

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
November 8, 2021

Present: Charles Haddock, Chairman
Don E. Smith, Vice Chairman
Kevin Valeri, Clerk
James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order

1. Discuss/approve minutes from September 13, 2021 meeting.

Mr. Smith made a motion to accept the minutes as written, Mr. Valeri Seconded, all were in favor.

2. Sign Bills/Payroll and any Abatements/Commitments.

- Signed Warrant, Payroll, and Commitment #8

3. Superintendents report

Mr. Nyberg presented the following:

- No exceedances in October
- Winterization of seasonal equipment will happen in November
- Aeration tank #3 has been cleaned and inspected with minor repairs performed by local staff.
- As part of the upgrade there is a recommendation to replace the aluminate tanks with a larger volume tank(s) the cost estimation for this seems to be rather high at around \$80k, the Superintendent feels that the local staff can perform this task with significant savings to the rate payers. A brief series of questions and answers surrounding what would be involved to complete the project was had and ultimately approved to move forward and complete this.
- Information was presented about an upcoming Law change 314 CMR 16 is currently in Draft status with public comments having just ended. This is a notification change in law that will involve changing the notifications procedures and practices. We will be awaiting final legislation but changes will need to be

made locally and these will be discussed with the Selectmen once a final rule is in place.

4. Financial Updates:

- Currently on track, with electricity showing a slight overage. Winter is usually a less costly time due to the seasonal equipment and this line will be reviewed in mid Q1.

5. Facility planning updates:

- Mr. Nyberg presented the Engineers opinion of probable cause and reviewed each of these by line with the board, reiterating that these were only estimates from the engineers and not official costs or quoted numbers. Cost increases have been noted with many of them related to general increases due to supply chain and manufacturing increases. A meeting with the Selectmen should be scheduled to bring them up to speed with these estimates.

6. Public Comments – none

7. Executive Session

- At 6:13 there being no other business, Mr. Haddock moved, and Mr. Smith seconded, a motion to enter into executive session. Roll call: Haddock, yes; Smith, yes; Valeri, yes. So voted. Mr. Haddock announced that the Board would exit executive session only to adjourn the meeting.

At 6:27, Mr. Haddock moved, Mr. Smith seconded a motion to adjourn the meeting. All were in favor

Respectfully Submitted,

James Nyberg
Superintendent