

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
February 14, 2022

Present: Don E. Smith, Vice Chairman
Kevin Valeri, Clerk
James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order

1. Executive Session:

Mr. Smith made a motion to enter executive session under reason #8, Mr. Valeri Seconded. Mr. Smith Yes, Mr. Valeri Yes. Mr. Smith noted that the regular meeting will continue after the executive session. The Board exited Executive session at 4:35 to continue the meeting.

2. Discuss/approve minutes from January 10, 2022 meeting.

Mr. Smith made a motion to accept the minutes as written, Mr. Valeri Seconded, all were in favor.

3. Sign Bills/Payroll and any Abatements/Commitments.

- Signed Commitment #14

4. Superintendents report

Mr. Nyberg presented the following:

- No exceedances in January
- Mr. Nyberg attended a training session put on by MA DEP regarding CMR 314 Section 16, while there will be some work to be done it is manageable.
- Some generalized numbers were presented regarding the municipal billing discussion but further information to come next month after the second billing is done.

5. Financial Updates:

- A brief discussion of the current budget levels was had.

- The board reviewed the information regarding water usage for billing cycle 2, with the option to maintain or increase the rates and its effects on the overall budget. Mr. Smith made a motion to maintain the current rate and not increase for billing cycle 2, Mr. Valeri seconded, all were in favor.
- The FY23 budget was reviewed and signed, some changes are possible once healthcare costs are finalized and any plan changes are made by the staff during open enrolment in April.

6. Facility planning updates:

- The Draft 100% design and specifications were received and will be reviewed by the Superintendent.
- There is a presentation of this design at the Board of Selectmen's meeting on March 1st at the police station. There will be an announcement made at the Feb 15th meeting to this effect and to offer the residents a chance to submit questions ahead of time. This meeting and presentation will be broadcast and recorded as part of the Selectmen's meeting.

7. Public Comments – none

At 5:32, Mr. Valeri moved, Mr. Smith seconded a motion to adjourn the meeting. All were in favor

Respectfully Submitted,

James Nyberg
Superintendent