

# **TOWN OF NORTH BROOKFIELD**

**2013**

## **ANNUAL REPORT**

### **OF THE TOWN OFFICERS**



The 2013 North Brookfield Annual Town Report is dedicated to the memory of the late John "Buddy" Lane. Buddy passed away in August of this year at the age of 82. Buddy was a dedicated public servant, serving as a Selectman twice, and on almost every town board and committee except the School Committee and the Board of Health. Buddy was serving on the Cemetery Commission at the time of his passing; he had served that committee since 1972. Buddy also served with the North Brookfield Fire Department for 20 years. For the last several years Buddy had been very active with the Friends of the Senior Center, and on the 200<sup>th</sup> Anniversary Committee.

The Lane family has a long history with the North Brookfield Fire Department; the cover photo is of Buddy's father Fire Chief John C. Lane, flanked on the left by Buddy and on the right by Buddy's brother Robert O. Lane, who also served on the Board of Selectmen.

Buddy was a lifelong resident and enthusiastic supporter of North Brookfield. He owned and operated John C. Lane and Sons, Inc. for 31 years until his retirement. He was a corporator and trustee of the North Brookfield Savings Bank, and was very active with St. Joseph's Church, and the Rotary Club of the Brookfields.

Buddy was a dedicated family man; he is survived by his wife Elaine Sullivan-Lane, his two sons Jeffrey and Stephen, and his daughter Pamela. Buddy also had 11 grandchildren and three great-grandchildren.

John "Buddy" Lane stands for everything that is good about North Brookfield, and he will be sorely missed.

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# GENERAL INFORMATION

2013

North Brookfield

Senators and Representatives

Office Hours

Telephone Numbers

E-mail Addresses

Elected Town Officials

Appointed Town Officials

Marriages and Deaths

Town Meetings and Elections



**TOWN OF NORTH BROOKFIELD**  
INCORPORATED: 1812

LOCATION

Worcester County, central Massachusetts, bordered by New Braintree and Oakham on the north, Spencer on the east, Brookfield and East Brookfield on the south, and West Brookfield on the west: approximately 25 miles from Worcester, approximately 55 miles from Boston

POPULATION

2013 Census Figure: 4,482

AREA

21.1 square miles, 12,303 acres, 70.35 miles of paved road and 12 miles of dirt roads

TYPE OF GOVERNMENT

Open Town Meeting with a three member Board of Selectmen

ANNUAL TOWN MEETING & ANNUAL TOWN ELECTION

The Annual Town Election is held on the first Monday in May of each year and the Annual Town Meeting is held the Friday following the first Monday in May of each year.

QUALIFICATIONS FOR REGISTRATION AS A VOTER

Must be 18 years of age, American born or a fully naturalized citizen, and a resident of North Brookfield. Register in Town Clerk's office, before elections and town meetings on dates announced by the Town Clerk. Absentee Voting is available for all elections.

### WATER BILLS

Water bills are due September 1<sup>st</sup> and March 1<sup>st</sup> of each year.

### SEWER BILLS

Sewer bill are due October 1<sup>st</sup> and April 1<sup>st</sup> of each year.

### TAX BILLS

Real Estate Taxes are payable on a quarterly basis on May 1<sup>st</sup>, August 1<sup>st</sup>, November 1<sup>st</sup>, and February 1<sup>st</sup>. The bills are due and payable 30 days from the date of mailing.

Motor vehicle excise bills are due 30 days from the date of issue.

### LANDFILL STICKERS

Stickers cost \$55. Bags are \$1.50 each. New residents must provide proof of residency.

### DOG LICENSES

Dog licenses expire March 31<sup>st</sup> of each year. All dogs must be licensed at three months with proof of rabies vaccine certificate to be shown at time of licensing.

Fees: \$6.00 for neutered or spayed dogs and \$10.00 for all others.

## **SENATORS IN CONGRESS**

Senator Elizabeth Warren (D)  
317 Hart Senate Office Building  
Washington, DC 20510  
(202) 224-4543

2400 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-3170

Senator Edward J. Markey (D)  
218 Russell Senate Building  
Washington, DC 20510  
(202) 224-2742

JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-8519

## **REPRESENTATIVE IN CONGRESS**

James P. McGovern (D) 2<sup>nd</sup> Congressional District  
438 Cannon House Office Building  
Washington, DC 20515  
(202) 225-6101

12 East Worcester Street  
Worcester, MA 01604  
(508) 831-7356

## **STATE SENATOR**

Senator Stephen M. Brewer (D) Barre  
State House Room 109B  
Boston, MA 02133  
(617) 722-1540

PO Box 258  
Barre, MA 01005  
(978) 355-4505

## **STATE REPRESENTATIVE**

Representative Anne M. Gobi (D) Spencer  
State House Room 473F  
Boston, MA 02133  
(617) 722-2210

40 Cherry Street  
Spencer, MA 01562  
(508) 885-9596

# **TOWN OF NORTH BROOKFIELD OFFICE HOURS**

**BOARD OF ASSESSORS:** 867-0209 215 North Main Street  
Monday thru Thursday  
8:00 AM -12:00 PM

**BUILDING INSPECTOR:** 867-0222 215 North Main Street  
John Couture, Inspector  
1<sup>st</sup> and 3<sup>rd</sup> Monday 5:30 PM - 7:30 PM  
2<sup>nd</sup> and 4<sup>th</sup> Monday 5:30 PM in East Brookfield

**TOWN CLERK:** 867-0203 215 North Main Street  
Sheila Buzzell, Town Clerk  
Tuesday and Thursday  
12:00 PM – 3:00 PM  
Tuesday evening  
5:00 PM - 8:00 PM

**TOWN COLLECTOR:** 867-0202 215 North Main Street  
Donna Gauthier, Town Collector  
Monday, Tuesday, Thursday  
9:00 AM - 2:00 PM  
Wednesday  
9:00 AM – 12 PM  
Tuesday evening  
6:00 PM - 8:00 PM

**HASTON FREE LIBRARY:** 867-0208 161 Main Street  
Ann Kidd, Director  
Monday and Wednesday  
1:00 PM - 7:00 PM  
Tuesday  
10:00 AM - 5:00 PM  
Thursday  
1:00 PM - 6:00 PM  
Saturday  
9:00 AM - 12:00 PM

BOARD OF HEALTH: 867-0201 215 North Main Street  
Lucinda Thompson, Administrative Assistant  
Monday and Wednesday  
9:00 AM – 3:00 PM  
Meetings: 3<sup>rd</sup> Wednesday @ 6:00 PM

HIGHWAY DEPARTMENT: 867-0213 58 School Street  
Kim Kort, Administrative Assistant  
Tuesday, Wednesday and Thursday  
9 AM – 2 PM

PLUMBING & GAS INSPECTOR: 867-8336  
Paul Bouchard, Inspector

BOARD OF SELECTMEN: 867-0200 215 No. Main Street  
Leslie Burton, Administrative Assistant  
Monday, Tuesday, Thursday  
9:00 AM - 2:00 PM  
Wednesday  
9:00 AM – 12 PM  
Meetings: Tuesday @ 6 PM @ 29 Forest Street

SENIOR CENTER: 867-0220 29 Forest Street  
Carol Wheeler, Director  
Monday thru Thursday  
9:00 AM – 3:00 PM

SEWER DEPARTMENT: 867-0211 59 E. Brookfield Road  
Laurie Lapierre, Administrative Assistant  
Monday thru Thursday  
9:00 AM – 3:00 PM  
Meetings: 2<sup>nd</sup> Monday @ 3:30 PM

WATER DEPARTMENT: 867-0207 14 Bell Road  
Shiela LeBlanc, Administrative Assistant  
Monday thru Friday  
8:00 AM - 2:00 PM  
Meetings: 2<sup>nd</sup> Monday @ 6:00 PM

VETERANS' AGENT: 867-0205 215 North Main Street  
Holly Kularski, Director of Veteran's Services  
Tuesday 5 PM – 8 PM or by appointment

WIRING INSPECTOR: 867-0238  
Donald Doe, Inspector

**THE FOLLOWING BOARDS MEET  
ON A MONTHLY BASIS:**

2<sup>nd</sup> MONDAY OF THE MONTH

Council on Aging 5:00 PM @ 29 Forest Street

Housing Authority 5:30 PM @ 271 N Main St.

School Committee 7:00 PM @ Elem. School

2<sup>nd</sup> and 4<sup>th</sup> TUESDAY OF THE MONTH

Conservation Commission 7:00 PM @ 215 North Main Street

1<sup>st</sup> WEDNESDAY OF THE MONTH

Library Trustees 7:00 PM @ 161 Main Street

3<sup>rd</sup> WEDNESDAY OF THE MONTH

Planning Board 7:00 PM @ 29 Forest Street

1<sup>st</sup> THURSDAY OF THE MONTH

Playground Committee 7:00 PM @ 29 Forest Street

**TELEPHONE INFORMATION  
FOR ANSWERS ON:**

Assessments	
Board of Assessors	867-0209
Births, Deaths, Marriages	
Town Clerk	867-0203
Building Permits	
Building Inspector	867-0222
Cemeteries	
Cemetery Commissioners	867-3384
Dog Licenses	
Town Clerk	867-0203
Education	
Supt. of Schools	867-9821
Elderly information	
Council on Aging	867-0220
Elections, Voting & Registration	
Town Clerk	867-0203
Garbage & Refuse	
Board of Health	867-0201
Gas Permits	
Gas Inspector	867-8336
Health & Sanitation	
Board of Health	867-0201
Landfill & Septic	
Board of Health	867-0201
Highway & Streets	
Highway Department	867-0213
Housing	
Housing Authority	867-2826
Library	
Haston Public Library	867-0208
Plumbing Permits	
Plumbing Inspector	867-8336
Recreation	
Playground & Rec	867-2134



## E-MAIL ADDRESSES

Town Accountant Nancy Nykiel	<a href="mailto:accountant@northbrookfield.net"><u>accountant@northbrookfield.net</u></a>
Board of Assessors	<a href="mailto:assessors@northbrookfield.net"><u>assessors@northbrookfield.net</u></a>
Building Inspector John Couture	<a href="mailto:building@northbrookfield.net"><u>building@northbrookfield.net</u></a>
Town Clerk Sheila Buzzell	<a href="mailto:clerk@northbrookfield.net"><u>clerk@northbrookfield.net</u></a>
COA Director Carol Wheeler	<a href="mailto:coadirector@northbrookfield.net"><u>coadirector@northbrookfield.net</u></a>
Town Collector Donna Gauthier	<a href="mailto:collector@northbrookfield.net"><u>collector@northbrookfield.net</u></a>
Fire Chief Brad Gannon	<a href="mailto:nbfd12c3@verizon.net"><u>nbfd12c3@verizon.net</u></a>
Board of Health	<a href="mailto:nbboh@verizon.net"><u>nbboh@verizon.net</u></a>
Highway Department	<a href="mailto:nbhighwaydept2@verizon.net"><u>nbhighwaydept2@verizon.net</u></a>
Librarian Ann Kidd	<a href="mailto:akidd@cwmares.org"><u>akidd@cwmares.org</u></a>
LPAC Chairman Mike Tillotson	<a href="mailto:mhtproductions@verizon.net"><u>mhtproductions@verizon.net</u></a>
Master Plan Committee	<a href="mailto:nbmp1812@aol.com"><u>nbmp1812@aol.com</u></a>
Police Chief Aram Thomasian, Jr.	<a href="mailto:nbpd@nbpolice.net"><u>nbpd@nbpolice.net</u></a>
Board of Selectmen	<a href="mailto:selectmen@northbrookfield.net"><u>selectmen@northbrookfield.net</u></a>
Sewer Department	<a href="mailto:nbsewer@verizon.net"><u>nbsewer@verizon.net</u></a>
Treasurer Anne Jannette	<a href="mailto:treasurer@northbrookfield.net"><u>treasurer@northbrookfield.net</u></a>
Water Department	<a href="mailto:nbwd@verizon.net"><u>nbwd@verizon.net</u></a>
Webmaster	<a href="mailto:webmaster@northbrookfield.net"><u>webmaster@northbrookfield.net</u></a>

## Vital Statistics

Births Recorded	43
Marriages Recorded	19
Deaths Recorded	25

### MARRIAGES RECORDED 2013

#### FEBRUARY

- 12 Alyssa D. Mirabile, North Brookfield  
Keith D. Levasseur, North Brookfield

#### MARCH

- 2 Kaytlin M. Hoel, North Brookfield  
Jonathan D. Burns, Oxford
- 20 Robert B. Marsh, Orange NSW Australia  
Alysha J. Stafford, North Brookfield

#### MAY

- 18 Carly A. Mirick, North Brookfield  
Daniel Hovagimian, Jr., North Brookfield
- 28 William F. Lydon, Jr., Bellingham  
Kimberly A. Chobot, North Brookfield

#### JUNE

- 1 Mark D. Curtis, East Brookfield  
Tammy L. Willey, East Brookfield
- 29 Derek J. Paquette, North Brookfield  
Kellie A. Turpin, North Brookfield

#### JULY

- 20 Robin E. Hymers, North Brookfield  
Leonard M. Burritt, North Brookfield

#### AUGUST

- 10 Jessica K. Gianfriddo, North Brookfield  
Zachary J. Patchen, North Brookfield
- 13 Brandi S. Daugherty, North Brookfield  
Justin J. Pottle, North Brookfield

AUGUST

24 Shawn D. Whitney, North Brookfield  
Catherine F. Gage, North Brookfield

SEPTEMBER

7 Katelyn E. Brown, North Brookfield  
Brian C. Ward, Sterling  
13 Jennifer B. Atwood, North Brookfield  
Michael D. Cocaine, North Brookfield  
28 Laura M. Ahearn, North Brookfield  
David A. Rosa, St. Catherines, Canada

OCTOBER

17 Alan G. Eccleston, North Brookfield  
Tammy L. Buxton, North Brookfield

NOVEMBER

8 Terry J. Schoff, North Brookfield  
Jamie M. Schoff, North Brookfield  
12 James E. Mendala, North Brookfield  
Candace M. Wentworth, North Brookfield

DECEMBER

10 James A. Bonnayer, North Brookfield  
Linda S. Bonnayer, North Brookfield  
24 Stephanie F. Santos, North Brookfield  
Luis W. Santos, North Brookfield

## DEATHS RECORDED IN 2013

### JANUARY

7	Richard D. Bergeron	61
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### FEBRUARY

1	Doris M. Ethier	98
16	Robert G. Brown	79
22	John H. Hall	56

### MARCH

12	Elizabeth A. LaFlamme	81
14	Phyllis J. Pawlowski	86

### APRIL

1	Leo A. Gilbert Jr.	76
14	James Curtis Willoughby	54

### MAY

10	George H. Moore	80
19	George R. LaFlam	83
29	Myrtle E. Rebello	90

### JUNE

11	Raymond Samek	73
18	Walter F. Lee, Sr.	70

### JULY

20	Dolores Lackovic-Fiske	80
30	Frances R. Ago	79

### AUGUST

4	Barbara Ryback	95
31	John J. Lane II	82

SEPTEMBER

11	Theodore Joseph Miner	82
13	Loretta M. Jamula	92

OCTOBER

4	Mary K. Hasenfus	68
8	William J. Morin	78
12	Lillian Corkery	86
21	Claire T. Peterson	87

NOVEMBER

22	Charlotte R. Ballard	100
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DECEMBER

20	John Serafin	90
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**ELECTED OFFICIALS  
2013**

<u>SELECTMAN</u>	<u>TERM EXPIRES</u>
Mary F. Walter	2014
Richard Chabot	2015
Robert J. Smith	2016
<u>MODERATOR</u>	
James N. Caldwell	2016
<u>TOWN CLERK</u>	
Sheila A. Buzzell	2016
<u>SCHOOL COMMITTEE</u>	
James Metcalf	2014
Michael Kiszka	2014
Danielle M. Mann	2015
Nicole Styles	2015
Jason M. Petraitis	2016
<u>WATER COMMISSIONER</u>	
John D. Thomasian	2014
Tim Nason	2015
James F. Kularski	2016
<u>ASSESSOR</u>	
Priscilla A. Johnson	2014
Reedy J. Nealer, Jr.	2015
Sheila A. Buzzell	2016
<u>BOARD OF HEALTH</u>	
Catherine E. Strandberg	2014
John S. Alphin	2015
Edith Hubacz	2016

TREE WARDEN  
Anthony Holway 2015

CEMETERY COMMISSIONER  
Kirk Burnham 2014  
Reedy J. Nealer, Jr. 2015  
John J. Lane 2016

CONSTABLES  
Douglas J. Blood 2016  
Peter C. Fullam 2016  
Dennis Trela 2016

LIBRARY TRUSTEES  
Betty S. Wuelfing 2014  
Scott W. Norrie 2014  
Harbour Fraser Hodder 2015  
Ellen M. Smith 2015  
Thomas J. Skowron 2015  
Richard Miller 2016  
Nicole D. Mooney 2016

PLANNING BOARD  
William H. King 2014  
John J. Nothardt 2015  
Christopher P. Donais 2016  
Mary F. Walter 2017  
Stephen W. Cummings 2018

PLAYGROUND COMMITTEE  
Richard P. LeBlanc 2014  
Keith W. Churchill 2015  
David G. Hanson 2016

HOUSING AUTHORITY

John D. Krusell	2014
Richard L. Caron, Jr.	2015
Darlene M. Lavin	2016
Claudette Marshall	2018

**APPOINTED TOWN OFFICIALS**  
FY 2014

The following persons are appointed by the Board of Selectmen to the offices hereafter named to begin a new term of service effective July 1, 2013:

Administrative Assistant	Leslie Scott Burton
Animal Control Officer	Chris Donais
Bell Ringer	Trish Miller
Assistant Bell Ringer	Thomas Miner
Board of Overseers	Sergeant Ryan Daley
Building Inspector	John Couture
Local Inspector	Nelson Burlingame
CMRPC Alternate	Stephen Cummings
Caretaker of Town Clock	James Black
Constable	Arthur Tatro
Council on Aging Director	Carol Wheeler
E911 Coordinator	Aram Thomasian, Jr.
Emergency Management Director	Douglas Blood
Fence Viewers	vacant
	Richard Dupre, Sr.
Fire Chief	Bradley Gannon
Deputy Fire Chief	Joseph Holway
Assistant Fire Chief	Kevin Rockwood
Gas Inspector	Paul Bouchard
Assistant Gas Inspector	James Bergeron
Gypsy Moth & Elm Tree Supt	Anthony Holway
Hazardous Waste Coordinator	John Alphin
Harbormaster	Douglas Blood
Historian	Eugene Caille
Insurance Commissioner	Leslie Scott Burton
Janitor of Town Offices	Thomas Miner
Local Emergency Planning	Douglas Blood
	Aram Thomasian, Jr.
	Bradley Gannon
	Gary Jean
Lumber Surveyors	Chet Lubelczyk
	Ross Hubacz
Milk Inspector	Lee Jarvis
Outreach Coordinator	William Salsman
Parking Fines Clerk	Donna Gauthier

