

**Board of Sewer Commissioners**  
59 East Brookfield Road  
North Brookfield, MA 01535

**Meeting Minutes**  
February 8, 2016

Present:

Donald E. Smith, Vice Chairman  
John Farmer, Clerk  
Rodney Jenkins, Sewer Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order at 3:35 p.m.

**1. Discuss and accept minutes from December 8, 2015.**

Mr. Farmer made a motion to accept the minutes as presented. Mr. Smith seconded the motion; all were in favor, approved.

**2. Superintendent Report.**

Mr. Jenkins reported the actual costs for the replacement of 40 feet of plugged sewer line on Birch Street. Spread out among Thibeault Exc., Helgerson Exc., United Drain, Bond Construction and overtime, the total came to \$4,871.50.

Mr. Jenkins informed the Board about the bizarre failure of all three 50 hp VFD's for the aeration blowers. One new AC-Tech blower was installed by Ruby Electric the first night and a new Yaskowa drive was shipped in overnight. Mr. Jenkins expressed his dissatisfaction with the life span from the AC Tech drives and therefore is trying out the pricy Yaskowa drive.

Mr. Jenkins reported that the Department of Public Safety was in to inspect the 2 air compressors on site. We were informed that the new BFP compressor must be 12" high. Mr. Jenkins said he will have to fabricate a machined stand and then pay the new \$50 fee for "new installation".

**3. DEP Ammonia Study.**

Kleinfelder is waiting for an official response from DEP to our proposal to extend the reporting deadline into June so we may sample at a more opportune time period. Additional sampling continues.

**4. Review proposed FY 2017 Sewer Budget**

Mr. Jenkins presented a proposed FY 2017 budget that is \$4,468 less than FY 2016. He explained that this is based on a 0% increase in health insurance cost. Mr. Jenkins pointed out the individual line item increases/decreases. Mr. Farmer moved to accept, Mr. Smith seconded, all approved.

**5. Set 2<sup>nd</sup> Half Sewer Bill Rates:**

Mr. Jenkins recommended no change in the sewer rate for the 2<sup>nd</sup> half bills due to go out at the end of the month. He pointed out that, historically, we are running in deficit with what we budget for sewer user revenue vs what we take in. He said this is slowly cutting away at the Sewer Retained Earnings Account. After discussion Mr. Farmer moved to keep the rates the same. Mr. Smith seconded, all approved.

**NEW BUSINESS:**

Mr. Smith and Mr. Farmer reviewed and signed bills and payroll.

The meeting adjourned at 4:40 p.m.

Respectfully Submitted,

Rodney Jenkins  
Superintendent