

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
October 4, 2021

Present: Charles Haddock, Chairman
Don E. Smith, Vice Chairman
James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order

1. Discuss/approve minutes from September 13, 2021 meeting.

Mr. Smith made a motion to accept the minutes as written, Mr. Haddock Seconded, all were in favor.

2. Sign Bills/Payroll and any Abatements/Commitments.

- Signed Warrant, Payroll, and Commitment #7

3. Superintendents report

Mr. Nyberg presented the following:

- The quarterly toxicity test passed.
- The discharge valve for pump #1 at Warren St was not operating properly, and was replaced with a new valve.
- Pump #2 at Warren St failed shortly after the storm at the beginning of the month. The pump was evaluated and determined to be repairable. The repairs were authorized and currently under way, expectation is 3-4 weeks total.
- A photo of a Manhole was presented and shown to have some significant deterioration. Repairs will need to be made soon. Mr. Nyberg is looking into repair options and associated costs.

4. Financial Updates:

- We are thru the first quarter of the year, the budget is on track with expenditures at 24% of the anticipated 25% total. There is a small concern that a transfer may be needed later in the year depending on ongoing Electrical costs,

this budget line is slightly overspent based on monthly averages, however in the winter the costs do go down.

- Septage receiving is trending ahead of expectations however we are heading into the winter months which are historically lower volumes. This trend does equate to slightly higher operational costs but has offsetting revenues.
- Tie in fees have already exceeded budgeted projections.

5. Facility planning updates:

- Mr. Nyberg stated that he has reviewed the majority of the 75% drawings and specifications and provided feedback to the Engineers. He stated that they have a call coming up in the coming days to review this and discuss the 75% cost estimate.

6. Public Comments – none

At 4:43 there being no further business, Mr. Smith moved, Mr. Haddock seconded a motion to adjourn the meeting. All were in favor

Respectfully Submitted,

James Nyberg
Superintendent