Plumbing Inspector  
Assistant Plumbing Inspector  
Police Chief  
Sergeant  
Patrolman  
Patrolman  
Patrolman  
Patrolman

Paul Bouchard  
James Bergeron  
Aram Thomasian, Jr.  
Ryan Daley  
David Churchey  
Christopher Donais  
Kendall Perrault  
Brandon Fullam

Part time police officers:

Sgt. Charles Buchanan  
Officer Paul Dacey  
Officer Ryan Downing  
Officer Joseph Lazarick  
Officer David O'Brien  
Officer Tammy Willey  
John Murphy, Special Police Officer  
Anne Jannette, Secretary/Matron  
Mary Peloquin, Secretary/Matron

Public Weigher  
Quaboag Valley Economic Development  
Safety Inspector  
SCM Elderbus Board of Directors  
Supt of Streets & Highways,  
Sidewalks, Bridges  
Town Accountant  
Town Collector  
Town Counsel  
Town Hall Agent  
Town Treasurer  
Veterans' Agent  
Webmaster  
Wire Inspector  
Assistant Wire Inspector  
Zoning Enforcement Officer

Thomas Hubacz  
James Metcalf  
Bradley Gannon  
Carol Wheeler  
  
Gary Jean  
Nancy Nykiel  
Donna Gauthier  
Kopelman and Paige  
Leslie Scott Burton  
Anne Jannette  
Holly Kularski  
Priscilla Johnson  
Donald Doe  
Troy Brown  
John Couture

AGRICULTURAL COMMISSION

Carole Cutrumbes  
Stephen Cummings  
Carl Gustafson  
William King  
James Mendala

200<sup>TH</sup> ANNIVERSARY COMMITTEE

Anne Adams  
Sheila Buzzell  
Joseph Chenevert  
Linda Grace  
Louis Grace  
Mary Ellen Kuzmeski  
John Lane  
Julie McCarthy  
Patricia Miller  
Nancy Nykiel  
Mary Walter

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Mary Walter (Selectmen's representative)	2015
Chris Donais (Planning Board representative)	2015
Robert Locatelli (Finance Committee representative)	2015
Charles Lindgren (At large member)	2016
Larry Walter (At large member)	2016
Vacant	alternate
Vacant	alternate

CONSERVATION COMMISSION

Dane Falardeau	2014
Christine Morrison	2015
Trevor Brusio	2015
Ann Hicks	2016
Vacant	2016

COUNCIL ON AGING

Julie McCarthy	2014
Ann Nealer	2014
Cathy Strandberg	2015
John Lofgren	2015
Florine Martel	2015
Judith Manning	2016
Edie Hubacz	2016
Rose Marchessault	Alternate
Reedy Nealer	Alternate
Ken Winters	Alternate
Marion Mann	Alternate

ELECTION WORKERS

REPUBLICANS

Warden: John Krusell  
Deputy Warden: Lisa Kularski  
Deputy Warden: Holly Kularski

DEMOCRATS

Deputy Warden: Annette Wetnika  
Deputy Warden: Rita Lemieux  
Deputy Warden: Dorothy Revene

UNENROLLED

Deputy Warden: Rosemary Mackenzie  
Deputy Warden: Susan St. John  
Deputy Warden: Donna Gauthier

BALLOT CLERKS & INSPECTORS (REPUBLICANS)

Holly Smith  
Ruth Ann Smith  
Ellen Varney  
Lisa Kularski

BALLOT CLERKS & INSPECTORS (DEMOCRATS)

Rita Lemieux  
Dorothy Revene  
Annette Wetnika  
Harbour Fraser Hodder

Robin Thomasian  
Patricia Potter

BALLOT CLERKS AND INSPECTORS (UNENROLLED)

Elizabeth Baldyga  
Patricia Miller  
Rosemary Mackenzie  
Ellen Smith  
Carole Ryback  
Shiela LeBlanc  
Ann Whigham  
Joanne Ford  
Susan St. John  
Pamelia Leach  
Donna Gauthier

TALLY CLERKS & INSPECTORS (REPUBLICANS)

Ruth Ann Smith  
Holly Kularski  
Lisa Kularski  
Ellen Varney

TALLY CLERKS AND INSPECTORS (DEMOCRATS)

Patrice Cronin  
Annette Wetnika  
Robin Thomasian  
Patricia Potter

TALLY CLERKS AND INSPECTORS (UNENROLLED)

Beverly Mimeault  
Rosemary Mackenzie  
Patricia Miller  
Elizabeth Baldyga  
Donna Gauthier  
Susan St. John  
Priscilla Johnson  
Carole Ryback  
Shiela LeBlanc  
Ann Whigham  
Joanne Ford  
Ellen Smith

Pamelia Leach

FINANCE COMMITTEE & SPECIAL TOWN EMPLOYEES

Frank Hubacz, Jr.	2014
Lisa Grace	2014
Eric Hevy	2015
Vacant	2015
Robert Locatelli	2016
Chester Lubelczyk	2016
Debby Maggio	2016
Vacant	Alternate
Vacant	Alternate

HISTORIC COMMISSION

John Lane  
Andrew Caron  
John Krusell  
Brandon Avery  
Michael Hubacz

INSURANCE ADVISORY COMMITTEE

Anne Jannette, ex-officio  
Gene Caille  
Lisa Cutrumbes  
Ryan Daley  
Donna Gauthier  
Laurie Lapierre  
James McKeon  
John Provost  
Damien Surette

LIBRARY BUILDING MAINTENANCE COMMITTEE

Thomas Skowron  
Harbor Fraser Hodder  
Helen Foyle  
Richard Miller  
Robert LaFlamme

Scott Norrie  
Ellen Smith  
Ann Kidd

LOCAL CULTURAL COUNCIL

Eva Brown  
Trevor Bruso  
Ann Hicks  
Elisabeth Hyder  
Jason Nagle  
Suzanne Nagle  
Robin Reynolds  
Thomas Whitestone

LOCAL PUBLIC ACCESS COMMITTEE

Michael Tillotson, co-chair	2014
Paul Leblanc, co-chair	2014
Ellen Smith	2014
Sheila Orsi	2015
Byron Ake	2015
Additional Videographers	
Ray Hebert	
Andrew Forgit	

NORTH BROOKFIELD EMERGENCY MANAGEMENT AGENCY

Douglas Blood, Director  
Anne Adams, Deputy Director  
Shaun Adams  
Chris Blood  
Charles Buchanan  
Stephanie Carmiello  
Gino Carmiello  
Rich Dupre  
Robert Filipkowski  
Nikki Holway  
John Hart  
Brenda Lacaire  
Suzanne Lewandowski

Robert Mayo  
Gary McComas  
Kaitlynn Parkin  
Lorell Trimby  
Brad Tuttle  
Larry Walter  
Sara Zalieckas

BOARD OF REGISTRARS

Jeannette Anderson 2014  
Stanley Hanson 2015  
Matthew C. Benvenuti 2016

Helen Foyle Temporary Registrar

SAFETY COMMITTEE

Aram Thomasian, Jr., ex-officio  
Bradley Gannon, ex-officio  
Gary Jean, ex-officio  
Valerie Morin  
Peter Shipman

SEWER COMMISSIONERS

Donald Smith 2014  
Charles Haddock 2015  
John Farmer 2016

Chief Operator WWTP	Rodney Jenkins
Asst Operator WWTP	Adam Korabowski
Operator WWTP	Michael Mercandante

TOWN BEACH COMMITTEE

Vacant 2014  
Vacant 2015  
Douglas Blood 2016

TOWN FOREST COMMITTEE

Anthony Holway  
Carl Gustafson  
Ross Hubacz

TOWN PARK COMMITTEE

James Bartlett  
Padgett Berthiaume  
Eric Hevy  
Joe Holway  
Ryan Holway  
Robert LaFlamme  
Paul LeBlanc  
Dave Martin  
Jeff Martin  
George Nolette  
Richard Paquette  
Andrew Paquette  
Dan Roman

ZONING BOARD OF APPEALS

Michael Toomey	2014
Steve Cummings	2015
Thomas Waugh	2016

Alternates: Carole Ryback  
Dane Falardeau

**STATE PRIMARY ELECTION  
APRIL 30, 2013  
472 VOTERS**

**DEMOCRATIC PARTY: 273 BALLOTS CAST**

**SENATOR IN CONGRESS:**

STEPHEN LYNCH	167
EDWARD J. MARKEY	106

**REPUBLICAN PARTY: 199 BALLOTS CAST**

**SENATOR IN CONGRESS:**

GABRIEL E. GOMEZ	99
MICHAEL J. SULLIVAN	77
DANIEL B. WINSLOW	20
ALL OTHERS	1
BLANKS	2

A TRUE COPY, ATTEST:

SHEILA A. BUZZELL, TOWN CLERK

**ANNUAL TOWN ELECTION  
MAY 6, 2013  
519 BALLOTS CAST**

**SELECTMAN FOR 3 YEARS**

JASON M. PETRAITIS	166
ROBERT J. SMITH	331
ALL OTHERS	4
BLANKS	18

**MODERATOR**

JAMES N. CALDWELL	94
ALL OTHERS	77
BLANKS	348

**TOWN CLERK**

SHEILA A. BUZZELL,	479
BLANKS	40

**SCHOOL COMMITTEE FOR 3 YEARS (VOTE FOR 2)**

JASON M. PETRAITIS	20
ALL OTHERS	24
BLANKS	475

**ASSESSOR FOR 3 YEARS**

SHEILA A. BUZZELL	453
BLANKS	66

**WATER COMMISSIONER FOR 3 YEARS**

JAMES F. KULARSKI	432
ALL OTHERS	1
BLANKS	86

BOARD OF HEALTH FOR 3 YEARS

EDITH HUBACZ	64
ALL OTHERS	44
BLANKS	411

PLANNING BOARD FOR 5 YEARS

STEPHEN W. CUMMINGS	412
BLANKS	107

CEMETERY COMMISSIONER FOR 3 YEARS

JOHN J. LANE	411
BLANKS	108

CONSTABLES FOR 3 YEARS

DOUGLAS J. BLOOD	394
PETER C. FULLAM	419
DENNIS TRELA	3
ALL OTHERS	14
BLANKS	730

LIBRARY TRUSTEES FOR 3 YEARS(VOTE FOR 3)

RICHARD R. MILLER	431
NICOLE MOONEY	399
BLANKS	208

PLAYGROUND COMMITTEE FOR 3 YEARS

DAVID G. HANSON	375
JOSEPH R. JABLONSKI	98
ALL OTHERS	2
BLANKS	44

HOUSING AUTHORITY FOR 5 YEARS

CLAUDETTE R. MARSHALL	323
ALL OTHERS	4
BLANKS	192

QUESTION 1 (FARM ANIMAL EXCISE)

YES	286
NO	74
BLANKS	159

A TRUE COPY, ATTEST:

SHEILA A. BUZZELL, TOWN CLERK

**SPECIAL TOWN MEETING  
MAY 10, 2013  
40 VOTERS**

ARTICLE 1

Voted to transfer \$105,000.00 from the Group Insurance Account, and \$21,813.00 from Free Cash to the Snow and Ice Account.

ARTICLE 2

Voted to transfer the sum of \$3,000.00 from Free Cash to the Town Clerk Election and Census Salary Account.

ARTICLE 3

Voted to transfer the sum of \$1,000.00 from Free Cash to the Town Collector Postage Account.

ARTICLE 4

Voted to transfer the sum of \$600.00 from the Town Clerk Clerk Salary Account to the Town Clerk Elections and Registrars Salary Account.

ARTICLE 5

Voted to transfer the sum of \$1,650.00 from Town Collector Tax Title Account to the Town Collector Computer Billing Account.

ARTICLE 6

Voted to transfer the sum of \$7,730.00 from the General Insurance Account to the Town House Repairs and Maintenance Account.

ARTICLE 7

Voted to transfer the sum of \$15,000.00 from the General Insurance Account to the Town House UST Remediation Account.

ARTICLE 8

Voted to transfer the sum of \$2,833.00 from the General Insurance Account to the CIC Stormwater Intermunicipal Agreement Account.

ARTICLE 9

Voted to transfer the sum of \$5,500.00 from the Police Part-Time Salary Account to the Police Overtime Account.

ARTICLE 10

Voted to transfer the sum of \$1,250.00 from the Police Salary Account to the Police Overtime Account.

ARTICLE 11

Voted to transfer the sum of \$500.00 from the Police Shift Differential Account to the Police Vehicle Repair Account.

ARTICLE 12

Voted to transfer the sum of \$9,500.00 from the Highway Machinery Rental Account to the Highway Vehicle Supply Account.

ARTICLE 13

Voted to transfer the sum of \$10,000.00 from the Sewer Solid Waste Disposal Expense to the Sewer Other Charges Expense Account.

ARTICLE 14

Voted to transfer the sum of \$10,000.00 from the Sewer West Side Project Account to the Sewer Other Salary Account.

A TRUE COPY, ATTEST:

SHEILA A. BUZZELL, TOWN CLERK

**ANNUAL TOWN MEETING  
MAY 10, 2013  
40 VOTERS**

ARTICLE 2

Voted to hear and act upon the reports of the Selectmen and Town Officials and Boards.

ARTICLE 3

Voted to print the reports of the Selectmen and Town Officials and Boards for the year 2013.

ARTICLE 4

Voted to postpone action on this article to June 21, 2013.

ARTICLE 5

Voted to postpone action on this article to June 21, 2013.

ARTICLE 6

Voted to postpone action on this article to June 21, 2013.

ARTICLE 7

Voted to authorize the Selectmen to accept gifts, bequests, and donations of money and real and personal property given to the Town.

ARTICLE 8

Voted to authorize the Selectmen to enter into any and all necessary lease agreements and other dispositions of personal property.

ARTICLE 9

Voted to authorize the Board of Selectmen to apply for and expend funds that may be available from State and Federal grants.

ARTICLE 10

Voted to authorize the Board of Water Commissioners to apply for and expend funds that may be available from State and Federal grants.

ARTICLE 11

Voted to give the Town Treasurer the authority to invest Town funds (General Cash, Sewer Enterprise Funds, and Water Enterprise Funds) in short-term investments as the Treasurer deems prudent for income purposes.

#### ARTICLE 12

Voted to authorize the Board of Selectmen to sell and transfer titles in the name of the Town of North Brookfield any properties or lands obtained through legally acquired tax title foreclosures.

#### ARTICLE 13

Voted to postpone action on this article until June 21, 2013 (to establish a revolving account under the provisions of MGL c44 s53E1/2, not to exceed \$8,000.00, to accept donations and fees for payment of services and activities for elders, said funds to be expended by the Council on Aging for payment of these services in FY2014.)

#### ARTICLE 14

Voted to establish a revolving account under the provisions of MGL c44 s53E1/2, not to exceed \$7,000.00, to accept donations and fees for the elder transportation program "Senior Wheels", said funds to be expended by the Council on Aging for payment of stipends to volunteer drivers in FY2014.

#### ARTICLE 15

Voted to establish a revolving account under the provisions of MGL c44 s53E1/2, not to exceed \$10,000.00, to accept donations and fees for payment of services and activities at the North Brookfield Fire Training Center, said funds to be expended by the North Brookfield Fire Department for payment of use of the training center in FY2014.

#### ARTICLE 16

Voted to establish a revolving account under the provisions of MGL c44 s53E1/2, not to exceed \$5,000.00, to accept fees for payment of Engineering Services, said funds to be expended by the Planning Board for these services in FY2014.

#### ARTICLE 17

Voted to establish a revolving account under the provisions of MGL c44 s53E1/2, not to exceed \$10,000.00, to accept fees for foundations and burials for the Cemetery Department, said funds to be expended by the Board of Cemetery Commissioners for payment of salaries and expenses related to burials in FY2014.

#### ARTICLE 18

Voted to establish a revolving account under the provisions of MGL c44 s53E1/2, not to exceed \$5,000.00, to accept funds for public health reimbursements to the Board of Health, said funds to

be expended by the Board of Health for payment of Salaries and Expenses related to the public health in FY2014.

ARTICLE 19

Voted to establish a revolving account under the provisions of MGL c44 s53E1/2, not to exceed \$25,000.00, to accept funds for cleaning, securing and mitigating nuisances at vacant properties, said funds to be expended by the Board of Health for payment of Salaries and Expenses related to the cleaning, securing and mitigating nuisances at vacant properties in FY2014.

ARTICLE 20

Voted to accept the provisions of MGL C71, s71E (Revolving funds for Adult Education programs, Use of School Property, Summer School, etc.).

ARTICLE 21

Voted to postpone action on this article to June 21, 2013.

ARTICLE 22

Voted to postpone action on this article to June 21, 2013.

ARTICLE 23

Voted to authorize the Board of Selectmen to enter into alternative energy power purchase and/or net metering credit purchase agreements, including solar and wind energy and related net electricity metering credits, for terms of more than three years, on such terms and conditions as the Board of Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreements.

A TRUE COPY, ATTEST:

Sheila A. Buzzell, Town Clerk

**SPECIAL TOWN MEETING  
JUNE 21, 2013  
132 VOTERS**

**ARTICLE 1**

Voted to rescind the authority to borrow \$104,000.00 for expenses associated with the Phase II Comprehensive Site Assessment and Phase III Remedial Action plan for the DEP mandated environmental remediation of the Town House property, voted at the June 19, 2009 Special Town Meeting.

**ARTICLE 2**

Voted ( yes-99, no-17) to appropriate \$120,000.00 to the Town House Repair Account to address water infiltration issues, and that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow a sum of money under MGL c44 s7(3A).

**ARTICLE 3**

Voted to transfer the sum of \$5,000.00 from the State Assessment: Worcester County Retirement Account, \$3,000.00 from the Unemployment Account, and \$4,000.00 from the Group Insurance Account to the Hazard Mitigation Grant Application Engineering Account.

**ARTICLE 4**

Voted to transfer \$250.00 from Town Clerk Clerk Salary Account to the Town Clerk Election and Census Salary Account.

**ARTICLE 5**

Voted to transfer \$900.00 from the General Insurance Account to the Town Clerk Election and Census Other Expenses Account.

**ARTICLE 6**

Voted to transfer the sum of \$1,017.50 from the General Insurance Account to the Town House Repairs and Maintenance Account.

**ARTICLE 7**

Voted to take no action on this article.(Town Park Expense Account)

**ARTICLE 8**

Voted to transfer the sum of \$238.99 from the Highway Engineering Account to the FY12 Unpaid Bills Account.

ARTICLE 9

Voted to transfer the sum of \$500.00 from the Town Beach Salary Account to the Town Beach Expense Account.

ARTICLE 10

Voted to take no action on this article. (Water Overtime Salary Account)

ARTICLE 11

Voted to pass over this article. (18 month-moratorium, medical marijuana centers)

ARTICLE 12

Voted to amend the Zoning By-laws Section II. Definitions to add a definition for driveway as printed below:

Z.1. Driveway: A graded or paved area located on a lot to access the principal use of the property.

