

**Board of Sewer Commissioners**  
59 East Brookfield Road  
North Brookfield, MA 01535

**Meeting Minutes**  
November 12, 2018

Present: Charles Haddock, Chairman  
Donald E. Smith, Vice Chairman  
Eric Cardenas, Assistant Superintendent  
Laurie Lapierre, Administrative Assistant  
Rodney Jenkins

The Town of North Brookfield Sewer Commissioners Meeting was called to order at 2:04 p.m.

**1. Discuss and accept minutes from October 15, 2018 meeting.**

Mr. Smith made a motion to accept the minutes as presented. Mr. Haddock seconded the motion; all were in favor, approved.

**2. Interim Superintendent Report.**

Eric Cardenas presented the following:

On 10/11 both submersible pumps at the Warren Street pump station lost their Impellers. The exact reason as to why this happened is unknown. Both pumps were able to be repaired on site and for now both pumps are working.

Our spare pump had been sent to A.L. Brown for diagnosis and was deemed a total loss, as the pump was believed to have been the original pump installed in the start up in 1987. As a result, a brand new pump was purchased. The cost for the new pump was \$5,800.00.

Tighe and Bond has sent us a rough draft of our GIS Mapping for review. Mr. Jenkins did a great job of adding some of his own details regarding past work that had been done to the collection system.

Troy Brown & Gingras Electric have completed the installation of new conduit, wiring and electrical box. The old box which was leaking has been removed and the old conduit has been filled with foam and hydraulic cement. The completion of this job makes 3 major electrical repairs completed at the plant to date.

**3. Sign Bills/Payroll and any Abatements/Commitments.**

**4.** The Commissioners reviewed and signed off on bills/payroll.

**5. Financial Update, RSJ.**

The \$40,000 voted in at Town Meeting has been placed into the Repairs and Maintenance Account. The \$3,000 has been transferred from the Superintendent Account to the Sewer Overtime Account. Mr. Jenkins stated that all the other accounts are in check.

**6. Conduct interviews for Superintendent position.**

The following interviews were conducted:

3:00 Shane McCannon  
38 Lakeshore Drive  
Monson, MA 01057

3:30 James Nyberg  
138 Charlton Street  
Oxford, MA 01540

4:00 Ralph J. Zebrowski  
42 Flynt Street  
Palmer, MA 01069

**Old Business:**

**New Business:**

The meeting adjourned at 3:46 p.m.

Respectfully Submitted,

Laurie Lapierre  
Recording Secretary