

## North Brookfield Emergency Minutes for June 8, 2023

[NBEMA@northbrookfield.net](mailto:NBEMA@northbrookfield.net)

Meeting held at the NBEMA at the bunker below the NBES – garage door by playground

### Meeting Called to Order 7:15

#### Attendance:

<input checked="" type="checkbox"/> Anne Adams (Director)	<input checked="" type="checkbox"/> Chris Marinin (Deputy Director)	<input checked="" type="checkbox"/> Suzanne Lewandowski (Secretary)
<input type="checkbox"/> Shaun Adams	<input checked="" type="checkbox"/> Charles Buchanan	<input checked="" type="checkbox"/> Gino Caramiello
<input type="checkbox"/> Gino Caramiello, Jr	<input type="checkbox"/> Andrew Crosby	<input checked="" type="checkbox"/> Robert Filipkowski
<input type="checkbox"/> Brenda Lacaire	<input type="checkbox"/> John Magario	<input checked="" type="checkbox"/> Michael Hinkley
<input type="checkbox"/> Nick Newman	<input type="checkbox"/> Sarah Risotti	<input checked="" type="checkbox"/> Larry Walter
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Minutes:** A motion was made to approve both the October 22, 2022 and Feb 16, 2023 meetings. April had no quorum.

**Motion Made by:** Sue                      2<sup>nd</sup> Larry                      **Approved** ☒                      **Amended** ☐

**Regular Account:** \$ 24,098.41 as of 6/30/23

**Gift Account:** \$837.72

\$17, 200 is encumbered for the generator at the high school so that there will be heat and hot water should the shelter need to be opened. The kitchen will also be connected. Anne was getting bids and setting up a contract before the end of the budget year on June 30<sup>th</sup>. Work to commence during the summer.

**Incident Responses:** June 1<sup>st</sup> church fire in Spencer. Anne and Chris attended; there was no need to call up NBEMA. Anne mentioned how tube socks were filled with ice to help with heat.

#### Old Business:

- Update: Wednesday, April, 19<sup>th</sup>) NWS SKYWARN Storm Spotter Program. Anne attended.
- Application|CORI: Follow up with Ashley needed.
- Spectrum Billing Update (nothing noted by Sue in minutes notes) – Follow up in July.
- Narcan training – Was held during the school's Health Fair in April. Senior center may also host.
- Train the Trainer - Bob F is certified to train
- Future training: See who is interested in what!!! Inform group of all upcoming trainings
  - Traffic training so we can resume assisting at events.
  - Sheltering
  - Serve Safe – need at least one person to have any food activities.
- **NBEMA IDs:** Brenda, Andrew, Michael still need. On hold until interim director becomes director as name is on cards.
- **New Radios** (8 needed): Waiting for a quote for 2 radios (from Jim Wilson) **EMPG Grant** \$2500
- **Comprehensive EMA plan:** Anne has a meeting with Kevin Filchak on June 21<sup>st</sup>. Getting close.
- **NBEMA plates:** Will be left on agenda until complete.

#### New Business:

- New Member: Anne sent Lori Ryel's application to the Selectboard to be appointed.
- NBEMA Meeting date changed to **2<sup>nd</sup> Tuesday** so that more members can attend.
- Anne and Chris explained the decision behind changing NBEMA traffic directing activities: traffic duty is beyond the scope of what NBEMA is supposed to do and there is necessary *minimum training* needed to prevent liability issues. Anne to follow up discussion with Chief Smith.
- Chris discussed getting a feel for how members would like to be involved should surrounding towns need assistance during their emergencies.
- MOU update: Sue and Bob Filipkowski spoke about the need to update the list of businesses/organizations/contacts in our MOUs. It has been over a decade since we needed help. See what each business/facility can offer. Important to discuss with BOS and re-establish the relationship with Board of Health.
- **INVENTORY by the end of August!**

## North Brookfield Emergency Minutes for June 8, 2023

[NBEMA@northbrookfield.net](mailto:NBEMA@northbrookfield.net)

Meeting held at the NBEMA at the bunker below the NBES – garage door by playground

- **More recent business for follow-up:**

- **Mitigation Grant** – for traffic to slow down in front of Vibram Not something MEMA will do.
- Sue to ask Christ Memorial Church about using building as a warming center. Smaller and faster to heat. Sue has key. **CMC does not appear to be interested. Hence Sue's emphasis on redoing MOUs from agency/**
- Sue to ask Dave Holmes to send letter of resignation to the town. Did not do. Most likely he and Sarah will not write.
- New Vehicle: Anne to go on state website to find suitable new vehicle. Anne said Joe would renew effort to find a vehicle.

- **New Grants:** None discussed.

### Announcements:

Upcoming Meetings in 2023: 7:00 PM

Meeting Adjournment: 8:05 **Motion Made by:** Anne **Seconded by:** Mike **Approved** ☒

**Members, please take the ethics test if not already done so.**

- **Ethics test** <https://www.mass.gov/online-conflict-of-interest-law-training>
- **ICS:**
  - **IS100** <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c> **2 hour test**
  - **IS200** <https://training.fema.gov/is/courseoverview.aspx?code=IS-200.c&lang=en>
  - **IS700** <https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b> **3 hour test**

Storm Safe Community: <https://www.weather.gov/StormReady> **StormReady** important resource.