A TRUE COPY, ATTEST:

Sheila A. Buzzell, Town Clerk

**ADJOURNED ANNUAL TOWN MEETING**  
**June 21, 2013**  
**132 VOTERS**

ARTICLE 4 (first motion)

Voted to raise and appropriate the following sums of money for salaries and expenses to operate the following departments for the fiscal year beginning July 1, 2013

MODERATOR: SALARY	\$109.00	\$109.00
SELECTMEN: ADM. ASST. SALARY	\$36,926.00	
SELECTMEN SALARY	\$3,939.00	
SELECTMEN: EXPENSE	\$2,050.00	
TOWN COUNSEL:	\$35,000.00	
TELEPHONE EXP:	\$10,000.00	
TOWN HOUSE EXPENSE	\$7,516.00	
TOWN OFFICES EXPENSES	\$37,195.00	
TOWN OFFICE JANITOR SALARY	\$6,259.00	
TOWN HOUSE DEP EXPENSE	\$2,000.00	
TOWN REPORT:	\$1,800.00	
TECHNOLOGY EXPENSE	\$3,500.00	
NBDDP (AZTEC) DEPT. EXPENSE	\$2,000.00	
STREET LIGHTING	\$27,000.00	
MEMORIAL&VET: EXPENSES	\$600.00	
GENERAL INSURANCE:	<u>\$150,000.00</u>	
	\$325,785.00	\$325,785.00
RESERVE FUND	\$15,000.00	
FINANCE COMM: DUES & MEMBERSHIPS	<u>\$0.00</u>	
	\$15,000.00	\$15,000.00
The Reserve Fund is under the sole authority of the Finance Committee		
ACCOUNTANT: SALARY	\$33,627.00	
ACCOUNTANT: UNIFUND MAINT.	\$6,270.00	
SINGLE AUDIT	\$12,500.00	
GASB 45 & GASB 34 EXPENSE	\$6,400.00	
ACCOUNTANT OTHER EXPENSES	<u>\$950.00</u>	
	\$59,747.00	\$59,747.00
ASSESSORS SALARY	\$63,884.00	
ASSESSORS: OTHER EXPENSES	\$2,700.00	
REVALUATION: OTHER EXPENSES	<u>\$500.00</u>	
	\$67,084.00	\$67,084.00
TREASURER: SALARY	\$31,091.00	
TREASURER: BANKING/PAYROLL	\$7,500.00	
TREASURER: POSTAGE	\$2,120.00	
TREASURER: OTHER EXPENSES	\$1,080.00	
BOND & LEGALS	\$4,000.00	
TAX TITLE: TREASURER	\$5,000.00	
MATURING DEBT SEWER: TAX	\$30,000.00	
CHAPTER 90 INTEREST	\$500.00	
INTEREST SEWER: TAX	\$3,967.50	

INTEREST SCHOOL WINDOWS	\$1,017.56	
STATE ASSESSMENT: WORC CTY RETIRE	\$297,283.00	
UNEMPLOYMENT	\$75,000.00	
GROUP INSURANCE:	\$1,700,000.00	
MEDICARE	\$85,000.00	
MATURING DEBT JR/SR H.S.	\$226,228.00	
AND FURTHER TO <b>TRANSFER</b> \$53,772.00 FROM FUND BALANC	\$53,772.00	
MATURING DEBT LIBRARY	\$142,012.00	
AND FURTHER TO <b>TRANSFER</b> \$2,988.00 FROM FUND BALANCE	\$2,988.00	
MATURING DEBT FIRE TRUCK	\$67,858.00	
AND FURTHER TO <b>TRANSFER</b> \$7,142.00 FROM FUND BALANCE	\$7,142.00	
MATURING DEBT POLICE FACILITY	\$155,000.00	
MATURING DEBT HORSE POND DAM	\$27,556.00	
INTEREST JR/SR H.S.	\$136,220.00	
INTEREST LIBRARY	\$83,952.50	
INTEREST FIRE TRUCK	\$24,725.00	
INTEREST POLICE FACILITY	\$85,362.50	
INTEREST HORSE POND DAM	\$21,080.00	
INTEREST SCHOOL WINDOWS	\$393.33	
	\$3,277,848.39	\$3,277,848.39
TOWN COLLECTOR: SALARY	\$39,905.00	
TOWN COLLECTOR/ CLERK SALARY	\$11,077.00	
TOWN COLLECTOR: EXPENSES	\$6,801.00	
TOWN COLLECTOR: POSTAGE	\$5,200.00	
TOWN COLLECTOR: SOFTWARE	\$5,000.00	
TOWN COLLECTOR: COMPUTER BILLING	\$2,700.00	
TOWN COLLECTOR: POSTAGE MACHINE	\$1,800.00	
TAX TITLES: TOWN COLLECTOR	<u>\$4,500.00</u>	
	\$76,983.00	\$76,983.00
PARKING CLERK: SALARY	\$599.00	
PARKING CLERK: PURCH OF SERVICES	<u>\$350.00</u>	
	\$949.00	\$949.00
TOWN CLERK SALARY	\$23,600.00	
TOWN CLERK CLERK SALARY	\$5,250.00	
TOWN CLERK: EXPENSES	\$900.00	
ELECTION & REGISTRAR'S SALARY	\$1,160.00	
ELECTION & CENSUS SALARY	\$2,100.00	
ELECTION & CENSUS: EXPENSE	\$4,550.00	
DOG LICENSES TOWN CLERK	<u>\$300.00</u>	
	\$37,860.00	\$37,860.00
<b>Total for this motion</b>		<b>\$ 3,861,365.39</b>

ARTICLE 4 (second motion)

Voted to raise and appropriate the following sums of money for salaries and expenses to operate the following departments for the fiscal year beginning July 1, 2013

POLICE: SALARY	\$215,685.00	
POLICE CLERK SALARY	\$11,185.00	
POLICE CAREER INCENTIVE SALARY	\$19,620.00	
POLICE OVERTIME	\$42,000.00	
POLICE SHIFT DIFF SALARY	\$6,350.00	
POLICE TRAINING SALARY	\$8,500.00	
POLICE PART TIME SALARY	\$16,000.00	
POLICE CHIEF SALARY	\$77,033.00	
POLICE: EXPENSES	\$47,715.00	
POLICE OFFICES EXPENSES	\$33,000.00	
POLICE: BULLETPROOF VEST EXPENSES	<u>\$1,520.00</u>	
	\$478,608.00	\$478,608.00
FIRE: SALARY	\$52,038.00	
FIRE: EXPENSES	\$39,574.00	
SAFETY INSPECTOR: SALARY	<u>\$1,867.00</u>	
	\$93,479.00	\$93,479.00
FIRE STATION/AMBULANCE EXPENSES	\$12,000.00	\$12,000.00
N.B.E.M.A.: EXPENSES	\$2,198.00	\$2,198.00
CONSERVATION CLERK SALARY	\$1,890.00	
CONSERVATION: OTHER EXPENSES	\$155.00	
CONSERVATION TRAINING EXPENSE	<u>\$250.00</u>	
	\$2,295.00	\$2,295.00
CMRP EXPENSE	\$1,155.69	\$1,155.69
PLANNING BOARD CLERK SALARY	\$1,082.00	
PLANNING BOARD: EXPENSES	\$510.00	
PLANNING BOARD: ZONING CHANGES	<u>\$645.00</u>	
	\$2,237.00	\$2,237.00
ZBA CLERK SALARY	\$667.00	
ZBA: EXPENSES	<u>\$562.00</u>	
	\$1,229.00	\$1,229.00
BUILDING INSPECTOR: SALARY	\$13,115.00	
ASS'T BUILDING INSP. SALARY	\$414.00	
BUILDING INSPECTOR: EXPENSE	<u>\$700.00</u>	
	\$14,229.00	\$14,229.00
PLUMBING INSPECTOR SALARY	\$2,876.00	
ASS'T PLUMBING INSP SALARY	\$414.00	
PLUMBING INSPECTOR OFFICE SUPPLIES	\$60.00	
GAS INSPECTOR SALARY	<u>\$1,174.00</u>	
	\$4,524.00	\$4,524.00
WIRING INSPECTOR: SALARY	\$3,477.00	
ASS'T WIRING INSP. SALARY	<u>\$411.00</u>	
	\$3,888.00	\$3,888.00

ANIMAL CONTROL OFFICER SALARY	\$6,775.00	
ASS'T ANIMAL CONTROL OFFICER SALARY	\$1,000.00	
ANIMAL CONTROL EXPENSES	<u>\$1,000.00</u>	
	\$8,775.00	\$8,775.00
COA CLERK/RECEPTIONIST	\$2,457.00	
COA JANITOR SALARY	\$2,608.00	
COA DIRECTOR SALARY	\$16,944.00	
COA OUTREACH SALARY	\$12,677.00	
COA PROGRAM ASST SALARY	\$9,126.00	
COA: EXPENSES	\$13,100.00	
SENIOR WHEELS EXPENSE	<u>\$750.00</u>	
	\$57,662.00	\$57,662.00
PLAY&REC: SALARY	\$510.00	
PLAY&REC: EXPENSES	<u>\$2,206.00</u>	
	\$2,716.00	\$2,716.00
TOWN BEACH: SALARY	\$6,232.00	
TOWN BEACH: EXPENSES	<u>\$2,189.00</u>	
	\$8,421.00	\$8,421.00
CARE OF TREE WARDEN SALARY	\$123.00	
TREE MAINTENANCE	<u>\$5,283.00</u>	
	\$5,406.00	\$5,406.00
<b>Total for this motion</b>		<b>\$ 698,822.69</b>

ARTICLE 4 (third motion)

Voted to accept \$4,427,572 in Chapter 70 aid and further vote to raise and appropriate \$6,050,204.00 for expenses to operate the Schools for FY 14, which total amount shall include Chapter 70 education aid from the Commonwealth and \$431,366.00 for the Bay Path Assessment for the fiscal year beginning July 1, 2013

SCHOOL: OTHER EXPENSES	<u>\$5,618,838.00</u>	
	\$5,618,838.00	\$5,618,838.00
BAY PATH ASSESSMENT	<u>\$431,366.00</u>	
	\$431,366.00	\$431,366.00
<b>Total for this motion</b>		<b>\$ 6,050,204.00</b>

ARTICLE 4 (fourth motion)

Voted to raise and appropriate the following sums of money for salaries and expenses to operate the Highway Department for the fiscal year beginning July 1, 2013

HIGHWAY: SALARY	\$97,500.00	
HIGHWAY CLERK SALARY	\$10,027.00	
HIGHWAY SUPT. SALARY	\$60,781.00	
HIGHWAY: EXPENSES	\$79,700.00	
HIGHWAY STREET PAINTING EXPENSE	\$13,800.00	
SNOW & ICE:	<u>\$109,894.00</u>	
	\$371,702.00	\$371,702.00

**Total for this motion** \$ **371,702.00**

ARTICLE 4 (fifth motion)

Voted to raise and appropriate the following sums of money for salaries and expenses to operate the Cemetery Department for the fiscal year beginning July 1, 2013

CEMETERY: SALARY	\$7,525.00	
COMMISSIONERS/SALARY	\$1,109.00	
CEMETERY: PUR OF SERVICES	<u>\$7,801.00</u>	
	\$16,435.00	\$16,435.00

and I further move that the town vote to **transfer** \$3,000.00 from Cemetery Trust Funds to the Cemetery Salary Account \$3,000.00 \$19,435.00

**Total for this motion** \$ **19,435.00**

ARTICLE 4 (sixth motion)

Voted to raise and appropriate the following sums of money for salaries and expenses to operate the Board of Health Department for the fiscal year beginning July 1, 2013

BOH COMMISSIONERS SALARY	\$2,327.00	
BOH CLERK SALARY	\$18,246.00	
SALARY - INSPECTORS	\$984.00	
SALARY - ANIMAL QUARANTINE	\$585.00	
FOOD INSPECTOR SALARY	\$1,800.00	
BOH: EXPENSES	<u>\$12,859.00</u>	
	\$36,801.00	\$36,801.00

LANDFILL: MONITOR SALARY	\$39,198.00	
LANDFILL: CONTRACTS	\$75,030.00	
LANDFILL: EXPENSES	<u>\$7,520.00</u>	
	\$121,748.00	\$121,748.00

**Total for this motion** \$ **158,549.00**

ARTICLE 4 (seventh motion)

Voted to raise and appropriate the following sums of money for salaries and expenses to operate the Veterans Department for the fiscal year beginning July 1, 2013

VETERANS AGENT: SALARY	\$3,388.00	
VETERANS: OTHER EXPENSES	\$350.00	
VETERANS: BENEFITS	<u>\$11,076.00</u>	
	\$14,814.00	\$14,814.00
<b>Total for this motion</b>		<b>\$ 14,814.00</b>

ARTICLE 4 (eighth motion)

Voted to raise and appropriate the following sums of money for salaries and expenses to operate the Library Department for the fiscal year beginning July 1, 2013

LIBRARY: SALARY	\$56,850.00	
LIBRARY: EXPENSES	\$39,864.00	
	\$96,714.00	\$96,714.00
<b>Total for this motion</b>		<b>\$ 96,714.00</b>

ARTICLE 5

Recommend that the following sums be appropriated to operate the Water Enterprise for the fiscal year beginning July 1, 2013

DIRECT	
WATER:ADM. ASST SALARY	\$20,797.00
WATER COMM SALARY	\$2,618.00
WATER OVERTIME SALARY	\$12,500.00
WATER OPERATOR SALARY	\$50,232.00
WATER SUPERINTENDENT	\$70,043.00
WATER OTHER SALARY	\$8,500.00
WATER EXPENSES	\$192,365.00
WATER ADM & ORIG FEE	\$3,279.00
WATER IMPROVEMENT CAPITAL OUTLAY	\$25,683.00
WATER MATURING DEBT	\$219,831.00
WATER INTEREST	\$40,350.00
MWPAT SUBSIDY INTEREST	\$79,102.00
WATER MWPAT PRINCIPAL	<u>\$80,170.00</u>
	\$805,470.00
INDIRECT	
HEALTH INSURANCES	\$36,678.00
WORCESTER REGIONAL RETIREMENT	\$26,143.00
ACCOUNTING DEPT.	\$2,897.00
TREASURY DEPT.	\$3,097.00
COLLECTOR DEPT.	\$5,410.00
GENERAL INSURANCES	\$2,876.00
TELEPHONE	\$3,620.00
	\$80,721.00

**805,470.00 from Enterprise Funds**

**80,721.00 to be raised and appropriated in the General Fund operating budget and allocated to the enterprise fund for funding.**

ARTICLE 6

Voted that the following sums be appropriated to operate the Sewer Enterprise for the fiscal year beginning July 1, 2013

	DIRECT	
SEWER: ADM. ASST. SALARY		\$20,502.00
COMMISSIONERS/ELECTED OFFICIAL		\$2,409.00
SEWER SALARY - OVERTIME		\$13,300.00
SEWER SALARY - ASSISTANT		\$54,038.00
SEWER SUPT. SALARY		\$76,428.00
SEWER SALARY - OPERATOR		\$39,672.00
SEWER SALARY - OTHER		\$3,000.00
SEWER/ACCOUNTANT SALARY		\$3,852.00
SEWER/TREASURER SALARY		\$2,203.00
SEWER EXPENSES		\$326,906.00
SEWER DEBT		\$145,000.00
SEWER INTEREST INTEREST		<u>\$63,713.00</u>
		\$751,023.00
	INDIRECT	
HEALTH INS.		\$62,400.00
WORCESTER REGIONAL RETIREMENT		\$31,951.00
TREASURY EXPENSES		\$220.00
GENERAL INSURANCES		\$11,733.00
TOWN COLLECTOR CLERK FEES		\$2,583.00
TELEPHONE		<u>\$505.00</u>
		\$109,392.00

**\$751,023.00 from enterprise revenues**

**109,392.00 to be raised and appropriated in the General Fund operating budget and allocated to the enterprise fund for funding.**

ARTICLE 13

Voted to continue a revolving account under the provisions of MGL c44 s53E1/2, not to exceed \$15,000.00, to accept donations and fees for payment of services and activities for elders, said funds to be expended by the Council on Aging for payment of these services in FY 14

ARTICLE 21

Voted to raise and appropriate the sum of \$45,000.00 to the North Brookfield Emergency Squad Service Contract Account.

ARTICLE 22

Voted to the Town's FY 2014 Chapter 90 apportionment in the amount of \$235,417.00

A TRUE COPY, ATTEST:

Sheila A. Buzzell, Town Clerk

**STATE ELECTION  
JUNE 25, 2013  
900 VOTERS**

**SENATOR IN CONGRESS:**

GABRIEL E. GOMEZ	626
EDWARD J. MARKEY	270
RICHARD A HEOS	4

A TRUE COPY, ATTEST:

SHEILA A. BUZZELL, TOWN CLERK

**SPECIAL TOWN MEETING  
NOVEMBER 1, 2013  
73 VOTERS**

**ARTICLE 1**

Voted to rescind the sum of \$214,000.00 from the Group Insurance Account that was appropriated under Article 4 of the June 21, 2013 Annual Town Meeting, and further move that the Town vote to transfer the sum of \$214,000.00 from Free Cash to the Group Insurance Account.

**ARTICLE 2**

Voted to transfer the sum of \$95.00 from the Board of Health Expense Account to the FY 2013 Unpaid Bills Account.

**ARTICLE 3**

Voted with 1 opposed to transfer the sum of \$2,954.00 from the Transfer Station Monitors Salary Account to the Transfer Station Bag Purchase Account, and further vote to transfer the sum of \$1,958.00 from the Board of Health Clerk Salary Account to the Transfer Station Bag Purchase Account.

**ARTICLE 4**

Voted to accept the sum of \$78,473.00 in additional Chapter 90 funds for FY14.

**ARTICLE 5**

Voted to rescind the sum of \$767.00 from the amount appropriated to the Bay Path Vocational School District budget under Article 4 of the June 21, 2013 Annual Town Meeting.

**ARTICLE 6**

Voted to rescind the authority to borrow \$248,000.00 for expenses associated with the Engineering and Construction of the Horse Pond Dam Project as voted under Article 1 at the May 7, 2010 Annual Town Meeting.

**ARTICLE 7**

Voted to transfer the sum of \$10,000.00 from Free Cash to the Tree Maintenance Account.

**ARTICLE 8**

Voted to transfer the sum of \$1,450.00 from Free Cash to the Fire Department Expense Account.

ARTICLE 9

Voted to transfer the sum of \$5,000.00 from Free Cash to the Fire Department Expense Account (Uniforms/Turnout Gear Account), and further move that the Town vote to authorize the Board of Selectmen to enter into a six-year lease/purchase agreement in the amount of \$51,300.00 to lease/purchase 30 sets of Turnout Gear.

ARTICLE 10

Voted to accept MGL Chapter 41 Section 108P allowing for a collector or treasurer who has completed the necessary course study, and has been awarded a certificate from the Massachusetts Collectors and Treasurers Association, an amount equal to 10 percent of regular annual compensation but not more than \$1,000.00 per year.

