

Meeting Called to order:**Attendance:** Check those in attendance

<input checked="" type="checkbox"/> Doug Blood (Director)	<input checked="" type="checkbox"/> Anne Adams (Deputy Director)	Gary McComas (Assistant Director)
<input type="checkbox"/> (Secretary) Suzanne Lewandowski	<input checked="" type="checkbox"/> Charles Buchanan	<input type="checkbox"/> Seth Buzzell
<input type="checkbox"/> Gino Caramiello	<input type="checkbox"/> Gino Caramiello, Jr	<input type="checkbox"/> Stephanie Caramiello
<input type="checkbox"/> Robert Filipkowski	<input type="checkbox"/> Brenda Lacaire	<input type="checkbox"/> John Magario
<input type="checkbox"/> David Messier	<input checked="" type="checkbox"/> Sarah Risotti	<input type="checkbox"/> Cheryl Vosberg
<input checked="" type="checkbox"/> Lorell Trimby	<input type="checkbox"/> Larry Walter	

Minutes:

Motion Made by: _____ Seconded by: _____ Approved: ☐ or Amended ☐

Budget:

Regular Account : _____ Gift Account _____

Incident Responses:

INVENTORY: Motion made by ☒ Anne Adams, seconded by ☒ Lorell Trimby to defer business until the January meeting to complete inventory! Unanimously approved.

Action Items: Action to remain on agenda until completed

- Generators: **Doug Wellpower Propane** update
- Phone & Internet issues: **Doug assigned**
- First Responder & CPR/First Aid training: **Doug assigned**
- Training: Stop the Bleed: **Doug Patrick Waugh Doug assigned**
- Siren: new siren on top of Bell Hill that we can hear better in town **Doug assigned**
- Vehicle Update: NBEMA given old rescue truck. **Doug assigned**
- I Am Responding** phone app (IAR) Everyone OK?

Old Business:

- Safety Smart Gear (877-999-4847 -Rt. 20 Sturbridge) Update: **Sue Assigned**
- WEBSITE update: Sue added new phone. Will add pictures (when available) and Twitter and Facebook links. **Sue Assigned, Anne to assist with links**
- Finance Committee and Master Plan Committee (respectively). NBEMA needs to compile goals, objectives, and capital projects (immediate, 5 year, and 10 year plans).

New Business:

- INVENTORY – December Meeting

Future Agendas: Round Table Discussion on Hazard Mitigation: January 14th. Earth Day 2020 (Sat, April 25th – last Sat in April); Memorial Day 2020 (Mon. 5/25)

Announcements: Next meeting: January 7, 2020

Meeting Adjournment:

Motion by: _____ 2nd by: _____ Approved ☐

- REMINDER: Online ethics test: <https://www.mass.gov/online-conflict-of-interest-law-training>: