North Brookfield Emergency Management **MINUTES for July 9, 2020**

NBEMA@northbrookfield.net

ZOOM meeting ID https://us02web.zoom.us/j/87645629890

Meeting Called to order: 7:05

Attendance:

☑ Sgt. Chris Donais Director	☐ Anne Adams (Deputy Director)	☑ (Suzanne Lewandowski) Secretary)
☐ Shaun Adams	☐ Charles Buchanan	☐ Seth Buzzell (Military)
☐ Gino Caramiello	☐ Gino Caramiello, Jr	☐ Stephanie Caramiello
☐ Robert Filipkowski	☐ Dave Holmes	☐ Brenda Lacaire
☐ Susan Lyons	☐ John Magario	☐ David Messier
☐ Nick Newman	☑ Sarah Risotti	☑ Larry Walter
☑ Chris Marinin		

Minutes:

Motion Made by: Larry **2nd** Sarah **Approved** ☑ **Amended** ☐

Budget: Chris Donais used the remaining funds from the 2020 for 2 large durable flashlights

Regular Account : $10,000 (2021 Budget) Gift Account $157.33 plus Hannaford's checks to be deposited

Incident Responses: July 4th Parade/Protest – No incidents

New Business:

- Chris Marinin was officially appointed by the BOS at their meeting
- Chris Donais noted that donated computers were reconditioned (from previous meeting) and worked great
- Chris Donais met with Kevin (the area coordinator)
- Chris Donais has had discussions about trainings.

COVID-19 UPDATE: As of this meeting, there were no new covid-19 cases

Old Business:

- Radios – Still need to be distributed
- COVID-19 takes precedence. Follow-up of below to when possible.
  - Application update. *No Update*
  - Written procedures Updates: *No Update*
  - Training Matrix (Certifications and re-certifications) *No Update*
  - 1st Aid and CPR *No Update*
  - Fundraising *No Update*
- **Ethics test** https://www.mass.gov/online-conflict-of-interest-law-training
- **ICS:**
  - **IS100** https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c **2 hour test**
  - **IS300 In-Person class**
  - **IS700** https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b **3 hour test**

Announcements: **Next meeting: Thursday, August 13th, 2020**

Sep 10, 2020 07:00 PM; Oct 8, 2020 07:00 PM; Nov 12, 2020 07:00 PM; Dec 10, 2020 07:00 PM

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Meeting Adjournment: 7:25 **Motion Made by:** Sue L **Seconded by:** Larry W **Approved**