

**Board of Sewer Commissioners**  
59 East Brookfield Road  
North Brookfield, MA 01535

**Meeting Minutes**  
December 13, 2021

Present: Charles Haddock, Chairman  
Don E. Smith, Vice Chairman  
James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order

**1. Discuss/approve minutes from November 8, 2021 meeting.**

Mr. Smith made a motion to accept the minutes as written, Mr. Haddock Seconded, all were in favor.

**2. Sign Bills/Payroll and any Abatements/Commitments.**

- Signed Warrant, Payroll, and Commitment #10

**3. Superintendents report**

Mr. Nyberg presented the following:

- No exceedances in November
- An update to the Aluminate project was presented with a mostly complete date estimated in December. The new tanks are on back order but will be replaced when available and time permitting
- The Sewer Department received a grant thru the Town and their insurance company to aid in the procurement of a new sewer line camera. This grant will cover the costs of the new camera and cables with the department purchasing the monitor portion.
- The capital improvements list was presented and a discussion around additional items was had. A more in depth list will be created by the Superintendent to cover further assets as needed.

**4. Financial Updates:**

- Currently on track, with electricity showing a slight overage. Winter is usually a less costly time due to the seasonal equipment and this line will be reviewed in mid Q1.

**5. Facility planning updates:**

- A brief summary of work performed regarding applications for and discussions with USDA surrounding the grant application.

**6. Public Comments – none**

At 4:32, Mr. Smith moved, Mr. Haddock seconded a motion to adjourn the meeting. All were in favor

Respectfully Submitted,

James Nyberg  
Superintendent