

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
November 14, 2016

Present: Charles Haddock, Chairman
John Farmer, Clerk
Rodney Jenkins, Sewer Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order at 3:32 p.m.

1. Discuss and accept minutes from October 17, 2016.

Mr. Farmer made a motion to accept the minutes as presented. Mr. Haddock seconded the motion; all were in favor, approved.

2. Superintendent Report.

1. The filter unit wet well over flowed due to float failure. Brown Electric was called in.
2. The pipe coming from the scum tank was chuck full of grease.
3. A temporary platform was constructed to change the rusted light covers at the headworks.
4. The new Chevy is due in by weeks end.

3. Sign any commitments/abatements.

The following was reviewed and signed off on:

Closings:

26 North Common Street
10 Chase Road

Abatements:

FY 16 Abatement #16

2 King Street-property transferred by water months after initial closing. \$154.64 abated to clean up the account.

10 Chase Road-abate down to the minimum, incorrect water readings. \$158.74 abated to reach the minimum usage.

The 2016 Lien List was reviewed and signed off on.

4. Present Board with sludge disposal amendment.

Mr. Jenkins stated that sludge disposal does not require a bid. Incinerators are shutting down due to regulations. Synagro (Waterbury) is putting money into their plant to meet these regulations. The increase is 10% per ton (\$109.65). Each load is approximately 16 tons.

After discussion, the Board reviewed and signed off on the Synagro disposal amendment.

5. Inform Board of DEP Infiltration Inflow Requirement.

Mr. Jenkins informed the Board that DEP is requesting an I & I study to be done no later than the 31st of December 2017. Mark of Kleinfelder was contacted. Mark forwarded a contact to speak with directly at DEP. The plant had a study done in the late 80's and this study will show nothing that we do not already know. We have also been proactive in reducing I & I over the years. The approximate cost of the study could exceed \$50,000.00

6. Present Board with letter from the Superintendent.

Mr. Jenkins announced he is submitting his one year resignation and will retire on December 1, 2017.

Mr. Jenkins stated that the staff is being cross trained in certain areas. SOP's are being created/updated to help to ensure a smooth transition. As it gets closer we will need to further discuss salary and start dates.

7. Update Special Town Meeting results.

Due to a contractual agreement a one percent raise was approved for the staff.

8. Begin FY 18 budget discussion.

Mr. Jenkins stated that it is that time of year again. A preliminary budget should be complete for our next meeting to discuss.

9. Discuss status of 2004 F150.

Mr. Jenkins stated he is going to prepare a bid that the truck is good for parts only. The Commissioners were in agreement.

NEW BUSINESS:

The meeting adjourned at 4:42 p.m.

Respectfully Submitted,

Laurie Lapierre
Recording Secretary