

**Board of Sewer Commissioners**  
59 East Brookfield Road  
North Brookfield, MA 01535

**Meeting Minutes**  
April 8, 2019

Present: Charles Haddock, Chairman  
Donald E. Smith, Vice Chairman  
Kevin Valeri, Clerk  
James Nyberg, Superintendent  
Laurie Lapierre, Administrative Assistant

The Town of North Brookfield Sewer Commissioners Meeting was called to order at 3:33 p.m.

**1. Discuss/approve minutes from March 11 and March 25, 2019.**

Mr. Smith made a motion to accept the minutes as presented. Mr. Valeri seconded the motion; all were in favor, approved.

**2. Sign Bills/Payroll and any Abatements/Commitments.**

N/A

**3. Superintendent Report.**

James Nyberg presented the following:

- The UV lamps have arrived. They have been installed and are online.
- The annual I & I report has been submitted.
- Aluminum is not achievable on the new permit.
- Flow meter has been installed.

**4. Financial Update:**

Mr. Nyberg stated that there will be line item transfers within the expense funds. The Town Meeting transfer will be for Kleinfelder to implement the Facilities Plan.

The FY 2020 budget was reviewed and the Commissioners signed off on the proposed budget.

**5. Facility planning/upgrades.**

The Facilities Plan was reviewed and the Commissioners signed off. The kick off meeting

is scheduled for the 17<sup>th</sup> of May.

**6. Review Rules & Regulations.**

The Rules and Regulations continue to be reviewed.

**Old Business:**

The meeting adjourned at 4:56 p.m.

Respectfully Submitted,

Laurie Lapierre  
Recording Secretary