



Town of North Brookfield Minutes

Committee: North Brookfield Downtown Development Committee		
Location: NB Police Station Conference Room		
Meeting Date: 08/07/2023	Called to Order: 6:35pm	Meeting Adjourned: 7:37pm
Minutes from _____ meeting were approved as written.		
Members in Attendance: Sheila Orsi, Ethan Melad, Marilyn Borst, Brandon Avery,		
Members Absent: Jack McClintock, Eva Brown		
Guests: Brooke, Tara Hayes, Sue L		

Meeting Motions / Actions and Summary of Discussions:

1. Tara Hayes attended to discuss the security of town email and the posting of minutes and meeting agendas. Tara swore in all members in attendance. All main correspondence needs to be initiated from the NB DDC Gmail account and not from a personal email accounts to ensure that the information can be traced for public record. Public Comments should be on a time limit.
2. Complete Streets update: should be going out to bid? Will check on this.
3. Brandon made a motion to reinstated Sue L as a DDC member, Marilyn seconded, unanimous approval! (Welcome back Sue)
4. Items that were discussed:
 - a. New Master Plan Committee has been implemented
 - b. New Town Administrator Committee has been implemented
 - c. Safety Committee is concerned about pedestrian safety on School Street due to possible unsafe conditions and drivers.
 - d. Consistent parking signage and rules in the Downtown area (currently inconsistent)

Next meeting planned for September 18, 2023.

Minutes respectfully submitted by Sheila Orsi
Minutes approved by committee on
Chairman Signature: