

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
August 10, 2020

Present: Charles Haddock, Chairman
Don E Smith, Vice Chairman
James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order at 3:34 p.m.

1. Discuss/approve minutes from June 8, 2020 meeting.

Mr. Smith made a motion to accept the minutes as written, Mr. Haddock Seconded, all were in favor.

2. Sign Bills/Payroll and any Abatements/Commitments.

Payroll, Warrants, and Commitment #2 were signed

3. Superintendent Report.

James Nyberg presented the following:

- There were no permit exceedances
- July was a busy month for staff time off and that while many projects were not ongoing the planning for them to begin in August was well under way. Mention of cleanout and repairs to Aeration tank #4, upcoming Sewer CCTV inspections, and scheduled annual clarifier maintenance were on the horizon.
- The west side project is continuing forward. The engineer is scheduled to come out in August to inspect the Sewer manholes in the designated area. Jetting and CCTV work to commence possibly late August or early September.

4. Usage of Town water:

- A request was received from the Water department regarding overall water usage at the facility. A request was made by the Water department that the Sewer department install pumps and controls to be able to remove all use of town water for non-potable use. There was a discussion on what the water is used for at the facility and the reason for its use. The Board determined that until a determination is made via a Town vote that they would not authorize the

expenditure of funds for work to a system that will most likely be removed and a new system installed with the upgrade. The Board instructed the Superintendent to review the current use and as possible and practical reduce or eliminate its usage. Any costs for such is to be kept to a very limited amount and should be limited to small items. Any larger equipment purchases will not be discussed until after all related voting is completed in regards to the upgrade

5. Financial Updates:

- Year-end financials were reported as expected.
- Reviewed unpaid balances from year end. Discussion about how to reduce unpaid accounts including disconnection were briefly discussed but tabled again for a later meeting.

6. Facility planning updates:

- A special town meeting was posted for 8/4/2020 to vote on placing a question on the next available ballot for funding the mandated upgrades was postponed to August 18th 202 due to hazardous weather conditions. Mr. Nyberg to make a presentation to the townspeople at this meeting, Kleinfelder will be present to answer questions as needed.

At 4:35 Mr. Smith moved, Mr. Haddock seconded a motion to adjourn the meeting.

Respectfully Submitted,

James Nyberg
Superintendent