A True Copy, Attest:

Sheila A. Buzzell, Town Clerk

**SPECIAL TOWN MEETING  
NOVEMBER 22, 2013  
79 VOTERS**

A Special Town Meeting was held on November 22, 2013 at the North Brookfield Elementary School at 7 PM as posted in the warrant. There were 79 voters in attendance. The following was voted on:

Article 1

A motion was made, seconded and voted favorably by a ballot vote (yes-60, no-14) to rescind the amount of \$ 57,500.00 from the Group Insurance Account that was appropriated under Article 4 of the June 21, 2013 Annual Town Meeting, and further move that the Town vote to transfer the sum of \$ 57,500.00 from the Stabilization Account to the Group Insurance Account to satisfy the requirements of the Final Judgment and order of the Supreme Judicial Court of the State of Massachusetts to reimburse Robert O'Neill for medical insurance costs covered by his contract as Superintendent of North Brookfield Schools.

A TRUE COPY, ATTEST:

Sheila A. Buzzell, Town Clerk

# DEPARTMENTAL REPORTS

2013



## **ANIMAL INSPECTOR 2013 Report**

We hereby submit the Animal Inspector's report for the calendar year 2013.

Barn inspections and paperwork were completed. Reports and books were sent to the Division of Animal Health.

Horses 96

Cows 105

Goats 14

Sheep 5

Chickens 25

Llamas 3

Pigs 9

Game Birds 35

Rabbits 31

Quarantines of animals with wounds of unknown origins: 6

Quarantines may be for as little as 45 days or for as long as 6 months.

Respectfully submitted,

Dorothy Benedict  
Animal Inspector

**BOARD OF ASSESSORS**  
**2013 Annual Report**

Value of Real & Personal Property	\$378,662,601.00
Tax Rate for Fiscal Year 2014	\$15.24
Total Parcels of Real & Personal Property	2,312
Exempt Value	\$50,325,100.00

Our office is located at 215 North Main Street  
Office Hours: Monday thru Thursday, 8:00 AM-12:00 Noon

The Town is a quarterly billing system for Real & Personal Property. The Fiscal Year runs July 1<sup>st</sup> thru June 30<sup>th</sup>

Whoever is the owner of property on January 1<sup>st</sup> will be assessed for the real estate tax for the next fiscal year. If property is sold during the fiscal year, the real estate tax bill may be sent in care of the new owner; however the name of the grantor will remain on the bill until the end of the fiscal year billing.

Real Estate Exemptions available are: Veterans  
Elderly (67 & over)  
Blind  
Surviving Spouse

Qualifying date for exemptions is by July 1<sup>st</sup>

Real Estate Abatements are due by February 1<sup>st</sup>.

Motor Vehicle Excise Abatement forms are available in our office or on the web-site.

Please call our office if you have any questions on the qualifications for exemptions, on values of Real Estate, Excise Tax or Abatements at 508-867-0209

Respectfully submitted,

Sheila A. Buzzell, Chairman  
Reedy J. Nealer, Jr.  
Priscilla A. Johnson

## BUILDING INSPECTOR

The following is a list of permits issued for 2013.

New homes	5
Additions	2
Garages and Barns	2
Major Renovations	15
Commercial	5
Demo	3
Porches and Decks	7
Roofs Siding	
Windows	49
Sheet Metal	8
Solar	6
Solid burning Stove	22
Weatherize	8
Pools	2
Chimneys	1
<b>Total Permits</b>	<b>135</b>

Fiscal 2013 has been a busy year, the 8<sup>th</sup> edition has been fully implemented adding many changes. A new Sheet Metal license requirement has been added and new Energy efficiency requirements increased as well.

I am available on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays in East Brookfield, and the 1<sup>st</sup> and 3<sup>rd</sup> Mondays in my North Brookfield office on Main Street. East Brookfield residents may go to North Brookfield on off weeks or call and I will make arrangements and meet with you.

It has been a pleasure to serve the Town this year. Please feel free to call me with any building questions you may have.

Respectfully submitted,

John Couture  
Inspector of Buildings

## **CAPITAL IMPROVEMENT PLANNING COMMITTEE 2013 ANNUAL REPORT**

Economic conditions in the Town were strained beyond the levels of previous years of the current recession. Economic development is weak with new business development at a standstill. Ongoing signs of recovery are weakened by escalating costs. Financial pressures on residents continue. This being the case the Committee's report demonstrates the resilience of the Community and its Elected and appointed Officials, Municipal Employees, and Volunteers to adjust under adverse circumstances.

The following CIPC recommendations were consistent with those of previous years and applied to all existing and proposed Capital Projects throughout 2013.

“Economic conditions throughout the country dictate a need to focus on maintenance of existing capital assets and require that available funds to support a project be a factor in any analysis of prospective capital investments. In light of the continuing financial instability of the State and Municipal government the CIP strongly recommends postponement of capital improvement/project expenditures. Reassessment of capital project feasibility will occur annually by the Committee until economic conditions improve sufficiently to justify capital spending.

Exceptions will only be considered under the following conditions:

1. State or Federal Mandates  
Extensions must be requested for mandated projects from the agency issuing the declaration prior to the project being considered by or submitted to the Committee.
2. Emergencies that affect the health, safety or wellbeing of the citizens and employees of the Town of North Brookfield.
3. Projects that are fully funded by grants or other non-municipal funds.
4. Projects that result in clear economic benefits i.e. cost to replace is less than cost to maintain or ancillary expenses are reduced by greater efficiency.

These guidelines do not imply that new projects should not be submitted. For future planning purposes it is essential that all new projects be identified, prioritized and included in the CIP timeline.”\*

\*Excerpt from the 2013 CIPC Project Request Letter to all Departments.

The Committee reminds the Board of Selectmen and the Finance Committee that a policy was established by the CIP Bylaw to appropriate revenue not to exceed 5% of the Town's current operating budget to support Capital projects. At the 2010 Annual Town Meeting voters approved the establishment of a Capital Improvement Stabilization account. The Committee recommends that monies begin to be appropriated or transferred to this account annually beginning with the FY 2015 budget. An article will be presented for consideration at the 2014 Annual Town Meeting.

**The following is the status of projects for Calendar year 2013.**

**Projects Completed in 2013**

- 1. Highway Chapter 90
  - Paving**  
Summer Street (1,028 ft. of road) plus sidewalks, Bigelow (1,732 ft. of road) plus sidewalks, East Brookfield Road (3,000 ft. of road)
  - Drainage Only**  
Bell Street (1,500 ft. of drain pipe replaced)
- 2. Police 2009 Cruiser (second of two refurbished)
- 3. Water Horse Pond Dam Certification complete
- 4. Sewer West Side Sewer Lines (relined)
- 5. Elementary School Windows Phase II
- 6. Fire Turnout Gear

**Projects in Progress 2013**

- 1. Town House Committee Bell Tower Restoration
- 2. TH Committee Roof Repairs-Water Infiltration
- 3. Highway Chapter 90 Bell Street

**2013 Project List in order of Ranking**

- 1. School Elementary School Windows Phase II
- 2. Town House Committee Town House Bell Tower Public Safety
- 3. Sewer West side Sewer Lines
- 4. Police Cruiser Rehab #2

5. School	Elem School USTs	Tank Removal
6. School	Technology Project	
7. Sewer	EPA Scope of Work	Mandate
8. Fire	Tanker Pumper	
9. Town House Committee	TH Roof	Water Infiltration Past Warranty
10. School	Elem School Roof Inspection	
11. School	Elem School Auditorium Carpet	
12. Water	Doane's Pond Dam	Fair Condition
13. Water	Truck	Replacement
13. Highway	Chapter 90 Projects	
14. Fire	Scott Air Packs	Exp. 2016

**Projects that were not classified, ranking deferred to the FY2014 CIP cycle:**

1. Town House Committee	Town House Renovation
2. Fire	Station
3. Fire	Forestry Skid
4. Fire	Extraction Tools
5. School	Campus Paving

Submitted by the Committee

Chris Donais, Planning Board  
 Charles Lindgren, Chairman and Member-at-Large  
 Robert Locatelli, Finance Committee  
 Mary Walter, Board of Selectmen  
 Lawrence Walter, Member-at-Large

## CEMETERY COMMISSION

For over forty years John J. “Buddy” Lane, II was a part of the North Brookfield Cemetery Commission. On Saturday, August 31, 2013 we lost a dear friend and colleague on the Commission when he passed away. Walnut Grove Cemetery is one of the nicest cemeteries in the area and will continue to be for many generations, thanks in large part to Buddy’s hard work. Buddy’s service to the Town North Brookfield was extensive and we appreciate his dedication to our Board even during his last days.

Our Foreman Earl McKay has filled much of the void left in Buddy’s passing including working with families and funeral directors ensuring services go smoothly. Additionally, Dave Brown, Ray McKay and Ryan McKay have worked hard to keep our cemeteries in excellent condition.

We would like to also thank the Highway Department for their assistance throughout the year.

### **2013 Burials**

10 Standard Interments  
8 Cremation Interments

Respectfully,

North Brookfield Cemetery Commission

## **CONSERVATION COMMISSION Annual Report for 2013**

The Conservation Commission was originally formed to conserve valuable land for the town. The property was considered to be of value if it could be used as a resource for fresh water, recreation or open space. When the State of Massachusetts passed the Wetlands Protection Act, MGL c131 s40, in 1972, it laid out specific instructions on the best practices for conserving land and specifies which lands needed special protection. The Commission is charged with responsibilities such as planning, preservation, stewardship, regulation and education. The work of a dedicated team of commissioners, in coordination with other departments and boards, serves to protect wetlands and preserved land in town. Most recently the state has passed the Rivers Protection Act, which grants additional protection for areas up to 200' from rivers. Hopefully this will help to preserve the purity of the waters that we all enjoy.

The Conservation Commission consists of a highly dedicated staff with a recent addition of two new members. We meet at 7:00 p.m. every 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays at the Board of Health office, 215 North Main Street.

During 2013 the Commission worked on several projects. We participated in the May Festival at the Library, the Horse Pond Dam project and two solar panel projects on Orchard Road and Mad Brook Road.

The East Quabbin Land Trust has informed us that they are buying the Wendemuth Meadows property located on Bates Street and would like us to work with them on the Conservation Restrictions for the property. Ann Hicks and other Commission members have gladly donated their time as they continue this endeavor and other current projects as we move into this new year.

Respectfully submitted,

Christine Morrison, Chair  
Trevor Bruso, Vice Chair  
Ann Hicks, Commission Member  
Ross Hubacz, Commission Member  
Robert Locatelli, Commission Member  
Kim George-Kort, Secretary

## **COUNCIL ON AGING**

### **Senior Center**

### **Annual Report 2013**

The Senior Center has enjoyed several years of quiet growth in center attendance, meals eaten and volunteer hours served. Just within the year 2013 the Senior Center has had 6,138 visits, has served 4,777 people lunch and has benefited from over 2,016 volunteer hours. We live by the credo “there’s always room for one more” and would welcome you too. The Council on Aging has played an active role in monitoring the growth and direction. Three members attended the annual Mass. Council on Aging Conference in addition to the Director and Outreach Coordinator.

The Friends have held two major and several minor fund raisers and successfully applied for and received a grant to support the lunch program. They have purchased equipment, paid for building improvement, funded entertainment, cleaned the carpets and purchased the new bingo balls.

Our volunteers have ranged in age from 8 years old to well over ninety. They have participated in the Council on Aging, have raised money through the Friends of the Council on Aging, have cooked and served the meals (and washed the dishes), filled the flower boxes, fixed the building, cleaned the shed, washed the medical equipment, decorated the senior center, raised the flag, performed for parties and emptied the trash. The Queens Knitters have supplied several institutions with lap robes, prayer shawls and baby blankets, accounting for several thousand hours of volunteer time for those patients in need.

Our new Outreach Coordinator, Bill Salsman, is now SHINE certified. Because of Bill’s schedule the availability of the service has expanded from the past level of only two hours per month. Through word of mouth his clients have not only included North Brookfield seniors but seniors from several of the additional surrounding towns. He also continues to supply services to Brookfield and East Brookfield.

Current staff: (As of December 2013)

Carol Wheeler, Senior Center Director  
Bill Salsman, Outreach Coordinator  
Joyce Hebert, Receptionist  
Sally Hetfield, Program Assistant  
Jim Ford, Custodian

Council on Aging Board: Julie McCarthy, Chair  
Ann Nealer, Vice Chair  
John Lofgren, Treasurer  
Cathy Stranberg, Secretary  
Edie Hubacz  
Judy Manning  
Florine Martel

Alternates include: Marion Mann, Reedy Nealer and Ken Winters.  
Rose Marchessault, in recognition of her over 35 years of service  
on the COA has been made a permanent member

Friends of the Council on Aging: Ginger Carmarda, President  
Joyce Stone, Vice President  
Mabel Buzzell, Treasurer  
Jane Waterhouse, Secretary  
Paul Berry, Director  
Sybil Sandman, Director  
Pattie Zegarra, Alternate Director

It is with all respect and great sadness that we mark the loss of  
John “Buddy” Lane. His role as Friend went far beyond any  
position or job description. His quiet manner, huge heart, easy  
smile and twinkling blue eyes disarmed all – and, so quietly, got  
the job (any job) done so well. He was actively involved until two  
weeks before his passing. We miss him and his commitment to the  
town – and especially for his service for the seniors of North  
Brookfield.

Respectfully submitted,

Carol Wheeler, Director

## **CULTURAL COUNCIL**

### **2013 Annual Report**

The North Brookfield Cultural Council continues to support arts and culture in our town. We are grateful to our members who volunteer their time and energy, especially Eva Brown who served as council chair in 2013.

The North Brookfield Cultural Council gives priority to applications for funding from local organization and individuals, and seeks to bring programs to town that will benefit a wide range of ages and interests. In 2013 we received 22 applications. Our 2013 allocation from the Massachusetts Cultural Council was \$3870.00, and we selected 8 proposals:

\$450 The Jester of Notre Dame: Alex Feldman

\$750 Clay Artist and Potter, Alan Bennett: North Brookfield Public Schools

\$400 Memories of the North Brookfield Town House: The Friends of the North Brookfield Town House

\$500 Poet in Residence, Alex Charalambides: Heather MacPherson

\$400 Harlem Superstars Comedy Basketball: Friends of the North Brookfield Playground

\$620 NBYC After-School-Out-of-Time Arts Program: North Brookfield Youth Center

\$350 Choral Concert: Eric S. von Bleicken

\$400 Music Performance by Boys of the Town: John Ebersold/Boys of the Town

Most of these wonderful programs and projects took place in 2013, meeting with great success and bringing enjoyment and enrichment to North Brookfield residents of all ages.

The Cultural Council also sponsored its annual Free Plant Swap at the Haston Library May Day Festival. This program has grown over the years and is quickly becoming a favorite day for residents of North Brookfield and neighboring towns.

Respectfully submitted,

Suzanne Nagle, Chair  
Elisabeth Hyder, Secretary  
Thomas Whitestone, Treasurer  
Trevor Brusco  
Harbour Fraser Hodder  
Robin Reynolds

## **FIRE DEPARTMENT 2013**

The Board of Fire Engineers respectfully submits its report for the year ending December 31, 2013.

We have 3 members in the military. Kyle Atchue USMC, Zac Ducasse USAF, and Ryan Holway USARNG. We are very proud of them and will miss them while they serve.

We also laid to rest Captain John Lane, Chet Kaczmarczyk, and Dave Nydam. They will be missed.

There were 630 calls handled by the dispatchers on 911, the Fire Department Emergency number. The Fire Department business number is 867-0210.

162 Calls	13 Structure Fires	16 MVA
44 False Alarms	5 Chimney Fire	4 Water/Ice/High angle
14 Outside fires	17 Hazmat	2 Car fire
84 Trainings	19 Public Assists	

### **PERMITS AND INSPECTIONS**

61 Smoke alarms	2 Underground tank removals
30 Oil Burners	9 Building Inspections
18 Propane	221 Burning permits

North Brookfield Fire Department continues to train very aggressively. Department members train every Monday and several weekends throughout the year. The major categories covered are: Fire Attack Live Burns / Hose Handling/ Breathing Apparatus / Vehicle Extrication/Ventilation / Water & Ice Rescue/High Angle & Confined Space Rescue. In the past year we have trained thoroughly on our Aerial, Tower One. There are many categories not listed in this report but records of all training are kept on file. The department maintains its own certified instructors to provide training for all these categories. All department members hold certifications for CPR / Incident Command System / 1<sup>st</sup> Responders and Hazmat. A number of members are certified ice divers / rope technicians and EMT's. All new members attend Fire Recruit training which includes 300 hours of intense training and some have completed 14 week full time academy to obtain Fire Fighter levels 1 - 2. We hold a train the trainer every year for other departments so they may train at our facility. This year many departments will be attending. We would also like to invite anyone to come to our open house at the training center this coming summer. The date will be publicized in early summer 2014. Many of the members

have skills that they share at training; training is coordinated by the staff listed below.

Training staff: Deputy Chief Joseph Holway  
Captain Peter Shipman  
Lieutenant Randy Dorion

We would like to thank the honorable Board of Selectmen and the Finance Committee, the Police Department for their help on calls, the Highway Department for housing Tower1, the Water Department for keeping water flowing on our calls, the Sewer Department for helping us at the Training Center, and all town officials, Nancy, Anne, Donna, Leslie and Sheila for their excellent cooperation and help during the past year. Also, we would like to thank the town's people for their continued support and many donations

### **FIRE DEPARTMENT ROSTER**

Brad Gannon, Fire Chief /Diver/EMT  
Joe Holway, Deputy Chief /Diver/EMT  
Kevin Rockwood, Assistant Chief /Diver/EMT

Captain Peter Shipman  
Captain Darin Anderson  
Lieutenant David Martin/Diver  
Lieutenant John Farmer  
Lieutenant Keith Marshall/EMT  
Lieutenant Randy Doiron

Patrick Kiritsy /EMT Director	John Foyle
Joseph Truhel	George Nolette/Diver
John Murphy/ Photographer	Don Mailing
Paul Pasierb	Eric Hevy
Victor Peterson	Chris Trainor/EMT
Thomas Bessette /EMT/Diver	
Ryan Holway/USARNG	Michael Kelley
Paul Pasierb, Jr.	John Branscombe
Hawdi Fatemi	Pete Orsi
James Mayo	Jeramy Joyal

#### Active Duty

Zachary Ducasse USAF                      Kyle Atchue USMC

## **BOARD OF HEALTH 2013 Annual Report**

Our Recycling Center has been recognized again by the Central Mass Municipal Recycling Council for running an outstanding Solid Waste Program. We have met the state's master plan goal of a 30% reduction in waste generation, and we produce half the amount of trash as the average City or Town. Thanks are due to our residents and the staff at the Recycling Center. Pat Kiritsy, our Recycling Center Manager, continues to do a great job running our facility, maintaining the buildings and equipment and marketing our recyclables. Markets for recyclables continue to be down, but we are looking forward to this improving slightly along with our economy in the new year. Pat has been attending all of our board meetings as an associate member to help us with various tasks. We would like to thank the Recycling Center staff Robert Bowlin, Tina Kiritsy, Tyler Joyal and Jeramy Joyal for continuing to take pride in providing our residents the best recycling services in the region in all kinds of weather.

