term: Recommendations to be implemented within two to four years after adopting the Master Plan.**

**Long-Term: Recommendations that will take five years or longer to be implemented.**

**Short-Term: Recommendations that you will need to attend to every year on an ongoing basis.**

<b>Recommendations – Housing</b>	<b>Short-Term</b>	<b>Mid-Term</b>	<b>Long-Term</b>	<b>Ongoing</b>
<u>Adopt Bylaw for Major Residential Development Review for Multi-Lot ANR Plans:</u> Responsible Municipal Entity - The Planning Board if Major Residential Developments are allowed By Right, or the Zoning Board of Appeals if allowed by Special Permit.		<b>X</b>		
<u>Obtain Planning Board Procedural Training:</u> Responsible Municipal Entity - The Planning Board.				<b>X</b>
<u>Increase Planning Board Fee Schedule in the Subdivision Regulations:</u> Responsible Municipal Entity - The Planning Board.	<b>X</b>			
<u>Adopt Stormwater Management and Erosion Control Regulations:</u> Responsible Municipal Entity - The Planning Board.	<b>X</b>			
<u>Adopt a Bylaw for Cluster Housing/Open Space Subdivisions:</u> Responsible Municipal Entity - The Planning Board.		<b>X</b>		
<u>Adopt a Bylaw for Inclusionary &amp; Incentive-Based Zoning:</u> Responsible Municipal Entity - The Planning Board.		<b>X</b>		
<u>Adopt a Bylaw for Senior Housing:</u> Responsible Municipal Entities - The Planning Board in conjunction with the Board of Selectmen.		<b>X</b>		

<b><u>Recommendations – Housing</u></b>	<b><u>Short-Term</u></b>	<b><u>Mid-Term</u></b>	<b><u>Long-Term</u></b>	<b><u>Ongoing</u></b>
<u>Address Housing in the Town Center (Bylaw):</u> Responsible Municipal Entities - The Planning Board in conjunction with the Board of Selectmen.	<b>X</b>			
<u>Establish a Local Housing Partnership:</u> Responsible Municipal Entity - The Board of Selectmen.			<b>X</b>	
<u>Obtain Training for Chapter 40-B Housing Proposals:</u> Responsible Municipal Entity - The Zoning Board of Appeals.				<b>X</b>
<u>Address Substandard Housing:</u> Responsible Municipal Entities - The Board of Selectmen in conjunction with the Building Inspector.				<b>X</b>
<u>Use Non-Regulatory Means to Promote Homeownership:</u> Responsible Municipal Entity - This would be one of the responsibilities of a local Housing Partnership.				<b>X</b>
<b><u>Recommendations – Economic Development</u></b>	<b><u>Short-Term</u></b>	<b><u>Mid-Term</u></b>	<b><u>Long-Term</u></b>	<b><u>Ongoing</u></b>
<u>Establish a Local Economic Development Commission:</u> Responsible Municipal Entity - The Board of Selectmen.	<b>X</b>			
<u>Identify New Areas of Town Suitable for Commercial Development:</u> Responsible Municipal Entities - The Planning Board, Board of Selectmen, Water and Sewer Departments, and the new Economic Development Commission once it is formed.	<b>X</b>			
<u>Adopt a Bylaw for Mixed Use Village Zoning in the Town Center Area:</u> Responsible Municipal Entity - The Planning Board.	<b>X</b>			

<b><u>Recommendations – Economic Development</u></b>	<b><u>Short-Term</u></b>	<b><u>Mid-Term</u></b>	<b><u>Long-Term</u></b>	<b><u>Ongoing</u></b>
<u>Use Tax Increment Financing for Worthwhile Projects:</u> Responsible Municipal Entity - The Board of Selectmen.				<b>X</b>
<u>Review and Revise the Zoning Bylaw’s Commercial and Industrial Development Provisions:</u> Responsible Municipal Entity - The Planning Board.	<b>X</b>			
<u>Coordinate Development Activity With the Owners of Industrial Land:</u> Responsible Municipal Entities - The Board of Selectmen, the Planning Board, and Zoning Board of Appeals (until an Economic Development Commission is formed).				<b>X</b>
<u>Develop a Computerized Database of Available Commercial Properties:</u> Responsible Municipal Entities - The Master Plan Committee (until an Economic Development Commission is formed) and the Board of Assessors.	<b>X</b>			
<u>Secure the Resources Necessary to Redevelop the Aztec Property:</u> Responsible Municipal Entities - Board of Selectmen, Planning Board and the yet to be formed Economic Development Commission.	<b>X</b>			
<b><u>Recommendations – Town Government</u></b>	<b><u>Short-Term</u></b>	<b><u>Mid-Term</u></b>	<b><u>Long-Term</u></b>	<b><u>Ongoing</u></b>
<u>Prepare a Capital Improvement Plan:</u> Responsible Municipal Entities - The Board of Selectmen and Finance Committee.	<b>X</b>			
<u>Adopt an Infrastructure Expansion Policy and Definitive Service Area:</u> Responsible Municipal Entities - The Planning Board, Conservation in conjunction with Water and Sewer Departments.	<b>X</b>			
<u>Develop the Town’s Grant Writing Capacity:</u> Responsible Municipal Entity - The Board of Selectmen.	<b>X</b>			

