

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
April 11, 2022

Present: Charles Haddock, Chairman
Don E. Smith, Vice Chairman
James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order

1. Executive Session:

Mr. Haddock made a motion to enter executive session under reason #8, Mr. Smith Seconded. Mr. Haddock Yes, Mr. Smith Yes. Mr. Haddock noted that the regular meeting will continue after the executive session. The Board exited Executive session at 3:52 to continue the meeting.

2. Discuss/approve minutes from the March 14, 2022 meeting.

Mr. Smith made a motion to accept the minutes as written, Mr. Haddock Seconded, all were in favor. Mr. Smith asked about the executive session minutes listed on the agenda. It was a typographical error and there were none to approve.

3. Sign Bills/Payroll and any Abatements/Commitments.

- No documents requiring signatures.

4. Superintendents report

Mr. Nyberg presented the following:

- All seasonal equipment is back online for use and operation. There was a minor issue with the Cloth Media Filter that was repaired.
- The Lab equipment needing repair was completed and returned and back in service. The costs came in under the original estimate.
- A grant opportunity was identified through the WEF (Water Environment Federation) for the town to apply to receive a free sampler. The application was completed and accepted and we are awaiting information on if we will be selected for one of the multiple samplers.

5. Financial Updates:

- A brief discussion of the current budget levels was had.
- Mr. Nyberg noted that several transfers that had been discussed were put in for the special town meeting as place holders with exact dollar values to be determined later this month.

6. Facility planning updates:

- The Draft 100% design and specifications were received and reviewed by Mr. Nyberg with comments being sent back to Kleinfelder. We are awaiting their response on the comments.
- There was a call with the USDA Rural Development office for Massachusetts. As expected the requested value is above their approval levels and our package of information is being forwarded to the National level. No further action is needed at this time.

7. Public Comments – none

At 4:23, Mr. Smith moved, Mr. Haddock seconded a motion to adjourn the meeting. All were in favor

Respectfully Submitted,

James Nyberg
Superintendent