We hosted another large Regional Household Hazardous Waste Collection Day in September. Due to the increases in costs of disposal, and diminishing town budgets, we implemented a charge to residents of our regional members who brought in more than a standard household's amount of hazardous waste.

Public Health Nurse Cheryl Rawinski handled our flu clinic at the Senior Center with assistance from Board Chairman Cathy Strandberg and Administrative Assistant Cindy Thompson. This year's excellent turnout was a result of increased advertising, including the Emergency Management sign on North Main Street.

North Brookfield's own Recycle Center Compost was featured again this year at the Senior Health Fair and the library's May Festival. This year's planting kits included compost, seeds, instructions and kitchen scrap buckets. The scrap buckets were purchased with funds from a Mass DEP Small Scale Initiative Grant.

Title 5 engineering services, which include witnessing perc tests, reviewing septic plans and at least three inspections per septic system installation have continued to be handled by Jeff Howland and his associates from JH Engineering Services. Jeff has also provided valuable consultation regarding the maintenance of the Landfill Cap. Please see his report for more details.

In August 2012 we received a Home Corps Grant from the attorney general's office in the amount of \$20,000. The goal of this grant is to remove trash, debris and secure vacant and abandoned properties. In 2013 we focused on two of the worst properties, removing over 90 yards of trash and 98 tires from one property alone. Upon completion of the cleanups, a municipal lien is placed on the property. Monies obtained from these liens when the properties are transferred will be placed in a revolving fund to be used for the cleanup of additional properties.

Our food, housing and outside wood fired boiler inspections are very capably handled by Lee Jarvis. Lee brings over thirty years of experience in health inspections and is an invaluable asset to our board.

Cindy Thompson continues to wear the hat of office manager and health agent. She handles the day to day operation of the office, issues permits, conducts preliminary inspections, serves as burial agent and attends meetings on behalf of the board. Her continued dedication to keeping the board current on new regulations and grant opportunities are an integral part of the board of health.

We welcomed Edie Hubacz to the board in May and said goodbye to faithful member Jim Caldwell. Phoebe Piermarini approached the board about attending monthly meetings as an interested resident, and we have welcomed her as an associate member. Her new perspective and experience working for Mass Department of Public Health are a welcome addition to our meetings.

Lastly, it is with heavy hearts that we mourn the passing of Jonathan Bemis. Jonathan worked for our department in a number of capacities over the years, as a transfer station monitor, vacant housing laborer and in the office. He gave countless volunteer hours to the board lending a hand at billing time or setting up booths at special events.

Respectfully submitted,

Cathy Strandberg, Chairman  
John Alphin  
Edie Hubacz  
Phoebe Piermarini, Associate Member

## **BOARD OF HEALTH 2013 Health Inspector Report**

In 2013 I performed the following inspections:

Housing Inspections- 7

Housing Court Compliance Hearings- 8

Nuisance Complaints- 6

Camp Inspections- 2

Full Food Service Inspections \* (includes re-inspections) – 39

School Cafeteria Inspections- 6

Bakery Inspections – 4

Mobile Food Inspections- 2

Residential Kitchen Inspections – 1

Retail Food Inspections\*- (includes re-inspections) - 23

Total Inspections – 98

\*All food establishments were inspected 2 times per year as per State regulations

Respectfully submitted,

Lee Jarvis  
Jarvis Consulting  
Health Inspector

**BOARD OF HEALTH AGENT (TITLE 5)  
2013 Annual Report**

The following work was completed by JH Engineering Group, LLC from January 1, 2013 to December 31, 2013:

<b><u>TASK</u></b>	<b><u>QUANTITY</u></b>
Percolation/soil evaluation tests witnessed:	17 sites
Septic plan review:	10 sites
Septic installation inspections:	11 component inspections
Consulting Hours (includes final grading inspections, review as-built plans, and issuance of Certificate of Compliance letters):	31.25 hours

Thank you for the opportunity to serve the Town of North Brookfield and we look forward with working for your community in 2014.

Sincerely,

Jeffrey Howland, P.E.  
JH Engineering Group, LLC.  
Consulting Title 5 Health Agent

## **HIGHWAY DEPARTMENT**

### **Annual Report for 2013**

The Highway Department welcomes two new employees; Todd Taylor, Driver/Laborer w/CDL and Wayne Josephson, Heavy Equipment Operator. This crew of five, the primary work force that maintains the eighty miles of road in town, also includes Paul Stumpf, Driver/Laborer and the Superintendent, as well as several part-time snow-plow operators and Department Secretary Kim George-Kort. Their hard work and dedication in meeting the challenges of the department does not go unnoticed. In addition to road repairs, road reconstruction and paving, the department performs all highway maintenance including sweeping of streets and sidewalks, repairs and/or replacement of subsurface drainage, replacing or repairing street signs, patching potholes, leaf and rubbish removal from town properties and roadside mowing and trimming. Plowing, sanding and snow removal are done on a seasonal basis.

The department performs equipment maintenance and repairs most problems on highway department equipment, including all welding and fabricating repairs on plows, parts and trucks at a considerable savings to taxpayers. Our goal is to continue upgrading our equipment resulting in the department having a fleet of new and reliable multiple use vehicles.

The Town of North Brookfield Chapter 90 apportionment for Fiscal 2014 in the amount of \$313,890.00 was approved in 2013, and will be incorporated in the Chapter 90 ten year plan. During the months of August through October 2013 road milling and resurfacing took place on Summer Street, Bigelow Street and East Brookfield Road. Also 1,500' of storm drain pipe was replaced on Bell Street and Bell Road. Thank you to Mass DOT for ensuring that state funds are available to support transportation infrastructure improvements to our town.

Thank you to all town departments for their cooperation during the past year. Bobby Barnes has retired and will be greatly missed. Thank you to Huck's Service for expert and timely service to our vehicles throughout the year.

As we enter 2014 we look forward to the challenges of providing our community with the best service possible, always keeping foremost in our minds public safety on our roads.

Respectfully,  
Gary A. Jean, Superintendent

**NORTH BROOKFIELD  
HOUSING AUTHORITY  
ANNUAL REPORT 2013**

The North Brookfield Housing Authority is pleased to present this report for the year 2013.

The Housing Authority board members are:

Claudette R. Marshall, Chairman  
Richard L. Caron, Jr., Vice Chairman  
Darlene M. Lavin, Treasurer  
John D. Krusell, Assistant Treasurer

The housing development at the corner of 271 North Main Street and Mt. Pleasant Street continues to serve seniors in our town, and surrounding areas, with comfortable and affordable housing. Rent is still figured at 30% of gross income with medical expenses over 3% of that figure becoming deductible.

We believe residents at the North Brookfield Housing Authority are well served by the attention of maintenance response to requests for apartment repairs and overall upkeep of the properties.

Regular office hours at the authority are 10:00 AM to 2:30 PM Monday - Friday. Questions regarding eligibility are always welcome, and you are encouraged to call for information.

Respectfully submitted,

Claudette Marshall, Chairperson

# HASTON FREE PUBLIC LIBRARY

## Annual Report 2013

There were just over 25,800 visits made to the library in 2013. There was a slight increase in circulation of library materials over the previous year and a noted increase in the circulation of e-books and in Internet and computer use. A wide variety of programs for both children and adults were offered throughout the year and use of the library meeting rooms increased once again. The library met MBLC requirements for certification in 2013 ensuring eligibility for state aid and reciprocal borrowing privileges for North Brookfield residents.

Currently 3,078 residents of North Brookfield hold a valid C/W MARS library card. This card can be used in all C/W MARS libraries and provides the holder free access to books, audios, DVDs, downloadable electronic books and audios, inter-library loan service, and access to many excellent Reference Databases.

The Library has been a circulating member of the C/W MARS library consortium since January of 2003. Membership offers library patrons a shared online catalog that provides access to a combined collection of over six million items. In addition to books, audios and movies over 17,000 e-books and 5,000 downloadable audio books are available for loan. The Massachusetts Library System continued to provide our library with delivery and pick up of borrowed items every day of the week. In May of this year C/W MARS made the switch to a new open source platform. This change was made in order to reduce costs and to allow increased local control of the system. This changeover initially proved a challenge to us all, however major improvements were soon implemented and upgrades and improvements will continue.

### Circulation:

The total circulation for the year was 37,213. Over 10,000 inter-library loan transactions were made during the year with 7,135 items borrowed for our library patrons and 3,621 items loaned to other libraries.

Over 180 meetings and programs were held in the Library Community Meeting Rooms this year. Members of the Massasoit Art Guild exhibited their artwork on the lower level of the library throughout the year.

## Programs:

The Library offered a total of one hundred and eighteen programs for children and adults this year. Adult programs included monthly meetings of the Book Discussion Group and weekly gatherings of the Monday Afternoon Knitting Group. The Friends of the Library provided funding for the excellent presentation *Gardening for Biodiversity* by local author and gardener Ellen Sousa, a slide show and talk *The Quest for the Eastern Cougar* given by Robert Tougias, and a Red Cross Baby-Sitting Course for teens. In March Octavia Taylor presented her insightful and timely program *The Road from Damascus*. The Library Book Group held a poetry discussion based on the 2013 Massachusetts Poetry Association's *Common Threads* program.

The *Fourth Annual May Festival* was held on the first Saturday of May in conjunction with the North Brookfield School TREPS marketplace. The festival, sponsored by the Friends of the Library, featured local foods, farms, gardens, and music. The popular event drew an estimated 350 people. The Friends group also held the annual Library Spring Book Sale and hosted the popular *Letters to Santa* event prior to the Town tree lighting ceremony. In December Marilyn Borst gave a fascinating talk on her newly released book "North Brookfield's Town House." An evening tutorial explaining the process of downloading e-books from the library catalog was presented by C/W MARS staff member Cynthia Laino.

The Children's Library also offered a variety of programs this year. During the February and April school breaks craft and Lego activities kept the kids busy, and an educator from the East Quabbin Land Trust presented a fascinating program on local wildlife. In March the Coordinated Community Family and Engagement Grant sponsored a Family Book Walk in celebration of Dr. Seuss's birthday. In May students of MJA Martial Arts in Spencer put on a demonstration of the skill, agility, and discipline learned through the study of Kenpo Karate. "Alex the Jester" held a large audience spellbound with his puppetry, juggling and hilarious off-beat humor. This program funded by the North Brookfield Cultural Council served as the kick-off for the summer reading program. Participants in this six-week program received reading logs, certificates of participation and small prizes as progressive levels of reading were achieved. In October Robin

Burritt brought back the ever-popular weekly Lego Club. Later in the month children's author David Rottenberg visited the library to read his picture book, "Gwendolyn the Graceful Pig." He was accompanied by a troupe of young ballet dancers who acted out the story. Also in October "Toto the Tornado Kitten," tiny survivor of the devastating 2011 tornado paid a visit to the library. His adoptive owner, Jonathan Hall, accompanied Toto to the library and read the two children's books he has written about him. Weekly pre-school Story Time with Children's Librarian, Rosemary Mackenzie, continued to provide an opportunity for kids aged 2-5, as well as lap-sits, to listen, learn and wonder about the world around them through the spoken word. Fun educational games, marching around to music, playing percussion instruments and producing refrigerator-worthy artwork add to the excitement, not to mention the chance to make a new friend or two.

#### Friends of the Library:

The Friends of the Haston Free Public Library, Inc. is a 501 C-3 organization and the fundraising arm of the library. The Friends group is instrumental in supporting the library not only by providing additional programming opportunities, but in raising money to pay for purchase of books and materials and other library expenses. The group carried out a successful fund drive in the fall. The donations received along with funds received from membership fees, grants, donations, and fundraising events supplemented the library budget by providing approximately \$9,000 for the purchase of books and materials and \$250 for computer repair. The Friends also funded the purchase of library passes to the Ecotarium, Eric Carle Picture Book Museum, Higgins Armory, MFA, Pawtucket Red Sox, Tower Hill Botanic Gardens, and Worcester Art Museum. We are extremely grateful to all the members of the Friends and to all of those who gave so generously to the Friends of the Library over the year.

#### Volunteers:

Twenty three volunteers collectively donated over 2,000 hours of their time to benefit library operations this year. Volunteers use their time and talents at the library by providing a wide variety of services that may include book repair and processing, shelving and retrieving books, Web page development, computer maintenance, delivering books to the homebound, program implementation, and more. We are very grateful for the assistance of these dedicated individuals.

### Acknowledgements:

On behalf of the Library Board of Trustees and the library staff I would like to thank the members of the Friends of the Library and all the volunteers for their generosity. The Haston Library continues to thrive with their help. Our thanks also go to the North Brookfield residents, individuals, local organizations and businesses for their generosity and support given throughout the year. The library received support from numerous local organizations and businesses including the Country Bank for Savings, The Brookfield Lions Club, the Knights of Columbus, The North Brookfield Cultural Council, The North Brookfield Savings Bank, Quaboag Corporation, the Rotary Club of the Brookfields, and from many individuals.

As always, I give my sincere thanks to our excellent library staff: Gina Allen-Davis, Roger Davis, Helen Foyle and Rosemary Mackenzie and to the members of the Library Board of Trustees for their continued dedication, hard work and good cheer.

Check the library's Web page at [www.northbrookfieldlibrary.org](http://www.northbrookfieldlibrary.org) to access the library catalog and the Reference Databases and to keep up to date on programming and offerings at the library. The library staff is always happy to help with any questions or concerns that you may have. Please stop in, give us a call, or join us on Facebook

Respectfully submitted,

Ann L. Kidd  
Library Director

## **ANNUAL REPORT 2013 LIBRARY BUILDING MAINTENANCE COMMITTEE**

The Library Building Maintenance Committee met twice, in August and December, to monitor the status of the library's structure and systems. Library Director Ann Kidd updated the committee on the schedule of routine maintenance items (HVAC, alarms, elevator, etc.) and listed for the Committee issues needing attention.

During 2013 the Friends of the Library repainted the Art Wall in the Lower Level Non-fiction area. Brown Electric replaced the exterior flag light and continued replacement of bulbs and ballasts as needed throughout the building. Heating system filters have been replaced as needed, some annually and others biannually. An HVAC 3-way valve and an intake fan motor were replaced by Meacham Heating, Cooling, and Energy Solutions. The Committee continues to monitor the slate and shingle roof areas and building's masonry. Barnard Roofing repaired and replaced roof slates in the tower area in September. Worcester Elevator replaced the elevator backup batteries in November after a power outage knocked the elevator off-line. Also in November, Rick Perron repaired/repointed the "old" library steps. The Committee thanks Chief Brad Gannon and the Fire Department for inspecting the library gutters. Our step ladder isn't quite tall enough for that task! In December the Committee checked the heating units in the attic and found them to be working properly.

Gary Jean and the Highway Department Staff have taken excellent care of driveway and parking areas at the rear of the library during challenging "snow events" and the Committee expresses its appreciation. Again this year the Building Committee recognizes Library Custodian Roger Davis for his good work in keeping the library clean and orderly throughout the year.

Submitted by: Ellen Smith

## **LOCAL PUBLIC ACCESS CHANNEL 2013 REPORT**

The North Brookfield Public Access Channel (LPAC) cablecast on channels 11, 12 and 13. We broadcast the Selectmen's meetings, School Committee meetings, and all Town Meetings. We also cover school events, Senior Center programs and Historical Society programs. This year's special programs included the Heart to Heart Family Fun Day, School Budget Meetings, School Band Concerts, Homecoming and Senior Sporting Events and High School Graduation.

Programs are available online at [NBTV.pegcentral.com](http://NBTV.pegcentral.com) or through links on the town website and school website.

Web-Based Community Bulletin Board: Create your own page of information and send it in JPEG format to [nblpac@verizon.net](mailto:nblpac@verizon.net).

As always, we encourage anyone in town to use the LPAC resources to make programs for our channels. New members are always welcome. Please contact us at [nblpac@verizon.net](mailto:nblpac@verizon.net) or 508-867-7838.

Current 5 members are:

Paul LeBlanc, co-chairman  
Mike Tillotson, co-chairman  
Ellen Smith  
Byron Ake  
Sheila Orsi

# **NORTH BROOKFIELD EMERGENCY MANAGEMENT AGENCY 2013 ANNUAL TOWN REPORT**

Director Douglas Blood currently leads the North Brookfield Emergency Management Agency (NBEMA). NBEMA is currently composed of 17 North Brookfield residents who volunteer their time to help assist other town departments in times of crisis.

In 2013, NBEMA members responded to a variety of situations, both emergency and non-emergency. In February of this year, NBEMA members staffed the Emergency Operations Center (EOC) located at the elementary school during Winter Storm Nemo. The EOC was staffed around the clock during the storm and members were ready to assist as needed. Members were sent out with chainsaws to assist town departments in clearing roadways.

NBEMA also assisted various charitable organizations in town. In April, members assisted the Boston Strong Road Race committee with traffic and crowd control. In June, members assisted the North Brookfield Youth Center with their annual road race. In September, members assisted the Second Chance Animal Shelter with their road race as well.

The most notable event for NBEMA this year was the fire at Valley View School in October. Members mobilized quickly and efficiently, under the leadership of Robert Filipkowski, providing the students and staff at Valley View with cots, blankets, flashlights and water. NBEMA was contacted that night by the Hayden Masonic Lodge, who offered to feed the students at Valley View for as long as needed. Deputy Director Anne Adams, in partnership with Hannaford Supermarket, provided the Masons with the supplies needed to feed the staff and students of Valley View for the first day. Many area organizations took over from there. The day after the fire, in response to the outpouring of support from the community, NBEMA held a clothing and supply drive at the EOC. Thanks to the generosity of North Brookfield residents, Valley View students were provided with clothing, toiletries and other comfort items to see them through until their families could arrive.

During 2013, NBEMA members logged 58 hours in department meetings. Six members of NBEMA completed CERT (Community Emergency Response Team) training in partnership

with Hardwick Emergency Management. Members also completed First Aid/CPR/First Responder training. In October, five members completed a Red Cross Shelter training which will enable NBEMA to run a shelter in a more efficient manner should the need arise. It was decided that the structure of NBEMA would be changed to more closely resemble the Fire Department structure. Gary McComas was given the title of Assistant Director, making him the third in command for the agency.

NBEMA would like to thank the Board of Selectmen, the Fire Department, the Police Department and all other town departments for their cooperation and assistance. We also would like to thank the people of North Brookfield for their continued support.

NBEMA would like to thank Tiger Scout Den #128 and Hannaford Supermarket for their support in running a supply drive for our agency in November. With their assistance, we were able to collect over 15 cases of water, snack items and non-perishable goods for our EOC. The Tigers also created comfort kits that can be passed out during emergencies or at a shelter.

