

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
July 8, 2019

Present: Charles Haddock, Chairman
Donald E. Smith, Vice Chairman
Kevin Valeri, Clerk
James Nyberg, Superintendent
Laurie Lapierre, Administrative Assistant

The Town of North Brookfield Sewer Commissioners Meeting was called to order at 3:32 p.m.

1. Discuss/approve minutes from June 10, 2019 meeting.

Mr. Valeri made a motion to accept the minutes as presented. Mr. Haddock seconded the motion; all were in favor, approved.

Mr. Haddock made a motion to move Article #3 to Article #2, Mr. Valeri seconded the Motion; all were in favor, approved.

2. Commissioners vote on Board Positions:

Mr. Smith made a motion to keep the same Officers as FY 2019. Mr. Valeri seconded the motion; all were in favor, approved. The Officers are as follows:

Charles Haddock-Chairman
Donald E. Smith-Vice Chairman
Kevin Valeri-Secretary

3. Sign bills, payroll, abatements and/or commitments as necessary.

The Board of Sewer Commissioners signed off on the following:

Final Reads, Commitment # 1 FY 2020
73 Ward Street
70 Elm Street

Warrants and Payroll

4. Superintendent Report.

5. James Nyberg presented the following:

- We failed monthly metals 3 months in a row. A visit from the state is expected.
- Mike performed a quarterly inspection of the grit chain. Due to it being worn, RH White was called in to replace it. The Chain was on our shelf in stock. This should get us through to the upgrade.
- A clarifier was taken off line for process control and maintenance. It will be off line for several months.

6. Financial Update:

We ended the year ahead of projection. All transfers were completed for balancing purposes. Mr. Nyberg hopes to have year end figures to present for the next Commission Meeting.

7. Facility planning updates:

Tomorrow Kleinfelder will be in and we will begin jar testing.

Old Business:

Mr. Nyberg reviewed options for writing regulations around collections.

The meeting adjourned at 5:02 p.m.

Respectfully Submitted,

Laurie Lapierre
Recording Secretary