

**Board of Sewer Commissioners**  
59 East Brookfield Road  
North Brookfield, MA 01535

**Meeting Minutes**  
January 12, 2014

Present: Charles Haddock-Chairman  
Donald E. Smith-Vice Chairman  
John Farmer, Clerk (Arrived Late)  
Rodney Jenkins, Sewer Superintendent  
Laurie Lapierre-Recording Secretary

The Town of North Brookfield Sewer Commissioners Meeting was called to order at 3:34 p.m.

**1. Discuss and accept minutes from December 8, 2014.**

Mr. Smith made a motion to accept the minutes as presented. Mr. Haddock seconded the motion; all were in favor, approved.

**2. Superintendent Report.**

Other than general maintenance, there are no breakdowns to report.

**3. Discuss 6 Benoit Street and take any action thereto.**

Mr. Jenkins notified the Board that shortly after sending the letter, Mrs. Fleming phoned. Mrs. Fleming stated that the home was purchased in 2002 and she was unaware of the issue, noting her family is going thru hard times. Mrs. Fleming was notified that we would like to camera and die test the line when Mr. Fleming is home.

Mr. Smith stated that the investigative work would need to be completed before any decision is made. The Board was in agreement. Mr. Smith will speak with Mr. Fleming in regards to setting up a time to camera and die test. Mr. Jenkins stated that a Friday afternoon weather permitting would be optimal. Mr. Jenkins also gave weekend dates in which would also work.

Mr. Jenkins will contact the Board of Assessors to see if there are any easements for the property.

**4. Present and discuss FY 16 Budget.**

Mr. Jenkins presented the preliminary budget for review.

The following changes were noted from the FY 15 budget:

- Electricity \$20,700 added due to an increase in the supplier charge.
  - Repairs and maintenance was reduced to \$7,570
  - Solid Waste was reduced \$7,000
  - Chemicals was reduced \$4,000
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- On the revenue side, septage receiving was reduced to reflect our past history.
  - Mrs. Lapierre's salary is now under one line item and we will no longer be pulling her additional hourly wage from the Other Salary line item account.
  - A 5% increase was budgeted in for health insurance.
  - A \$5,000 tie in fee was added for the potential tie in on Bell Road.
  - A 10% increase in sewer revenue is needed to balance the budget without having to rely on the enterprise account. This will be discussed at the next meeting when the rates will be determined.

Mr. Jenkins stated that he has until February 6 to submit this budget.

**NEW BUSINESS:**

Mr. Jenkins notified the Board that Leslie has talked to him in respect to recording Mrs. Lapierre hours as an "operator." This is per the request of Mr. Smith. Mr. Jenkins asked "what defines an operator?" We all do the work of an operator, for we all work together.

The meeting adjourned at 4:31 p.m.

Respectfully Submitted,

Laurie Lapierre  
Recording Secretary