

TOWN OF NORTH BROOKFIELD

FINANCE COMMITTEE

Minutes of the Meeting of Wednesday, September 20, 2017

Meeting moved from Police Dept to NB Fire Station due to training @ 6:30 p.m.

Present: Sheila Orsi, Chet Lubelczyk, Pete Dupell

Absent: Kristen Walther

Guest: Joe Holoway & Darin Anderson

The Meeting was called to order at 6:42 p.m. by Sheila Orsi. Sheila chaired the meeting.

1. Meeting minutes were reviewed:

May 15, 2017, May 24, 2017, May 31, 2017, June 23, 2017, July 12, 2017, August 2, 2017 and September 6, 2017. Pete made a motion to approve the minutes, Chet seconded, unanimous vote.

The minutes of June 14, 2017 were postponed for approval as Pete was not at the meeting and Kristen was not available to approve, a quorum of votes was not available.

Old Business

2. Discussed the end of the FY17 budget regarding revenue projected and revenue actuals. The feeling is that these figures are underestimated in the budget process and needs to be looked into further.

Fire Department

3. Joe Holoway is the new fire chief. He discussed having a "new relationship" between the BOS and Fin Comm. Joe stated that the personnel have been restructured, that the department is up to almost 40 members of the fire department staff. Joe has worked to develop a new excel spreadsheet program to help him keep track of the fire department financials. The Fin Comm members were impressed with the user friendliness and detail of the program. Retention records were moved to the Town Hall. Joe and Darin walked the Fin Comm around the building to explain the extensive cleaning of the facility has taken place recently.
4. Fiscally, Joe and Darin explained the training program, dues and fees, and safety in numbers while fighting fires. Currently, there is not a Deputy assigned to the deputy position, Joe is looking into some possibilities with regard to the Chief, Deputy and Asst. Chief positions.
5. Capital improvement- a new rescue truck will be the next item that will need replacement, Joe will be looking for grants to help supplement. He went on to explain that this is a critical piece of equipment needed to serve the town citizens.
6. Mutual aid – Fin Comm asked about how mutual aid works between the towns with regard to the fire department. Joe explained that surrounding towns, as well as NB, have specific talents that can aid during different situations and that mutual aid helps by continuing to be diversified.
7. Our next meeting is scheduled for, October 4, 2017, each at 6:30 p.m. at the Police Station. Pete moved that we adjourn the meeting at 7:50 p.m. and Chet seconded. The vote was unanimous to adjourn.

Respectfully submitted,

Sheila J Orsi

10/25/2017 8:10
approved -
ina Hudane
Sheila, Chet
Pete +
Kristen