

BOARD OF SEWER COMMISSIONERS

November 8, 2010

Present: Charles Haddock-Chairman
Donald E. Smith-Vice Chairman
John Farmer-Secretary
Rodney Jenkins-Sewer Superintendent
Laurie Lapierre-Recording Secretary

The Town of North Brookfield Sewer Commissioners Meeting was called to order at 3:34 p.m.

1. DISCUSS AND OR ACCEPT MEETING MINUTES FROM NOVEMBER 8, 2010.

Mr. Farmer made a motion to accept the minutes as presented. Mr. Smith seconded the motion; all were in favor, approved.

2. UPDATE ONGOING PROJECTS/PROBLEMS.

Mr. Jenkins informed the Board that there is a leaking airline that goes to the tanks. Mr. Thibeault will be in next week to repair.

The block heater for the generator is not working. The mice burrowed a hole in the 2" pvc pipe and ate the extension cord. This problem has been corrected. Mr. Jenkins also advised that new batteries were purchased for the generator.

The truck tires have been replaced. Upon research, Country Auto matched the truck up with an aggressive Cooper tire.

3. DISCUSS AND VOTE ON E-1 PUMP REQUIREMENT WAIVER FOR BROWN STREET CONSTRUCTION.

Mr. Jenkins explained that John Thomasian designed a fine system. A 1000 gallon tank with a submersible pump that would pump out with a two inch low pressure sewer line. Our Rules and Regulations require an E1 pump or equivalent. These regulations came about during the Bell

Road project. If any additional development would occur or if the Sewer Department were to ever take over private service lines everyone would be on the same page. Whether this can be enforced is the question. Mr. Thomasian designed something different and price wise there is a considerable difference. Due to the fact that there is no possibility of development on this property and because he was given incorrect information without my knowledge, "I recommend we waive the requirement on this property." Mr. Smith asked what the difference was with the E1. Mr. Jenkins explained that this is an encased product that sits outside the building normally. It is a grinder pump with all the electronics in the tub.

After discussion, Mr. Smith stated "upon recommendation of Mr. Jenkins", I make a motion to wave the E1 pump requirement for 6 Brown Street. Mr. Farmer seconded the motion; all were in favor, approved.

4. SIGN COMMITMENTS.

Laurie Lapierre presented to the Commissioners final readings for real estate sales/closings that will now need to be committed into the system and signed by the Board for approval.

Mr. Jenkins noted that this is a new process in which the Town Accountant can better track the books to enhance her balancing capability.

5. DISCUSS WHAT THE BOARD WOULD LIKE TO SEE ON THE CAPITAL IMPROVEMENT PLAN FOR FUTURE PROJECTS/ PURCHASES.

Mr. Jenkins presented the paperwork to the Board that was forwarded from the Capital Improvement Committee.

Mr. Jenkins explained that the plan currently includes the Scope of Work that the E.P.A. may require per our Administrative Order and to video inspect and clean the sewer lines on the east and west side of Town. Keep in mind though, tonight's warrant is requesting \$35,000 to begin the inspection and cleaning of some of the lines mentioned within this

report.

After discussion, it was agreed the following would be placed on the Capital Improvement Plan:

1. The remaining 19,800 feet of sewer line that will need video inspection and cleaning. \$38,000.00 for 2012
2. Replacement of vehicle. \$40,000.00 for 2016

6. DISCUSS SPECIAL TOWN MEETING ARTICLES TO PREPARE FOR QUESTIONS.

Two of the transfers are through the salary accounts and are approved by the Finance Committee and Board of Selectmen regarding my salaried status. The last is a transfer of \$35,000 from retained earnings to cover the cleaning and video inspection of sewer lines from the east and west side. As previously discussed, none of these items will affect sewer rates.

7. SIGN PAYROLL SHEETS FOR THE WEEK ENDING NOVEMBER 5TH.

Mr. Jenkins stated that the Town Accountant accidentally misplaced the original payroll sheet. Mary Walter phoned requesting an original be signed and forwarded to the Town Accountant in the event of an audit. The Commissioners signed off on the payroll.

8. DISCUSS LAURIE LAPIERRE'S VACATION REQUEST.

In 2013 Laurie Lapierre is eligible for four weeks vacation with ten years of service. Mr. Jenkins stated that it is a little early for vote but since it is on the agenda it may as well be discussed and voted on. After discussing the personnel policy and other employee's entitlements Mr. Farmer made a motion to approve Laurie Lapierre for a fourth week of vacation. Mr. Smith seconded the motion; all were in favor, approved.

OTHER BUSINESS.

The meeting adjourned at 4:43 p.m.
Respectfully Submitted.

Laurie Lapierre
Recording Secretary