We would like to publicly thank the members of North Brookfield Emergency Management for their dedication and loyalty to this agency and to the Town of North Brookfield. They give 100% whenever they are asked, volunteering countless man-hours. Without the dedication of these tireless volunteers, NBEMA would not exist.

Respectfully submitted,

Douglas Blood, Director  
Anne Adams, Deputy Director  
Gary McComas, Assistant Director

### **NBEMA ROSTER**

Richard Dupre	Robert Filipkowski
Charles Buchanan	John Hart
Brenda Lacaire	Lorell Trimby
Chris Blood	Gino Caramiello
Nikki Holway	Suzanane Lewandowski
Robert Mayo	Stephanie Caramiello
Sara Zalieckas	Larry Walter

## **PLANNING BOARD 2013 Annual Report**

The Planning Board held 12 regular monthly meetings plus members attended additional meetings related to special projects and the Central Massachusetts Regional Planning Commission (CMRPC). The Board voted to participate in the Rural 11 Prioritization Project with CMRPC staff and 10 other communities to prioritize development areas, protection areas and infrastructure improvement for our region. The goal of the project is to provide a basis for applying for MassWorks Program money and other available grants. The project report will be published in early 2014.

Several meetings included the topic of developing a marijuana bylaw given that MA voters approved the medical use of marijuana in the November 2012 election. A town cannot implement a moratorium without first having such a bylaw. In addition, no town may exclude medical marijuana dispensaries or cultivation facilities. Hardship cultivation by individuals shall be permitted as well.

The Town's first solar facility was completed at Brookfield Orchards.

The Master Plan Implementation Committee was disbanded by the Board due to lack of availability. Volunteer members were overscheduled and needed time for their main committee activities and responsibilities. The Planning Board will implement a six month (January/July) monitoring program to complete the implementation program. Our thank you to Brandon Avery, Ann Hicks, Joe Zegarra and Mary Walter for their service on the Committee.

Definitions for driveway, private driveway and common driveway were written, hearings held, and town meeting approved. The Attorney General (AG) also approved them. The definition of small and large solar facilities was clarified based on a suggestion from the AG review.

Due to changes in the law, the Growth Rate Regulation was eliminated from our bylaws.

The Town Zoning Map was updated with GIS mapping assistance from CMRPC.

The North Brookfield Zoning Bylaws will be reformatted and indexed with the assistance of CMRPC staff, using accumulated time and funds from our membership. Due to several amendments and different fonts and letter styles, a comprehensive edit is needed for reading and understanding. This will be completed in early 2014.

The Board approved 11 Approval Not Required (ANR) lot plans for the year.

Respectfully submitted,

William King, Chair  
Christopher Donais, Vice-Chair  
Steve Cummings  
Mary Walter  
John Nothardt

## PLAYGROUND COMMITTEE

For the North Brookfield Playground Committee, 2013 saw the continuation of our ongoing commitment to keep the Common clean and safe for all residents of North Brookfield. The Playground Committee would like to thank The Friends of the Playground for their continued support in 2013. Under the Committee's direction, the Friend's hosted the following events in 2013:

For the 9th year the Harlem Superstars Basketball Team took on the latest edition of the North Brookfield Dream Team at N.B.H.S. However the results did not change, with the Superstars handily beating the Dream Team. We thank all of the local celebrities and the school administration and staff for making this possible. Proceeds from the 50/50 raffle as well as a portion of the gate receipts were donated to the Dominic Brown Fund

This year the Friends of the Playground were able to award a scholarship to North Brookfield High School seniors Diana Farmer, Kayla Hunderup and Mathew Morin. This scholarship is awarded based on the student's helpfulness with the youth organizations in town.

The annual Friends of the Playground Golf Tournament was held in August at Quail Hollow, and as usual was a big success.

In December we held our 8<sup>th</sup> annual Christmas on the Common. It was once again held indoors at the North Brookfield Elementary School. Santa Claus, Mrs. Claus and the North Brookfield High School Student Council entertained more than 100 young children.

We would to give a big thank you to Ahearn's Equipment for making very affordable to us a new Cub Cadet mower.

The Playground Committee would like to thank all others who helped out in so many ways in 2013.

Richard LeBlanc, Chairman  
Dave Hanson  
Keith Churchill

## PLUMBING AND GAS INSPECTOR

Plumbing and Gas Permits for the Period of January 1, 2013 to December 31, 2013

Total plumbing permits issued-----	59	Plumbing Inspections Made-----	66
Total Gas permits issued -----	<u>40</u>	Gas Inspections made -----	<u>43</u>
TOTAL PERMITS ISSUED	99	TOTAL INSPECTIONS	109

Amount collected for plumbing permits----- \$ 2,915.00

Amount collected for gas permits----- \$ 1,334.00

One re-inspection fee -----\$ 25.00

Money collected for the above permits came to---\$ 4,274.00

Submitted by,

Paul Bouchard  
Plumbing and Gas Inspector  
Town of North Brookfield

## **2013 REPORT OF THE CHIEF OF POLICE**

Aram Thomasian, Jr.-Chief

### **FULL-TIME OFFICERS**

Ryan Daley-Sergeant  
Christopher Donais-Officer  
Brandon Fullam-Officer

David Churchey-Officer  
Kendall Perrault-Officer

### **PART-TIME STAFF**

Charles Buchanan-Sergeant  
Paul Dacey-Officer  
John Murphy-Officer  
Mary Peloquin-Secretary

Tammy Willey-Officer  
Ryan Downing-Officer  
Joseph Lazarick-Officer  
Anne Jannette-Secretary

During 2013 the Department had its first full year of a return to a staffing level of five full time officers. Officers Brandon Fullam and Kendall Perrault proved to be a good fit for the department and the community. The adequate staff resulted in an increase in arrests, traffic citations, firearm permit processing and service to the public.

Although we have a decrease in part-time staff, we have been able to provide consistent coverage when needed. In the future, with support from the Board of Selectmen, I would like to replace the vacated positions. The Town generally benefits from the part time officers commitment and willingness to work. Over the years this process has produced some excellent full time patrolmen.

Sgt. Ryan Daley arranged for an "Active Shooter" training class in the North Brookfield High School in February. All full time officers completed the training.

The Department participated in the DEA "Drug Take Back Initiative" in April. Residents had the opportunity to dispose of unused and expired medications.

All officers were recertified in Taser, CPR/First Responder and Firearms.

Our Animal control Officer Christopher Donais completed the required Animal Control School in May.

Annual maintenance checks and repairs were completed at the station in June. The generator was serviced and minor repairs were completed. The Police Association awarded two \$500 scholarships at the NBHS graduation on June 2<sup>nd</sup>.

Sgt. Daley completed his Defensive Tactics program training in November at the Special Police Officer's Academy in New Braintree.

On his own initiative, Officer David Churchey completed the 160 hour EMT training class. He will be certified upon completion of the state exam.

In December Sgt. Daley and Officer Fullam completed a two day investigation into a missing 21 month old child. The child was safely returned to his mother after a complex investigation involving several local and federal agencies. All members of the department who assisted demonstrated the highest level of professionalism.

The Police Association's Toys for Joy Program provided toys and necessities to more than 80 children and their families. The overwhelming generosity of residents and businesses supports the efforts of this worthy program.

I would like to thank the citizens of North Brookfield, the Board of Selectmen and the Finance Committee for their continued support. Most of all I thank the loyal men and women of the police department for their dedication, patience and understanding that continues to make our community safe.

The North Brookfield Police Department received 4,609 calls for service through State Police Dispatch in New Braintree.

In-house records indicate the following:

265 Incidents	269 Arrests
22 Restraining Orders	290 Citations
57 Accidents	9 Parking Tickets
29 Town By-Law Violations	275 Firearm Permits

Respectfully submitted,

Aram Thomasian, Jr.  
Chief of Police

## **BOARD OF REGISTRARS 2013 ANNUAL REPORT**

The Board of Registrars consists of the Town Clerk and three members appointed by the Selectmen on the basis of their registered political party. Members are appointed for three years, staggered so that one member is appointed each year, and so that the town's major political parties are equally represented. Members may not hold any other elected or appointed office in town.

For the year 2013 in May (2), June, and November (2) Special Town Meetings were held. Also in May the Annual Town Election and Annual Town Meeting were held. In June there was the Adjourned Annual Town Meeting. A State Primary was held in April, and a State Election was held in June.

The Board registered 131 Voters in 2013. As of December 31, 2013 there were 2,991 registered voters in the Town of North Brookfield.

A town resident may register to vote any time the Town Clerk's office is open or by mail. Once a person has registered they will remain on the voters list as long as they live in town and return their annual town census form. Voters may change their affiliation at any time by completing a change of designation form at the Town Clerk's office. If a voter should move out of town and then move back, he or she must re-register to vote.

The North Brookfield Board of Registrars met 18 times during 2013 to register voters, accept and verify signatures on nomination papers, signatures on petitions and absentee ballots.

Jeannette W. Anderson, (R), Chairman  
Matthew C. Benvenuti, (D)  
Stanley F. Hanson, (R)  
Sheila A. Buzzell, (D), Clerk

## BOARD OF SELECTMEN 2013 ANNUAL REPORT

The Board of Selectmen dedicates this Annual Report to John J. Lane. It is difficult to express in words the manner in which John accomplished so much in a resolute manner with soft, but persuasive speech and gently authoritative persistence. He will never be replaced and our efforts to fill his shoes with volunteers in the many roles which his absence leaves vacant is an arduous task. We are grateful to those who are carrying on without him, and working diligently to inspire his successors to step forward in his place. We applaud his service to his country, his community and deeply grieve his loss to his family.

In the passing of George Cross on April 7 the Town lost a dedicated and energetic public servant. George served on the Board of Selectmen from 1973 to 1976. He was an active volunteer member of the Council on Aging prior to his passing.

We welcome Robert Smith who was elected to the Board at the Town Annual Election in May, and thank Jason Petraitis for his service on the Board.

### **The State of Our Town**

We all have experienced the challenges presented by the change that has been set upon us by dramatic upsets in economies worldwide, and especially those of our own National, State and local economies. The relentless combination of severe weather incidents, unpredictable economic strain and global instability continue to demand resiliency and determination to stay a steady course. Year after year since 2008 we have successfully, but modestly adjusted to the challenges of change, while at the same time moving forward with critical infrastructure, public safety and maintenance projects, and the redesign of our education system. However, significant economic development opportunities continue to elude us. It is time to shift our focus and evaluate the internal and external forces that have precluded North Brookfield's economic growth. This is our greatest challenge. Our view of the future is to continue on a steady course, but working for and with the citizens of North Brookfield transform the challenges presented by new economic development into opportunities.

## **Public Safety**

We acknowledge the heroism and applaud the technical expertise and professional performance of our Public Safety officials during the tragic fire at the Valley View School. Without their immediate and highly trained intervention the school would have been completely lost to the fire.

In addition immediate action of the North Brookfield Emergency Management Agency resulted in coordinated temporary shelter arrangements that included beds, food, and clothing for students and staff.

## **Budget**

Producing balanced budgets continues to be a challenge. The Board acknowledges the diligence and dedication of the Finance Committee working with the Town's Financial Management Team and the Selectmen to balance the Fiscal 2014 Budget without the use of Stabilization Account funds. Town Departments continue to operate and provide public services within these difficult constraints. We applaud them for their efforts. Budgets are very tight with little leeway for unanticipated expenses. Revenues in general are declining and economic development has been slow. These dynamics must change to remain within the constraints of Proposition 2 ½.

The Board commends all Town employees for their resilience and continued efforts to maintain acceptable levels of service despite ongoing limited resources.

## **Community**

The Board commends the work accomplished by volunteers on the Boards, Commissions and Committees listed in this report whose dedication is evident by the information they have provided for this Annual Report. Many of these individuals have given decades of service to the Town without compensation. We are grateful for their hard work and service.

## **Projects**

### **North Brookfield Public Schools**

The successful completion of Phase II of the Elementary School Windows project resulted in replacement of all windows in the building. The combined total cost of the two projects was \$716,500.00. The Town applied for two MSBA grants. Both were awarded and reduced the actual project cost in excess of 60%. The resulting total cost to the Town was \$434,500.00.

## North Brookfield Downtown Development Property

Remediation of the South Common Street side of the North Brookfield Downtown Development site will occur within the next year. With the Support of Him Byrne from EPA, Congressman, Richard Neal, Senator Stephen Brewer and Representative Anne Gobi, a fourth EPA Grant for \$200,000.00 was awarded to the Town. EPA normally awards a maximum of three grants per project. Completion of the remediation project will result in approximately 4.2 acres of developable Industrial Property.

## The Town House

The Town House Remediation project was completed with EPA grant funding applied for through the Central Mass Regional Planning Commission's Brownfields program. The project was awarded three grants and covered the total cost of the project (\$160,000.00).

The underground fuel oil storage tank was removed with available funds to satisfy DEP requirements for closing out the project. The tank was not the source of the petroleum contamination, which reduced the cost of removing it.

The Town House Tower is being restored by Jeff Samuelson, who is currently under contract with the Town's Insurance carrier. The Friends of the Town House applied for and were awarded a \$50,000.00 grant from the Massachusetts Historic Commission's Preservation Projects Fund which was used to rebuild the Tower base. Upon completions of the work on the Tower restoration, which will include some work on the Bell, they will be installed on the Town House Building. The total cost of this project will be in excess of \$200,000.00. The funding sources in addition to the above mentioned grants include, The Friends of the North Brookfield Town House, Gifts from the Residents of North Brookfield, and the Hart Family Foundation.

Based on feedback from a Town wide survey, the Friends of the North Brookfield Town House have been working on solutions for funding a restoration/renovation project that will fully fund the project without a debt being assumed by the Town. In October a proposal was presented at a public forum that would enable the

project to move forward using State and Federal Tax credit programs, a capital campaign and historic uses of the building, which included a combination of civic, cultural and commercial activities.

### The Horse Pond Dam

In May the Office of Dam Safety notified the Water Department of the Certification of the Horse Pond Dam signifying the final completion of the Project. The Project was completed on time and on budget at a total cost of \$1,240,000.00. Through the combined efforts of the Water Department and Town Treasurer, Anne Jannette a Federal Grant (\$248,000.00) accompanied by a loan from USDA reduced the amount of the borrowing to \$990,173.00 at 2.25% interest. The Commissioners and the employees of the Water Department under the direction of Superintendent Steve Jones are commended for maintaining their high standards for the service the department provides throughout the disruption caused by the project.

### Community Development Block Grants (CDBG)

In collaboration with the Town of Spencer as the lead Community two CDBG grants were awarded the Towns. For North Brookfield \$198,000.00 was awarded for housing rehabilitation. Through these grants emergency and necessary repairs can be made on existing homes in the Community. Residents apply through the lead Community and are able to contract for these repairs with the condition that they will remain residents of the property for at least fifteen years.

Up to eight projects are possible using the current grant award. The Town also had funds (\$40,000.00 after administrative costs) remaining from a previous grant and was able to add two additional projects to the awarded funding.

The second grant award funding (\$153,000.00) is for planning and analysis of the storm water infrastructure flooding issues of a defined residential area from Route 148 to School Street and North Main Street to Forest Street. Moving forward with the results of this planning it is possible to apply for additional funding for engineering and construction.

## Human Resources

The Town does not have a Director, Administrator or Manager of Human Resources. Many of those duties have been delegated to various Town employees or lie within the jurisdiction of elected officials.

In June Kopelman and Paige finalized the deliverables from the Human Resources Inter-Municipal Agreement (HRIMA) signed by the North Brookfield Selectmen and Selectmen in the neighboring Towns of West Brookfield, Brookfield and Warren. Their purpose was to address common Human Resources administrative deficiencies in the areas of Job Descriptions, Employment Policies and Employee evaluations based on preliminary information submitted by each of the Towns. This project has been in process for two years.

The goals of the North Brookfield Board of Selectmen are:

- 1) To implement Job Descriptions on July 1, 2014 after reviews with department heads and individual employees.
- 2) After reviews with department heads and individual employees, implement the employee evaluation process on July 1, 2015.
- 3) Implement new or revised employment policies as they apply to the Town of North Brookfield, and update the Employee Handbook on an ongoing basis.

## Murphy Road Bridge

In August the Selectmen received a letter from a resident on Murphy Road that there were structural problems with the bridge. Public Safety officials examined the bridge and confirmed that there were problems of concern with the bridge and that it should be closed until an inspection by the State was completed. A State Bridge Inspection Unit inspected the Bridge and determined that the Bridge should remain closed until it could be replaced. In September an application for a MassWorks grant was submitted by the Selectmen. In December the Governor announced the award of grants to thirty three of the 108 Towns that submitted applications North Brookfield was awarded \$500,000.00 for the replacement of the Murphy Road Bridge. The Bridge project is expected to be completed by the fall of 2014.

## Community Service

It is with great pride that the Selectmen honor the community's Boy Scouts for their achievements for the Town along the path to their ultimate achievement as Eagle Scouts. Their projects have been meaningful contributions to the preservation and restoration of historically significant sites as well as practical applications for public convenience and safety.

We recognize the following Eagle Scouts and honor and thank them for the hard work and dedication in completing the following projects:

Alex Robbins,	Maple Street Cemetery
Sam Buzzell,	Old West Brookfield Road Cemetery
Andrew Paquette,	Town Park
Alex Orsi,	NBES Auditorium Walkway

## Solar

The Town's first solar project was brought online on property owned by Brookfield Orchards on Orchard Road. The Town negotiated a PILOT (Payment in Lieu of Taxes) Agreement with Solventerra, LLC for twenty years. The annual payment is \$24,000.00 per year.

In the spring we signed a Memorandum of Understanding with Solterra, LLC to purchase net metering credits from the large-scale solar project that has been proposed for St. Joseph's Abbey in Spencer. It is estimated that the Town and the School District could see savings of \$60,000.00 in the first year alone, and as much as \$1 million over the primary term of 20 years. The incentive program in Massachusetts is currently in the process of being reconstituted, with regulations expected to become effective in mid-April. It provides substantially less help to solar projects than the previous program, but we still expect to enter into an arrangement with Solterra once the details of the new program are known.

Respectfully Submitted,

Mary Walter, Chairman

## **SEWER DEPARTMENT 2013**

As predicated, our FY2013 revenue budget closed with an overall deficit over \$65,000. This was caused by a \$65,000 shortfall of septage revenue. Because neighboring communities are now taking advantage of septage receiving money our revenue has dropped from a peak of \$380,000 to \$187,000 last year. Just a great effort by all involved enabled us to close the year with a small deficit of \$1,299. The largest savings were from the electric (\$18,750) and solid waste removal (\$29,000) line item expenses. Those expense items were adjusted in FY 2014 to better reflect on the lower cost of doing business with less septage to process.

