

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
August 9, 2021

Present: Don E. Smith, Vice Chairman
Kevin Valeri, Clerk
James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order

1. Discuss/approve minutes from July 19, 2021 meeting.

Mr. Smith made a motion to accept the minutes as written, Mr. Valeri Seconded, all were in favor.

2. Sign Bills/Payroll and any Abatements/Commitments.

- Signed Warrant and Payroll

3. Superintendents report

Mr. Nyberg presented the following:

- The toxicity retest is currently in progress.
- The Automatic screen is not operating properly. A discussion around what the equipment is, its performance, its requirements, and potential replacements was had. Mr. Nyberg stated that Brown electric was looking at the unit and would advise after a complete diagnosis of the machine and potential repairs.
- A proposal was presented regarding the Asset management grant program. A basic description of the proposal was read and the costs associated. Mr. Valeri asked what was included in the costs. Mr. Nyberg stated it included asset review, inventory, software, hardware, and training. He also stated that he had several questions still open on the program and would be addressing those with the engineers. No action was recommended at this time.

4. Financial Updates:

- Mr. Nyberg presented the usage data and calculations for rate determination. The new rate will be \$0.01490 per gal, all other fees remained the same.

5. Facility planning updates:

- There was a phone meeting with Joe Delbove of USDA to discuss our application for the next grant cycle. Several small items were listed that need to be addressed prior to submittal. These are planned to be completed before mid-September. Mr. Nyberg mentioned that there has been some “chatter” about funding increases to many areas and it was mentioned that it could mean increases in grant amounts.

6. Public Comments – none

At 4:50 there being no further business, Mr. Valeri moved, Mr. Smith seconded a motion to adjourn the meeting. All were in favor

Respectfully Submitted,

James Nyberg
Superintendent