<b><u>Recommendations – Town Government</u></b>	<b><u>Short-Term</u></b>	<b><u>Mid-Term</u></b>	<b><u>Long-Term</u></b>	<b><u>Ongoing</u></b>
<u>Establish a Master Plan Implementation Committee:</u> Responsible Municipal Entities - The Board of Selectmen in consultation with the Master Plan Committee.	<b>X</b>			
<u>Completely Overhaul the Zoning Bylaw and Subdivision Regulations:</u> Responsible Municipal Entities - The Planning Board with input from the Zoning Board of Appeals and Building Inspector.		<b>X</b>		
<u>Improve Coordination Between Municipal Departments:</u> Responsible Municipal Entity - The Board of Selectmen.				<b>X</b>
<u>Promote Two-Way Communication Between Citizens and Town Government:</u> Responsible Municipal Entities - The Board of Selectmen in conjunction with all of North Brookfield’s municipal departments and boards/commissions/ committees.				<b>X</b>
<u>Investigate the Need for a Town Administrator:</u> Responsible Municipal Entity - The Board of Selectmen.	<b>X</b>			
<u>Specific Departmental Objectives on an Annual Basis:</u> Responsible Municipal Entities - Board of Selectmen, the Master Plan Municipal Services Implementation Team, and all of North Brookfield’s municipal departments/boards/commissions and committees.				<b>X</b>
<b><u>Recommendations – Transportation</u></b>	<b><u>Short-Term</u></b>	<b><u>Mid-Term</u></b>	<b><u>Long-Term</u></b>	<b><u>Ongoing</u></b>
<u>Create a Walkable Town Center:</u> Responsible Municipal Entities - The Planning Board in conjunction with the Board of Selectmen and the Highway Department.			<b>X</b>	
<u>Promote Mass Transit:</u> Responsible Municipal Entities - The Board of Selectmen and North Brookfield’s representatives to the WRTA.		<b>X</b>		

<b><u>Recommendations – Transportation</u></b>	<b><u>Short-Term</u></b>	<b><u>Mid-Term</u></b>	<b><u>Long-Term</u></b>	<b><u>Ongoing</u></b>
<u>Prepare a Roadway Improvement Plan</u> : Responsible Municipal Entity - The Highway Department.	<b>X</b>			
<u>Adopt a Policy for Utility Work Along Town Roads</u> : Responsible Municipal Entities - The Board of Selectmen and the Highway Department.	<b>X</b>			
<u>Utilize the Abandoned Railroad Right-of-Way for a Rail Trail</u> : Responsible Municipal Entity - The Board of Selectmen.		<b>X</b>		
<u>Use Local Funds to Supplement the State Roadway Maintenance and Repair Funds</u> : Responsible Municipal Entities - The Highway Department with assistance from the Board of Selectmen and the Finance Committee.			<b>X</b>	
<u>Local Scenic Roads Bylaw</u> : Responsible Municipal Entities - The Planning Board in consultation with the Highway Department, Tree Warden, Conservation Commission and Board of Selectmen.		<b>X</b>		
<b><u>Recommendations – Land Use</u></b>	<b><u>Short-Term</u></b>	<b><u>Mid-Term</u></b>	<b><u>Long-Term</u></b>	<b><u>Ongoing</u></b>
<u>Investigate the State’s Community Preservation Act</u> : Responsible Municipal Entities - The Board of Selectmen working in conjunction with the Master Plan Committee.		<b>X</b>		
<u>Work With Area Land Trusts</u> : Responsible Municipal Entity - The Conservation Commission or the Master Plan Implementation Committee.				<b>X</b>
<u>Adopt a Bylaw to Authorize Site Plan Review</u> : Responsible Municipal Entities - The Planning Board in conjunction with the Zoning Board of Appeals.	<b>X</b>			

<b><u>Recommendations – Land Use</u></b>	<b><u>Short-Term</u></b>	<b><u>Mid-Term</u></b>	<b><u>Long-Term</u></b>	<b><u>Ongoing</u></b>
<u>Expand the Boundaries of the Prospect Street and Crooks Cross Road Industrial Districts:</u> Responsible Municipal Entities - The Board of Selectmen and the Planning Board (until an Economic Development Committee is formed).		<b>X</b>		