

TOWN OF NORTH BROOKFIELD

FINANCE COMMITTEE

Minutes of the Meeting of Wednesday, May 31, 2017
NB Police Station – Town Meeting @ 6:30 p.m.

Present: Sheila Orsi, Bob Locatelli, Chet Lubelczyk, Pete Dupell and Kristen Walther
Absent:
Guest:

The Meeting was called to order at 6:49 p.m. by Sheila Orsi. Sheila chaired the meeting.

1. Meeting minutes were not available, postponed.
2. Several department were requesting transfers from within their own budgets. The transfers were read and reviewed:
 - Council on Aging - \$1,188 to Program Assistant line item
 - Council on Aging - \$2,528 to Purchase of Services line item
 - Council on Aging - \$3,500 to Purchase of Services line item
 - Water - \$253 to Water Other Salary line item
 - Police - \$6,000 to Overtime account line item
 - Police - \$1,000 to Overtime account line item
 - Police - \$500 to Shift Differential line itemChet made a motion to approve all of the transfers, Kristen seconded. The vote was unanimous.
3. The Finance Committee discussed the FY 18 budget deficit. After more debate, the deficit is currently at \$110,000. We are trying to commit to a \$0.00 deficit. We are having a difficult time reducing the deficit any more as it may start to affect services and department relations.
4. After much back and forth regarding the budget process, the Finance Committee came up with a new process for FY 19. Currently, budget sheets are dispersed to town departments and municipalities and a request is proposed by each department to the Finance Committee and the BOS. This process essentially gives each department an opened ended budget with no real restrictions. With the approval of the BOS, the Finance Committee plans to conduct the process for FY 19 differently. We plan to use the funds that are KNOWN to be available and SET the amount for each department to disperse throughout their line items as they feel appropriate (minus salary raises, which need to be approved by the BOS) We plan to speak to the BOS regarding this new process in the near future.
5. Our next meeting will be June 14, 2017 at 6:30 p.m. at the Police Station. Kristen moved that we adjourn the meeting at 7:46 p.m. and Pete seconded. The vote was unanimous to adjourn.

Respectfully submitted,

Sheila J Orsi

Approve
9-20-17
Sheila, Pete
Chet