

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
January 14, 2019

Present: Charles Haddock, Chairman
Donald E. Smith, Vice Chairman
Kevin Valeri, Clerk
James Nyberg, Superintendent
Laurie Lapierre, Administrative Assistant

The Town of North Brookfield Sewer Commissioners Meeting was called to order at 3:33 p.m.

1. Discuss and accept minutes from December 10, 2018 meeting.

Mr. Smith made a motion to accept the minutes as presented. Mr. Valeri seconded the motion; all were in favor, approved.

2. Superintendent Report.

James Nyberg presented the following:

Blower #3 had a VFD failure. Troy Brown, Electrician diagnosed and stated that the output signal was lost. Mr. Brown sent a quote to replace the VFD in the amount of \$6,300. Currently, we have 2 VFD's in operation and one which is questionable but will run. Mr. Nyberg recommended holding off until next fiscal year to replace the VFD. The Commissioners were in full agreement.

As discussed last meeting, it was determined that there is a small hole in the discharge elbow to pump #1. Wednesday, R.H. White will be in and they will replace both sides.

The annual report was presented to the Commissioners for review.

A directive from the Board of Selectmen was received on January 10th regarding billing. Upon speaking with Mr. Kennan, his is not ready to take on the sewer obligation of billing and it should of been presented as a request. Mr. Haddock stated that this came out of the blue without consideration and what were the underlying factors? Mr. Haddock stated that both departments should be in discussion to find the best solution. Mr. Nyberg will draft a letter to the Board of Selectmen.

The financial update will be discussed in another line item.

3. Sign Bills/Payroll and any Abatements/Commitments.

The following commitments were signed:

39 Grove Street

49 Grove Street

The Commissioners reviewed and signed off on bills/payroll.

4. Financial Update,

The 2020 budget is due on February 1st. Mr. Nyberg stated he is awaiting figures on health insurance before presenting the budget. Currently, septage receiving is ahead of projection for the 2019 budget. Eric Cardenas continues to adjust the blowers manually saving the department approximately \$1,000 per month. Repairs and Maintenance is a bit shaky. Without any major repairs needed, I am hoping to purchase UV bulbs within this budget.

Old Business:

New Business:

The meeting adjourned at 4:32 p.m.

Respectfully Submitted,

Laurie Lapierre
Recording Secretary