

BOARD OF SEWER COMMISSIONERS

September 14, 2010

Present: Charles Haddock-Chairman
Donald E. Smith-Vice Chairman
John Farmer-Secretary
Rodney Jenkins-Sewer Superintendent
Laurie Lapierre-Recording Secretary

The Town of North Brookfield Sewer Commissioners Meeting was called to order at 6:01 p.m.

1. DISCUSS AND OR ACCEPT MEETING MINUTES FROM JULY 20, 2010.

Mr. Smith made a motion to accept the minutes as presented. Mr. Farmer seconded the motion; all were in favor, approved.

2. DISCUSS AND VOTE TO CHANGE TIME/DAY OF SEWER COMMISSION MEETINGS.

Mr. Jenkins stated during discussion that if the public were unable to attend a late afternoon Commission meeting, a separate evening meeting would be scheduled at a time convenient for both parties. The Commissioners were in full agreement.

After discussion, the Board voted unanimously to change the meeting dates and times to the second Monday of every month at 3:30 p.m.

3. UPDATE ONGOING PROJECTS/PROBLEMS.

Mr. Jenkins explained that he has completed maintenance on the primary clarifier. Approximately 100 yards of material was removed. An additional tank will be cleaned. Thru experience, the second tank should move quicker and cost approximately \$2,000 less for the trucks.

Mr. Jenkins explained that pump #1 at the Bigelow Street Pump Station blew a seal in May and again in June. After R.H. White investigated, it

was determined that the shaft was pitted and needed to be replaced. This would cause the seal to fail.

It had also been determined that pump #2 was having issues (leaking). Pump #2 had the shaft, seal and impeller replaced.

The seal has failed again in the #1 pump. The manufacturer has been contacted and without hesitation stated that it was the housing. To repair the pump is much cheaper than as to replace it.

4. UPDATE RESULTS OF SEWER FIRST BILLING.

Mr. Jenkins explained that \$675,000 was budgeted in for the FY 2011 sewer user revenue. The first half billing goal should of been \$337,000.00. The Water Department was charged \$10,000.00 for their yearly usage fee and we are currently sitting on approximately \$10,000.00 in abatements. Due to the fact that water usage is down and the rates were not raised, we are showing a shortfall of \$9,000.00 for the first half billing. If indeed water usage stays down for the second half billing and rates are not raised we will again show a deficit. Though, this should be covered by the Enterprise Account. Mr. Jenkins will contact the Accountant as to how this would work if the rates were not raised and we were dependent upon the Enterprise Account.

5. DISCUSS/SIGN ABATEMENT REQUESTS.

The Sewer Commissioners were presented with the following Abatements for signature:

1. Robert Griffin regarding 55 New Braintree Road. Mr. Griffin was billed the flat rate for the auto reader was not working and the Water Department was unable to gain access to read the meter. Mr. Jenkins manually read the meter to obtain an accurate reading Mr. Griffin is requesting an abatement in the amount of \$470.46.
2. Garrett and Brenda Baker regarding 79 School Street. The Bakers are requesting a one time leak allowance. They have a three year average of 35,150 gallons. They were currently billed 59,720 gallons. We are looking to abate 24,570 gallons at a rate of .011052. Total abatement request is in the amount of \$271.55.

3. 007 Limited as General Partner regarding 206 North Main Street. 007 are requesting a one time leak allowance. This is a rental property and upon averaging the usage the difference is 44, 267 gallons at a rate of .011052. Total abatement request is in the amount of \$489.24.

The Commissioners reviewed and approved all abatements.

6. EXECUTIVE SESSION TO REVIEW CONTRACT OF SUPERINTENDENT.

OTHER BUSINESS.

Mr. Haddock entertained a motion to close the meeting at 6:40 p.m. to move into Executive Session. Mr. Farmer seconded the motion; all were in favor, Approved.

The meeting adjourned at 6:40 p.m.
Respectfully Submitted.

Laurie Lapierre
Recording Secretary