

**Board of Sewer Commissioners**  
59 East Brookfield Road  
North Brookfield, MA 01535

**Meeting Minutes**  
April 5, 2021

Present: Charles Haddock, Chairman  
Don E. Smith, Vice Chairman  
Kevin Valeri, Clerk  
James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order at 3:31 p.m.

**1. Discuss/approve minutes from March 8, 2021 meeting.**

Mr. Smith made a motion to accept the minutes as written, Mr. Valeri Seconded, all were in favor.

**2. Sign Bills/Payroll and any Abatements/Commitments.**

Signed Warrant and Payroll.

**3. Superintendents report**

Mr. Nyberg presented the following:

- There were no exceedances
- Aeration tank #1, Cloth filtration, and UV disinfection were all placed back into service for the upcoming seasons beginning April 1<sup>st</sup>.
- Manhole "Dishes" were installed on several manholes on New Braintree Rd, north of Witt Drive. These are to reduce potential I/I as recommended during the last CCTV inspection
- Planning and scheduling is underway for another round of CCTV work tentatively in April.
- Union contract is coming due, Board of Selectmen aware and are scheduling meetings accordingly.

**4. Financial Updates:**

- Items on plan meeting with BOS to discuss transfers.

**5. Facility planning updates:**

- The 30% plan known as the Preliminary Design report was submitted. Mr. Nyberg reviewed some key elements of the plan with the Board including cost estimates being within plan. Mr. Valeri made a motion to accept the report as written and move forward to the next stage of the process, Mr. Smith Seconded the motion, All were in favor.

At 5:02 there being no further business, Mr. Valeri moved, Mr. Smith seconded a motion to adjourn the meeting. All were in favor

Respectfully Submitted,

James Nyberg  
Superintendent