

**MINUTES OF SELECTMEN'S MEETING
JUNE 4, 2013**

Chairman Walter called the meeting to order at 7:05 PM in the Senior Center with Mr. Smith and Mr. Chabot also in attendance. She reminded everyone that the meeting was being both audio and video taped.

I. APPROVAL OF MINUTES OF MAY 21, 2013

Mr. Smith moved, and Mr. Chabot seconded, a motion to approve the minutes of May 21, 2013 as written. So voted.

**IA. APPROVAL OF SCHOOL WARRANT #1065 FOR \$100,400.53
APPROVAL OF GENERAL WARRANT #1066 FOR \$224,571.50
APPROVAL OF PAYROLL WARRANT #25 FOR \$327,889.02**

Mr. Smith moved, and Mr. Chabot seconded, a motion to approve the aforementioned warrants. So voted.

II. OLD BUSINESS

A. SIGN WARRANT FOR JUNE 21ST SPECIAL TOWN MEETING

The Selectmen reviewed the warrant articles for the June 21st Special Town Meeting. Mr. Smith moved, and Mr. Chabot seconded, a motion to approve and sign the warrant. So voted.

B. SELECTMEN'S FY14 BUDGET RECOMMENDATIONS

Mrs. Walter asked to pass over this item, noting that the Selectmen are still working with the Finance Committee to formulate recommendations for next year's budget.

III. NEW BUSINESS

A. FUEL BIDS

The Selectmen opened two bids for gasoline and diesel fuel. The first one was from Peterson Oil Service of Worcester with a gasoline bid for \$2.876 per gallon, and a bid on diesel fuel for \$2.9580 with a .1145 markup. The second bid was from R. J. McDonald of Barre with no gasoline bid and a diesel bid of \$2.9580 per gallon with a .1144 markup. Mr. Chabot moved, and Mrs. Walter seconded, a motion to submit the bids to Highway Superintendent Gary Jean for his recommendations. So voted. The Board will award the bids at the next meeting.

B. CRUISER BID

There was only one sealed bid for the 2004 cruiser, from Dupre Metal Recycling for a price of \$357.45. Mr. Chabot moved, and Mr. Smith seconded, a motion to accept the bid. So voted.

C. JEFF SAMUELSON PRESENTATION

Contractor Jeff Samuelson, who is working to restore the Town House Bell Tower, presented a slide show showing the current conditions of the building on Main Street. Mr. Samuelson noted that while the building is structurally sound, there is still a lot of water infiltration causing further damage to the building. The flat roof on the top of the building is missing shingles, and there is significant rain water coming in near the dormers. He noted that it is going to take the efforts of the entire community to save the building.

Mr. Samuelson said that he is "honored" to be doing the restoration work on the Bell Tower. Mrs. Walter stated that the Selectmen are grateful to have Mr. Samuelson as a town resident, with all of his passion for the building.

D. DISCUSSION RE: FINANCIAL MANAGEMENT REVIEW

Mrs. Walter asked Mr. Smith and Mr. Chabot to review the Financial Management Review that was done by the Department of Revenue in 2007. She suggested that the Board pick some of the recommendations and begin implementation those recommendations. Mr. Chabot noted that over the years some of these DOR recommendations have been implemented, and also some of the comments from the annual audits done by Scanlon and Associates. He suggested reviewing both documents for ideas that can be implemented. It was agreed to discuss this again after town meeting.

IV. ANNOUNCEMENTS

A. LAST DAY TO REGISTER TO VOTE AT JUNE 25TH SPECIAL ELECTION IS WEDNESDAY, JUNE 5TH FROM 9 AM TO 8 PM AT THE TOWN CLERK'S OFFICE

Mr. Smith announced this reminder.

B. DOG LICENSE REMINDER

Mrs. Walter reminded residents that dog licenses are now due. The cost is \$6 for dogs that are spayed or neutered, and \$10 for those that are not. There is now a \$5 late charge, and there will be a \$25 late fee after September 1st.

**C. JUNE 29TH FAMILY FUN DAY ON THE COMMON, NOON TO 8 PM,
CHICKEN BBQ, RAFFLES, ENTERTAINMENT AND MORE**

Mr. Chabot noted that Dick Fiske will be hosting a Family Fun Day on June 29th on the common.

V. FUTURE AGENDA ITEMS

Mr. Smith noted that he would like to discuss personnel policies , purchase orders, and job descriptions at a future meeting.

Mr. Smith said that he would like to look into the Town's employees getting their health insurance through the state Group Insurance Commission (GIC), with the proviso that the benefits will not differ significantly from what is currently offered through the Town.

Mrs. Walter said that she would like to earmark some money that is budgeted for Town Counsel to set aside to pay Jack Dolan of Kopelman and Paige to provide some additional HR support.

At 8:15 PM Mr. Smith moved, and Mr. Chabot seconded, a motion to enter Executive Session to conduct negotiations with non-union personnel, specifically Sewer Superintendent Rodney Jenkins. Roll call: Walter, yes; Smith, yes; Chabot, yes. Mrs. Walter announced that the Board would exit Executive Session only to adjourn.

At 9:20 PM the Board came out of Executive Session. Mr. Smith moved, and Mr. Chabot seconded, a motion to adjourn. So voted.

Respectfully submitted,

Leslie Scott Burton
Administrative Assistant