

Board of Sewer Commissioners
59 East Brookfield Road
North Brookfield, MA 01535

Meeting Minutes
December 12, 2022

Present: Charles Haddock, Chairman
Don E. Smith, Vice Chairman
James Nyberg, Superintendent

The Town of North Brookfield Sewer Commissioners Meeting was called to order

1. Discuss/approve minutes from the October 17, 2022 meeting.

Mr. Smith made a motion to accept the minutes as written, Mr. Haddock Seconded, all were in favor.

2. Sign Bills/Payroll and any Abatements/Commitments.

- Warrant, Payroll, and Commitment #7 was signed.

3. Superintendents report

Mr. Nyberg presented the following:

- New connection on Bell Rd, while the main line was located the indicated stubs were not found, contractor tied in to main line and installed valve and back flow device.
- The meter issue at 1 Bell Rd was resolved with the Water Dept and home owner.
- The sludge cake spreader needed repairs, these were completed in house with parts on hand. We will investigate the resupply of used spare parts and associated costs.

4. Financial Updates:

- Expenses on track, we are slightly behind in user fees, and as expected for this time of year ahead in septage thou the winter is a slower time frame and this will even out.

5. Facility planning updates:

- The bidding window opened today for Pre approved General contractors and Filed Sub Bids. This will run into late January with a Bid opening on Jan 25th.

6. Public Comments

- None

At 4:26, Mr. Smith moved, Mr. Haddock seconded a motion to adjourn the meeting. All were in favor

Respectfully Submitted,

James Nyberg
Superintendent