Unfortunately, to achieve the expense reduction, we had to hold off on a scheduled tank cleaning (\$6,000), purchasing new chain for the bucket elevator (\$5,500) and new filter unit screening cloths (\$3,000). Also, we will be required to purchase new ultra violet lights (\$7,000) for the 2015 season. Half way through our FY14 budget, we have spent almost \$24,000 of the \$34,875 for repairs and maintenance. Hopefully we will have enough left to clean one tank this spring and another tank on next year's budget. Our FY 2014 and proposed FY 2015 budgets stand at \$860,415. This is down from a peak of \$938,476 in FY 2012. It's clear that although septage brings in a lot of money it comes with considerable expense. Still, there is profit to be made. Our proposed FY 2015 budget does not include any salary increases for the third consecutive year.

Bids for the West Side Rehabilitation Project were opened last February and were extremely favorable. Insituform, Inc. was the low bidder at \$168,565. The other two bids received were \$191,096 and \$203,989. The original scope of work consisted of CIPP (cured in place pipe) lining 3640 feet of the 12" main line on Gilbert Street and East Brookfield Road, 6009 feet of video inspection in the South Main Street area, 21,415 feet of smoke testing and approximately 14 short line repairs and cutting an estimated 10 protruding service lines.

After the video inspection was completed, we were able to add 1,312 feet of CIPP on South Main Street (\$33,500), CIPP on one section of 15" pipe on East Brookfield Road (\$4,000) and

approximately 15 more protruding service lines (\$215 each). We then decided to video inspect the entire year 1987 pipe on Bell Street, Bell Road and New Braintree Road. It was a good thing we did, because the crew found and removed a brick inside the pipe on Bell Street that was starting to create a dam that would have, in all likelihood, caused a lot of problems had it not been discovered. The final cost of the work was \$210,979 plus \$13,950 for police details for a grand total of \$224,929. This project was paid for with Sewer Enterprise funds. As we mentioned last year, we saved over \$40,000 by doing the bid package and overseeing the project ourselves rather than the usual practice of hiring out for an engineering firm to do the same.

We now have video inspections of approximately 90% of all the sewer lines in Town. Using this data, we put together a 4 volume set of inspection sheets, street by street, for easy access to lateral service connections on the main lines. We are now in the process of updating the many changes and corrections to the 1999 edition of the sewer manhole information sheets along with additions and corrections to the sewer maps. Once this is completed we will put together a capital improvement plan to address the remaining sewer manhole and sewer line repairs that will eventually need attention. For a system that was designed in 1894 we are in fairly decent shape.

### A MUST READ FOR ALL HOUSEHOLDS

Any household sewer system, whether it discharges into a public sewer or a private septic system, functions by the same rules. All too often we flush our toilet and our out of sight out of mind mentality kicks in. It seems as though on a weekly basis this Department responds to household backups and the homeowner just doesn't understand how this could happen to them.

A toilet is simply designed to handle the "3 P's" (pee, poo, and toilet paper), yet we tend to treat our toilets like trash cans. Treatment facilities (and your service lines) are being strangled by disposables. Whereas toilet paper disintegrates in about 1 minute, many of the "biodegradable" wipes simply do not. They are called nondispersibles. According to the Association of Nonwoven Fabrics Industry, (yes, there is such an organization!) these nondispersibles breakdown as follows:

- 50% paper towels from public restrooms.
- 25% Baby wipes.
- 25% Feminine Hygiene, household cleaners and cosmetic wipes. Tampon strings wrap around other stuff to create a solid mass of material.

Generally, disposable underpants, wet wipes, Trojans and tampon applicators are the biggest culprits. Here at the plant bottle caps wreak havoc on our rubber diaphragm pumps. These caps imbed themselves onto the rubber discs and eventually cause failure of the pump. The cost to replace these discs is over \$1,500 for each occurrence plus a day's labor to take the pump apart. This "out of site out of mind" frame of mind can most certainly backfire. When we flush our 1-1/2 gallons of water it is generally not enough water to push the material to its expected destination, which would be either the main sewer line or your septic tank. So, any item besides the accepted "3Ps" will sit in your pipe just waiting for the next item to cling onto, thereby creating the beginnings of trouble.

As many of us have found out the hard (and expensive) way, our service line is our responsibility. So do yourself a favor and visualize what could happen to the items you flush and you may be able to prevent a very unwelcome and expensive episode in your own house. As always, we would like to thank all the Departments that have been so helpful during the year. Without these dedicated Town employees our job would be much more difficult.

Rodney Jenkins, Sewer Superintendent

Charles Haddock

Donald E. Smith

John Farmer

North Brookfield Sewer Commissioners

# TOWN FOREST PARK COMMITTEE

2014

## Members:

Joseph Holway, Chairman

Ryan Holway

Eric Hevy

Robert LaFlamme

Padgett Berthiaume

James Bartlett

Richard Parquette

Andrew Parquette

The Town Forest Park Committee would like to report the status of the rebuilding of Town Forest Park off the West Brookfield Road. As many people have seen, logging has taken place on the west side of Route 67 opposite Town Forest Park. This winter the Town Forest Park triangle on the east side of Route 67 will also be logged for the development of the park. The Committee intends to complete the parking area; signage and all other related aspects of the park so that we can open the park hopefully by late summer or early fall of 2014. There will be picnic tables, walking trails, catch and release fishing pond and grills for barbecuing. The long term goals for the park is to have a network of trails throughout town and have many plants and historical marking for visitors to enjoy. The Committee will be using State rules and regulations for the operation of the park. In closing we would like the residents of North Brookfield to know we envision a beautiful place for all to visit and enjoy with their families. The monies being used for the rebuilding of the park have come from the logging and at no cost to the community. A donation account will be established and publicized in the near future.

Thank you,

Joseph Holway, Chairman

## **TREE WARDEN**

I hereby submit my annual report for the year 2013.

We were fortunate to receive added funds in November to answer many serious complaints.

The roads worked on this year are as follows:  
Donovan Road, Mill Road, Mad Brook Road, Bates Street, Bigelow Road, Elm Street, West Brookfield Road, Waite Corner Road, Brown Street, and Ayers Street.

I want to take this opportunity to thank Gary Jean and the Highway Department, National Grid, and Kevin Chobot of West Brookfield for their services.

Respectfully Submitted,

Anthony S. Holway  
Tree Warden

# VETERANS' SERVICES OFFICE

## 2013 Report

The North Brookfield Veterans Services Office is located at 215 North Main Street and is open on Tuesday evenings from 5 – 8 pm, or by appointment at (508)867 - 0205.

Massachusetts leads the nation in supporting our Veterans. From benefits and services to education, employment and training, housing, health and well-being, Women Veteran Services and cemetery/honors benefits. Veterans should check out the Massachusetts Veterans Services website at <http://www.mass.gov/veterans/> to see what the state is doing in support of our Veterans. I'm here to assist with questions or to help find answers.

Veterans who have served in the Gulf War Zone are asked to submit their name to be included on the memorial plaque in front of the library. The Veteran must have been a North Brookfield resident at the time of enlistment. The names will be placed on the monument every three months by the American Legion Post #41 members.

I am still very new in this position and have much to learn. Tony Musnicki, the Barre VSO, has assisted in times of need and it has been very much appreciated. It's an honor and a privilege assisting my fellow Veterans and I continue looking forward to the challenge.

Respectfully submitted,

Holly Kularski  
Veterans Services Officer

# WATER DEPARTMENT

## Annual Report

The Horse Pond Dam Repair Project was completed in 2013. We received our Certificate of Completion from the Office of Dam Safety and have recorded it with the Registry of Deeds. In addition to the dam repair the Water Department hired Morrison Fence to erect fencing along the foot bridge and the spillway wing walls. There is a presentation about the project that can be found on the Water Department web page at [http://www.northbrookfield.net/water\\_dept.htm](http://www.northbrookfield.net/water_dept.htm). Additional pictures of the project can also be found on the North Brookfield Water Department Facebook page.

101,630,000 gallons of water were pumped from the Horse Pond Reservoir in 2013. This is 859,000 gallons more than last year. The daily average rose from 276,085 gallons per day to 278,438 gallons per day, a difference of 2,353 gallons per day. Using the DEP capacity limit for the reservoir of 433,000 gallons per day, we were at 64% of capacity in 2013. Residential water use came to 41 gallons per person per day.

One (1) new water service tied into the system in 2013. There are a total of 1,284 water services in town that supplies water to approximately 3,875 residents of North Brookfield, 84% of the town's population.

The water mains were flushed in May and September. One broken fire hydrant was replaced. There were five water main breaks, on Elm Street, Crooks Road, North Main Street, Shore Road, and Waite Corner Road. Numerous smaller leaks were repaired as they were found.

In August we hired Water and Waste Pipe Testing to conduct a leak detection survey on the entire twenty-eight (28) miles of piping in the distribution system. Five (5) service line leaks were found as a result of this survey, none of which had come to the surface. We survey the distribution system for leaks every other year.

We began working on mapping all gates valves and service shut offs using a GPS device. The Massachusetts Rural Water

Association (MRWA) has loaned us their GPS unit to begin this process and with the assistance of one of their circuit riders we have begun documenting these maps into a computer program. GPS is the future for water system mapping but it can be expensive. This way we are doing much of the work ourselves and the equipment is lent to us for free.

We have also been working with MRWA to update our Source Water Protection Plan. This must be done every three years according to the Massachusetts Department of Environmental Protection (DEP). We also met with a DEP staff member to review the plan and inspect the Horse Pond watershed. No problems were found and no changes to the plan were recommended.

We once again received a grant from MIIA, the town's insurance carrier. This is the fourth grant we have received in the last five years. This year we were awarded \$1,278.00 to purchase two (2) Lockout-tagout stations. Lockout-tagout is a safety procedure which is used to ensure that dangerous machines are properly shut off and not started up again prior to the completion of maintenance or servicing work. These Lockout-tagout Stations have been installed in both the Raw Water Pump Station and the Water Treatment Facility.

The Massachusetts Department of Energy Resources established a program that made energy saving light bulbs available free of charge to all state and municipal departments. This program offered 28 watt T8 bulbs that give the same performance as a 32 watt bulb at a lower cost. We applied for and received one hundred and fifty (150) 28 watt T8 fluorescent bulbs. We did the calculation and found that these lower wattage bulbs will save 10,370 kWh annually which would provide an approximate savings of \$742.00 annually. The program was first come first serve and we received our bulbs two days after the application went in. We are always on the lookout for ways to save money through energy costs.

The Environmental Protection Agency ruled that the annual Consumer Confidence Report can be delivered electronically beginning in 2013. This saves us the cost of printing the reports. This report contains important information about the source and quality of your drinking water. The report will be posted on the

Water Department's web page each year, along with the reports from previous years and lots of other information. If you would rather have a copy mailed or emailed to you, please contact our office at 508-867-0207 or salnbwd@verizon.net. Paper copies can also be obtained at the Water Department office at 14 Bell Road.

Our trained staff, Superintendent Stephen Jones and Operator Andy Lalashius, constantly monitors the quality of the water. Both of these men attend classes during the year to increase their knowledge of drinking water issues and to satisfy the requirements of the Environmental Protection Agency needed to keep their licenses current. Administrative Assistant Shiela LeBlanc continues to improve the efficiency of our office by optimizing the software and hardware we have at our disposal. The Board of Water Commissioners would like to commend our Water Department staff on a job well done.

The Water Department would like to thank all the other town departments for their help throughout the year.

Respectfully submitted,

Tim Nason, Chairman  
John Thomasian  
James Kularski  
Board of Water Commissioners

## **WIRING INSPECTOR Annual Report For 2013**

The following is a compilation of electrical inspections performed by Donald R. Doe, Jr., Wiring Inspector for the year 2013:

Additions:	1
Wind Turbines/ Solar Electric	9
Commercial Renovations:	3
Generators:	5
Heating Systems:	3
New Garage:	3
New Single Family Dwellings:	2
Residential Renovations:	29
Security Systems:	5
Service Upgrades/Repairs:	14
Swimming Pools:	2
Fire Alarm Systems:	1

Respectfully Submitted,

Donald R. Doe, Jr.  
Inspector of Wires



# SCHOOL DEPARTMENT

2013

School Committee

Superintendent

Jr/Sr High School Principal

Elementary School Principal

Department of Special Services

Facilities Department

Faculty and Staff

Class Day 2013

Graduation 2013

Bay Path Regional Vocational





## **North Brookfield Public Schools**

10 New School Drive  
North Brookfield, MA 01535  
Telephone (508) 867-9821  
Fax (508) 867-8148

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### **SCHOOL COMMITTEE REPORT 2013**

Henry Ford said that *“Coming together is a beginning; Keeping together is progress; Working together is success”* North Brookfield is successful because people are working together to make the town an excellent and affordable place to live, raise a family and retire. The School Committee, Finance Committee, Board of Selectmen and other town committees are all working collaboratively to provide community services at affordable costs to achieve the biggest bang for the buck. Communications among these groups is constant to prevent the old days of costly crises and surprises. Since the focus on community development including the current school district improvement plan North Brookfield’s Municipal Growth Factor has improved from a negative position to a positive financial status.

The primary mission of the school committee in regards to the overall town objectives is to increase enrollment through a decrease in choice out students and an increase in choice in students. Today, when students can attend any number of schools, competition in educational performance is key. To be successful a school must be better in those areas important to parents, students and taxpayers. When citizens of North Brookfield were asked about the factors important to them, they mentioned individual attention and educational planning, a competent capable educational staff who are committed to educating their children, a small and safe environment, sports, music and art along with programs and subjects relevant to lifetime achievement.

For a number of years the accepted educational paradigm was that bigger is better and small schools could not offer a variety of

courses and activities at a high level of performance. Over the past 2-3 years North Brookfield Schools have demonstrated that the paradigm is false. The applications of technology, innovative scheduling, extended school days and a passionate staff have encouraged our students to achieve more at a higher level. Today students are learning languages in the early grades. Students have a larger number of AP courses as well as college courses within the school. Art and music and sports are available to all. Most importantly, parents are thrilled that they their children can receive an individualized high quality education in a small personal community school.

Recently, a parent sent a letter to the School Committee to thank the school staff for fulfilling their child's educational preparation for higher education. This letter also stated that the parents had debated choicing out their child based on the belief that bigger schools are the only way to be educated. However, they expressed their realization that the North Brookfield Schools did a better job through individualized educational programs designed by students, parents and staff. They complemented staff and administrators on innovative scheduling which built in the ability to take extra classes, many in the advanced placement categories.

At our most recent School Committee meeting, a group of 6<sup>th</sup> grade students appeared at the school committee meeting to demonstrate and discuss computer programming which they learned through the addition of Ipad and desktop computers as well as visiting technology specialists. Their presentation was excellent; however, the remarkable request made by these students was to extend the school day before or after the normal day so that they can learn more about the utilization of computers in math, science and other classes. This is the same excitement one sees in students who start their days well before the regular school day in Morning Academy to learn in innovative language, math and other programs. Today, a student can learn foreign languages and advanced mathematics from grade three and up. Can you imagine how advanced they will become by the time they graduate. We have also had students and parents express their appreciation for programs, which have helped students, who fell short of the number of courses, to achieve high school graduation.

I met a parent in a store where she wanted me to extend thanks to specific teachers and staff for the difference they made with her child who is now a dean list student in an excellent college. She said that they had choiced out their first child a few years ago because they did not believe that North Brookfield High School was the place for their child to learn. This first child was successful at another school so the same choice out plan was being contemplated for the second child. However, this time the parents and student discussed their plan with North Brookfield school staff and principal. They were impressed by the individual educational plan including work on a learning disorder. Today, this parent told me how pleased that she was with their decision to stay in North Brookfield and be supported by an outstanding educational and support staff who assisted their child not only in being accepted by colleges, but by achieving dean's list.

These stories are real and only examples of the ways that the North Brookfield schools have destroyed the belief that small schools cannot compete. North Brookfield is a small safe school where individual attention is key and achievement is the norm. **North Brookfield students are improving achievement scores dramatically and matching and exceeding students at area schools. Not surprisingly, parents from area towns are becoming more aware of our town's achievements. Some are moving into town while others are choicing their children into our schools.** There are numerous articles describing the achievements of North Brookfield Schools, but what really demonstrates those achievements, in addition to the high scores, are kids like those 6<sup>th</sup> graders who have asked for more school time so they could learn more.

This and more is being achieved by following the words of Henry Ford when he said, *People working together is success.*" We do not want to be like other towns or other schools. We want to be better as the people of North Brookfield deserve nothing less. Our mission then is to continue the work that we have started by collaborating with the people in North Brookfield to continue building a school which will meet the needs of our citizens for years to come.

Most importantly, we thank the students and families for their confidence in our schools. We thank the teachers and support staff from bus drivers and crossing guards to dietary and maintenance staff for making it all happen. We, the North Brookfield School Committee, appreciate everyone's help and contribution to our school system and town. We, the members of the School Committee, will continue to build and support an excellent school system as a community resource in which you can take pride.

Jim Metcalf for

Michael Kiszka  
Danielle Mann  
Nicole Styles  
Jason Petraitis



## **North Brookfield Public Schools**

10 New School Drive  
North Brookfield, MA 01535  
*Telephone (508) 867-9821*  
*Fax (508) 867-8148*

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### **SUPERINTENDENT OF SCHOOLS**

It is with sincere gratitude to the people of North Brookfield that I offer my third annual report as your Superintendent of Schools. During my time in North Brookfield, I have come to know many of you on a personal basis. Throughout this time we've had to contend with a frustratingly slow and difficult recovery from the Great Recession. For many of our families, very individualized adversities have exacerbated these macroeconomic challenges. And yet, when I have the opportunity to greet our students on their way into school in the morning, the experience is unequivocally joyful. It is so clear to me that our students are filled with hope and confidence for their future. Knowing our families as I now do, I find their example of perseverance to be inspiring and challenging. It has been my singular goal to build a school district that is worthy of our families. Every step in that direction has been utterly satisfying for me. This work is more important than any I can imagine. Thank you for allowing me to do it on the behalf of your children.

As educators, we are trained to engage in reflective practice. In order to better serve our students we ask ourselves whether we are doing everything we possibly can for each of our students. We review our actions to see if they are consistent with our values. The process is arduous because an honest self-review never fails to identify areas for improvement, but it is critical for our success because we can only make progress by changing our behaviors.

In prior years we have identified growing our enrollment and improving instruction in the area of mathematics as priorities. Our efforts in these areas have begun to bear fruit as we have experienced three consecutive years of growth in both enrollment and math achievement testing. In fact, based upon the improvement in our achievement testing, I invited Secretary of Education Matthew Malone to visit our schools this year. He visited us in late December and sent a follow up card in which he wrote, "With the schools housed on one campus, there is a great opportunity for collaboration across the grades. Great energy in

the schools; great visit!” But our work to improve the schools isn’t done yet. As we reflect upon what we need to do to take the schools to the next level, new priorities come into view.

Some of our current needs are due, in large part, the success of our earlier efforts maintain and increase enrollment. Especially in the early grades and in the area of special education we find our capacity strained by as our enrollment grows. We will be requesting additional staff to meet the needs of a larger and more diverse student body.

