

**Meeting Called to order:** 7:00pm via ZOOM

**Attendance:**

<input checked="" type="checkbox"/> Sgt. Chris Donais Director	<input checked="" type="checkbox"/> Anne Adams (Deputy Director)	<input checked="" type="checkbox"/> (Suzanne Lewandowski) Secretary)
<input type="checkbox"/> Shaun Adams	<input type="checkbox"/> Charles Buchanan	<input type="checkbox"/> Seth Buzzell (Military)
<input type="checkbox"/> Gino Caramiello	<input type="checkbox"/> Gino Caramiello, Jr	<input type="checkbox"/> Stephanie Caramiello
<input type="checkbox"/> Robert Filipkowski	<input checked="" type="checkbox"/> Dave Holmes	<input checked="" type="checkbox"/> Brenda Lacaire
<input type="checkbox"/> Susan Lyons	<input checked="" type="checkbox"/> John Magario	<input checked="" type="checkbox"/> David Messier
<input checked="" type="checkbox"/> Nick Newman	<input checked="" type="checkbox"/> Sarah Risotti	<input checked="" type="checkbox"/> Larry Walter

**Minutes:** Sue Lewandowski read the minutes from the March 10<sup>th</sup> meeting.

**Motion Made by:** Anne                      2<sup>nd</sup> Brenda                      **Approved as Amended** ☒

**Budget:** Not readily available for the meeting. BOS and FIN COM are supportive

Regular Account :                      Gift Account

**Incident Responses: COVID-19 UPDATE**

- Chris has been in contact with the BOH (Board of Health)
- The supplies stored in the Bunker are the property of the BOH
  - 10 cots have been loaned to Webster Hospital
  - N95 masks have been donated to:
    - 10 – Dollar General
    - 2 boxes (50 each) to NBFD
    - 1-2 boxes (surgical N95s) to NB EMS
    - 1 Box – Highway Dept
    - Couples of boxes of N95s and gloves to the BOH
    - Masks as needed to the Pizza Palace and School Department
- More gloves have been ordered. Shaun to be asked to get large

**Old Business:**

- Bunker cleanout has been steadily happening
- Codes to the bunker has changed
- Radios: All members radios have been received and reprogrammed.
- COVID-19 takes precedence. Follow-up of below to when possible.
  - Application update.
  - Written procedures Updates:
  - Training Matrix (Certifications and re-certifications)
  - April: targeted for 1<sup>st</sup> Aid and CPR is possible
  - Fundraising
- **Ethics test** <https://www.mass.gov/online-conflict-of-interest-law-training>
- **ICS:**
  - **IS100** <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>
  - **IS300** (cannot find link)
  - **IS700** <https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b>

**New Business:**

- Sarah is ServeSafe Certified. Will email information to cheris
- Anne is still working on badges.

**Announcements:** Next meeting: May 16th, 2020

**Meeting Adjournment:** Motion: Larry; 2<sup>nd</sup>: Sue Approved. 7:30