

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
March 9, 2020

Present: Don E Smith, Vice Chairman
Kevin Valeri, Clerk
James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order at 3:37 p.m.

1. Discuss/approve minutes from February 10, 2020 meeting.

Mr. Smith made a motion to accept the minutes as written, Mr. Valeri Seconded, all were in favor.

2. Sign Bills/Payroll and any Abatements/Commitments.

Payroll and Warrants were signed

3. Superintendent Report.

James Nyberg presented the following:

- There were 2 metals exceedances. Discussion around what causes these and how to resolve.
- A call was received about a change of billing companies for a business in town. These bills are currently past due but will be paid. As billing is done by the Water Department they were instructed to speak with them for any billing questions.

4. Sludge disposal contract amendment:

- James Nyberg presented an amendment to the current sludge disposal contract for an additional term. Discussion around the cost increase and are there other companies performing these tasks. It was determined with the current position of the facility that extending the current contract was in the best interests. Mr. Smith motioned, Mr. Haddock seconded all were in favor. The contract amendment was signed.

5. Financial Updates:

- Sewer Rate for 2S was discussed and determined to maintain the current rate.

- Future rate increases were discussed, the plan forward will be to raise rates on a planned basis annually and review this plan regularly to ensure it meets with the department's needs. This will minimize the acute drastic increases that are expected with the facility upgrades.
- Budgets are in good shape and several requests will be made for transfers at the next special town meeting scheduled in April.
- A brief discussion surrounding the possibility for cost sharing of the upgrade costs further discussions with the Selectmen to follow at a later date.

6. Facility planning updates:

- No updates at this time, there will be an article for approval on the April Special meeting to fund additional required work for the facilities plan.

Old Business:

None.

The meeting adjourned at 5:05 p.m.

Respectfully Submitted,

James Nyberg
Superintendent