Other needs arise simply from the changing educational landscape. Massachusetts has modified its English Language Arts Curriculum Frameworks reflect 21st Century college and career readiness skills. Accordingly, we have spent considerable time in the current year undertaking a comprehensive revision of the English language arts curriculum to ensure that our students have the critical literacy skills emphasized in the new Massachusetts English Language Arts standards. Our revised standards-based English Language Arts classes raise the level of challenge for students by requiring them to interact with text on a much deeper level.

We are also faced with the need to update our educational technology. Fortunately, we recognized this need two years ago, enabling us to accomplish a significant part of this work already. Over the course of the past two years we have replaced about 30% of the computers in the district. Nevertheless, the need to maintain and accelerate the process of upgrading our educational technology has never been more urgent. Most of the computers that have not been replaced are running operating systems or software that will no longer be supported after July 1st of 2014. Due to the age of these computers, it will not be possible to upgrade them to a supported operating system or software. With the assistance of our Technology Committee, we have established a realistic technology plan that includes a planned replacement of older computers so that we are never again in a position where the majority of our fleet is in danger of obsolescence.

I close by inviting you all to join us in reflecting upon the practice of education in North Brookfield. In what ways are we providing our children an education that is worthy of them? Where are we falling short of the mark? What behaviors do we need to change in order to meet the needs of the children? What concrete actions will you take to ensure that our current and future students have an educational experience that prepares them to succeed, not only as producers and consumers, but as citizens and leaders?

# NORTH BROOKFIELD JR/SR HIGH SCHOOL

During the past year, the North Brookfield High School administrative team focused our attention and resources on expanding opportunities for students and addressing areas with demonstrated needs. To that end, we have instituted the following programs/changes:

- Expanded Schedule: This school year, in cooperation with the NBTA, we moved from a six-period schedule to a seven-period schedule (while reducing staff and taxpayer cost). This change allowed students to access an additional elective course and reduced scheduling conflicts that shut students out of desired classes. In addition, we were able to add several new courses for students to choose from, including two full-period Art classes, a section of Band, two AP classes, and Academic Support classes in both the HS and JHS.
- Expanded Advanced Placement offerings: In partnership with the Massachusetts Math Science Initiative (MMSI), we were able to expand our AP course offerings from two courses to five, and our student enrollment in AP classes from 9 to 35. Through the partnership, we were able to train teachers during the summer, purchase much needed equipment, and provide three Saturday study sessions each for our AP math, science, and English students.
- Added Virtual High School: Virtual High School (VHS) allows our students to take on-line courses that we cannot offer in the building. The VHS catalog has over 150 courses to choose from. This year, we subscribed for 15 seats per semester, and have filled those 15 seats in both terms.
- Added Aventa K-12 Credit Recovery: In order to support students who have fallen behind in their studies, we purchased 10 seats through the Aventa K-12 Credit Recovery program. We currently have 8 of those 10 seats filled, as two students who were enrolled recently withdrew from the district.
- Instituted Peer Assisted Learning System (PALS): In order to address deficits revealed in our MCAS data, The PALS program was introduced in the 7<sup>th</sup> grade as a way to increase reading comprehension across the curriculum. Students engage in the PALS model in English, science, and social studies classes.
- Expanded Read Naturally program: Last year, we offered Read Naturally for 20 minutes a day to a limited number of 7<sup>th</sup> grade students in order to get reading scores up to grade level. This year, RN was expanded to a full academic period and was made available to 7<sup>th</sup> and 8<sup>th</sup> grade students.

- Expanded enrollment in MWCC classes: This year we continued our partnership with MWCC by offering two courses on our campus at no charge to students. Enrollment more than doubled from last year.
- Expanded Advisory Program: Picking up where we left off last year, our Advisory program continues to provide opportunities for students to connect with adults about issues that are important, yet don't fit into the standard curriculum. Advisory is the platform for our anti-bullying program, for discussions about social issues, post-graduation concerns, personal finance, and other nontraditional yet important topics.
- Added football as a Co-op with Quaboag Regional HS: Our co-op program got off to a slow start this year, but we are determined to continue to make this opportunity available for those students who would consider an important part of their high school experience.

In addition to these changes, we continued initiatives that were implemented in previous years to bolster student performance in mathematics and English, including double math blocks in 7<sup>th</sup> and 8<sup>th</sup> grades and our involvement with the Laying the Foundation pre-AP program. Last year, the percentages of students scoring proficient or advanced on the English Language Arts and Mathematics MCAS tests continue to exceed the statewide averages. 90% of our 8th grade students showed moderate to high growth in mathematics and 100% of our 10th graders passed the English test.

Continuing with the themes of creating opportunities and addressing areas of need, we look forward to implementing the following initiatives over the following year:

- Chapter 74 Vocational Program: We anticipate submitting an application for a vocational program in Engineering Technology in April of this year. We will then have two years to have the program ready to go, with an expected launch in the 2016-2017 school year.
- Senior Internship Program: As stated in the School Improvement Plan, we will be working with local businesses to create an internship program for seniors as a way to get that some valuable experience outside of the classroom and in the workplace.
- Expansion of AP program: We hope to add one more science and/or math AP class in the coming year. The subject/course we offer will be determined by student demand and teacher availability.
- Expansion of Technology: In order to be career and college ready, our students need to be highly skilled at using the tools available in today's technology. It is critical that we provide students with the hardware and the training so they can integrate these powerful tools into their everyday learning.
- Expanded use of the EDWIN Analytics program: As we become more and more adept at utilizing this valuable data-analysis tool, we will be able to incorporate more targeted interventions to improve student outcomes. We look forward to providing staff with more robust training on the use of the program.

- Increased Professional Development: As the needs of our students evolve, so must the skills of our staff. Areas we would like our staff to get more training in include:
  - Use of technology in the classroom.
  - Reaching unmotivated students.
  - Using formative assessment and data to effectively inform instruction.

We have made some strides in the right direction, but there is still more work to be done. With the continued commitment of the NB School Committee and community, I believe our students can achieve increasingly higher levels of success.

Respectfully,

William Evans,  
Principal

## ELEMENTARY SCHOOL

The 2014-2015 academic school year will see North Brookfield Elementary School (NBES) continuing along its path of improvement and innovation. The school's current enrollment stands at 348 students. We are organized into two classes at each grade level, kindergarten through sixth grade and two half day class at the preschool level. Our school is fortunate to have a well established, professional staff that works as a team to support all of our students. Through the use of PBIS (Positive Behavior Interventions and Supports), students at NBES are encouraged to exhibit STAR behavior throughout every facet of their lives; home, school, or social. The four targets that make up our **STAR** behavior are **S**afety, **T**reat others with respect, **A**lways be positive, and be **R**eady to learn. Our goal at NBES is to provide students with the best social, emotional, and academic school experience possible and it is our firm belief that we are succeeding!

### Accomplishments:

1. In its third year, the North Brookfield Elementary Morning Academy Extended Day Program is an innovative educational program that incorporates language instruction, individualized math instruction, and project based learning instruction for students in grades 3-6. The program runs before the regular school day and adds 40 minutes of standards based instruction to participating students' academic day.
2. Teachers at NBES have worked diligently to realign the school's English Language Arts curriculum to the State Frameworks. A major part of this realignment has centered on the adoption of a new English Language Arts program, The Daily 5. The program is research based and students at NBES are already seeing the benefits of an aligned school-wide program in Kindergarten through grade six.
3. A Tier 2 Support Block has been built into the day at each grade level. During this block of time, students are supported through small group instruction in both reading and mathematics. The Tier 2 Support Block is designed as a vigorous academic period where students are supported in individual areas of challenge and individual areas of excellence.
4. The expansion of instructional technology to support student learning continues to impact student outcomes at NBES. With four iPad carts in circulation, tablets are available for teachers to use with their students. A number of laptops have been assigned to classrooms in grades four through six to support student learning. The iPads and laptops utilize the high speed wireless network used throughout the district.
5. The professional development program at NBES continues to focus on material that has a direct impact on student learning. The staff works through two full days and four half days of scheduled professional development throughout the school year. These professional learning days take place to ensure that NBES is providing the most impactful program of study available for our students.

6. In its second year, the NBES Strings Program provides violin and cello lessons to students in grades one through six. The program mirrors the band program in that the lessons are free to students. The introduction of a strings program to the students at NBES is another indicator of the staff's commitment to providing our students with a world class educational experience.

## **DEPARTMENT OF PUPIL AND ACADEMIC SERVICES**

This program provides specialized services for 105 students within our schools, at other public school and private school locations, and at residential placements. Students serviced are pre-K through age 22. Each student in the program has an Individualized Education Plan (IEP) which is specifically designed to address that student's needs. In addition, the Pupil and Academic Services Office addresses Early Childhood, Civil Rights, Nursing and English Language Learner needs.

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>
<b>2110-00-5</b>	<b>PUPIL SERVICES OFFICE SUPPLIES/TESTING PROTOCOLS</b>

Individualized specialized materials as designated in IEP's, postage, copy paper, ink/toner, pens, envelopes, file folders, staples and paper clips. Specially designed instructional materials and supportive equipment for students with disabilities throughout the district and in out of district placements. Testing supplies and materials required to complete mandated assessments.

<b>2353-00-1</b>	<b>PUPIL SERVICES PROFESSIONAL DEVELOPMENT</b>
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Professional development opportunities for Related Services Providers, School Psychologist, Special Education Teachers, Pupil and Academic Services Staff State mandated district trainings.

<b>2110-00-6</b>	<b>DUES AND MEMBERSHIP</b>
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Dues and membership for Special Education organizations, including the Massachusetts Association of Special Education Administrators and Parent Advisory Council Association.

<b>2110-00-6</b>	<b>HEALTH PROFESSIONAL DEVELOPMENT</b>
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Professional development for nursing staff

<b>3200-00-5</b>	<b>HEALTH SUPPLIES</b>
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First aid, medical and personal hygiene supplies

<b>3200-00-4</b>	<b>SCHOOL DOCTOR</b>
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Consultation and athletic physical requirements

<b>2320-00-3</b>	<b>THERAPEUTIC SERVICES OT</b>
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Therapeutic Occupational Therapy Services as designated on IEP

### **2320-00-3.1 THERAPEUTIC SERVICES SPEECH**

Therapeutic Speech/Language Services as designated on IEP

### **2320-00-4.1 THERAPEUTIC SERVICES OUTSIDE**

Supplemental services for students as stated in the IEP's, ie., Physical Therapy Services, Teacher of the Deaf Services, Teacher of the Visually Impaired Services, Audiological Services, Behavioral Specialist (BCBA) Services. Servicing of equipment used by hearing impaired students, and any other SPED equipment in need of service.

### **9100-11/31 INSTATE TUITION SPED**

Tuition costs for 8 out-of-district placements in public and/or private schools in the Commonwealth. The students in these placements include but are not limited to disabilities such as autism spectrum disorders, neurological impairments, hearing impairments, language disabilities and emotional disturbance.

#### **9100-11/31-4.1 INSTATE TUITION PRIVATE DAY**

Tuition for one (1) student placed in programs for SPED students held at Approved Private Schools.

#### **9100-11/31-4 INSTATE TUITION RESIDENTIAL**

Two (2) students placed in residential settings. These students are highly involved and require 24 hour placement.

#### **9200-11/31-4 INSTATE TUITION SPED COLLABORATIVE**

Tuition for one (4) student in Southern Worcester County Educational Collaborative programs.

#### **9400-11-31-4.1 INSTATE TUITION PUBLIC TUITIONED-IN PROGRAM**

Tuition for two (1) students placed in specially designed substantially separate programs in local districts.

### **Profile**

The North Brookfield Public Schools Department of Pupil and Academic Services coordinates the delivery of special education and related services to 113 students with disabilities in grades pre-K through post-secondary programs enrolled in the district's public schools, local public schools, the Southern Worcester County Educational Collaborative, and private day and residential special education programs in Massachusetts. The supports and services provided by the Department of Pupil and Academic Services ensure that students with disabilities receive a Free and

Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE). To support the needs of diverse learners, the Department of Pupil and Academic Services offers a continuum of services including: consultation to classroom teachers and parents, diagnostic services, intervention services, related services (audiology, occupational therapy, physical therapy, speech therapy, behavioral intervention, special transportation, and transition services), and instructional programming.

In order to facilitate a successful transition to post-high school activities, including independent living, employment, and higher education, the Department of Pupil and Academic Services begins the process of transition planning when eligible students turn 14 and coordinates its activities with adult service agencies including the Department of Mental Health, the Massachusetts Department of Developmental Services, the Massachusetts Rehabilitation Commission, and the Massachusetts Commission for the Blind.

The Office of Pupil and Academic Services also provides coordination of the English Language Learners programs, Early Childhood Programs, and anti-discrimination programs, as well as consultation regarding students with disabilities on 504 plans.

### **Program Highlights and Accomplishments**

1. In June of 2013, four (4) students with disabilities graduated from North Brookfield Jr. Sr. High School with a standard high school diploma.
2. To minimize the regression of skills in the fall, the Department of Pupil and Academic Services provided Extended Year Services (ESY) for 28 students at risk for substantial regression during the summer break within district.
3. Trainings provided through the Pupil And Academic Services Office this past year include a series of trainings from introductory to advanced in Applied Behavior Analysis for all paraprofessional staff in district. A summer training opportunity was offered in Response to Intervention focusing on behavioral intervention at the Elementary through Secondary levels.
4. At the High School two students with disabilities are participating in Honors level classes, one student with disabilities is participating in an accelerated graduation plan and one student is participating in Virtual High School.



## **FACILITIES DEPARTMENT 2013\ 2014**

The district has two buildings which are 83,000 square feet each and a variety of playing fields on our campus. The total area covered within the campus is over 6 acres of space. We currently have a staff of 6 custodians who maintain our campus. This includes the daily cleaning of our buildings, maintaining our building systems, and keeping the grounds in shape for use by the school and community groups.

The North Brookfield Junior\ Senior High School is our newest building which was opened in the fall of 2004. We regularly maintain the building through daily cleaning. We also execute service contracts to keep the building systems operating in accordance with State and Federal building regulations. We continue to look into more energy saving opportunities as they become available. This will allow us to reduce our annual energy consumption. We are also making progress toward a “greener building” in relation to our cleaning products. This state regulation is coming into effect in the future; the regulation will require that all schools use “green seal certified” products to clean with.

We take our recycling to the North Brookfield Recycling Center weekly. Items currently recycled are: cardboard, cans, and white paper. In the high school this is done with the assistance from the Student Council members. We also have a program in place to recycle our used fluorescent lights bulbs. Over the summer months, we recycle any technology equipment that has been taken out- of- service within the district.

The custodial staff prepares the campus playing fields for our high school sport teams. They also provide support to the community’s youth sport programs that use our fields. The custodial staff also provides maintenance for the basketball\tennis courts that are used

by students as well as residents from town. During the winter months the custodians are responsible for snow removal from the campus. This includes: plowing of the roads, shoveling of all the sidewalks, and making sure all emergency egresses are accessible.

The North Brookfield Elementary School is our oldest building. It was opened in 1972 and still has some original systems operating daily. We have had some great opportunities to update some of the building core systems over the past couple of years. Through grant opportunities with the state's Division of Energy Resources office we were able to replace the boiler plant, HVAC System, and do a large lighting upgrade. These updates have already been proven successful with energy savings. We have seen a reduction in the amount of fuel oil needed to heat our building. We have also seen a reduction in our electricity consumption. The district continues to be involved with French River in purchasing both fuel oil and electricity. There has been some significant savings with this process.

In September of 2012, we completed our Green Repair Grant through the Massachusetts School Building Authority. Through this grant we were able to replace about 65% of the windows in the Elementary School. In August of 2013, we completed another grant opportunity through the Massachusetts School Building Authority. The Accelerated Repair Program allowed us to finish replacing the remaining 35% of the windows in the Elementary School. The new energy efficient windows have shown further savings in our oil use. We would like to thank the community for their support with the window projects.

As we continue to identify in our capital planning process, improvements that will come up in the future for the Elementary School. I would like to extend a Thank You to the North Brookfield PTO for fundraising efforts to replace the rug in our Preschool Classroom. Along with raising enough money to purchase the rug, they also contributed to the on-going classroom curtain replacements.

Our Elementary School is used daily by a wide variety of community groups. There are also many weekend activities that take place. As stated previously, the Elementary School is maintained in the same manner as the Junior/Senior High School.

During the summer shut down all of the custodians work together as a TEAM. They go through each and every classroom to make any needed repairs. The entire space is cleaned from top to bottom with a fresh coat of wax on the floors to finish them off for the start of a new school year.

Over the last couple of years with the reduction of staff within the custodial department, we continue strive to do the best we can and make our buildings and grounds shine. Everyday our custodians make sure that our districts buildings are clean, and safe for our students, staff, and community members. Their dedication is very much appreciated.

Respectfully submitted,

Peter Shipman  
Director of Buildings and Grounds

**NORTH BROOKFIELD PUBLIC SCHOOLS  
STAFF & FACULTY DIRECTORY**

**SCHOOL COMMITTEE**

<b>Chair</b>	James Metcalf
<b>Vice-Chair</b>	Michael Kiszka
<b>Secretary</b>	Nicole Styles
<b>Member</b>	Danielle Mann
<b>Member</b>	Jason Petraitis

**DISTRICT STAFF**

**SUPERINTENDENT OF SCHOOLS** John A. Provost, Ed.D

<b>Supt. Administrative Assistant</b>	Corinne Delaney	<b>Director of Food Services</b>	Susan Ford
<b>Fiscal Secretary</b>	Angela L. Cavanaugh	<b>School Psychologist</b>	Robert Shylberg
<b>Recording Secretary</b>	Yvette LeGrand	<b>Director of Pupil Services</b>	Caria Chioda
<b>Director of Buildings &amp; Grounds</b>	Peter Shipman	<b>Secretary - Pupil Services</b>	Yvette LeGrand
<b>Technology Coordinator</b>	Cynthia O'Hara	<b>Data Secretary</b>	Mary Jo Lavin

**JR/SR HIGH SCHOOL**

**PRINCIPAL** William Evans

<b>Principal's Secretary</b>	Melody Spence	<b>Health</b>	Abigail Jannette Rigney
<b>Guidance Counselor</b>	David Hackenson	<b>Special Education</b>	Diane Duratti
<b>Adjustment Counselor</b>	Jessica Stanley	<b>Special Education</b>	Shelly Lacaire
<b>School Nurse - High School</b>	Roxanne Beaudette	<b>Physical Education</b>	Mark O'Connor
<b>Media Specialist</b>	Heather MacPherson	<b>Physical Education</b>	Kevin McNeill
<b>Speech/Language Pathologist</b>	Donna Ferguson	<b>Math</b>	Laura Bercume
<b>Science</b>	Gerald Beals	<b>Math</b>	Julia Pettee
<b>Science</b>	Jason DiNicola	<b>Math</b>	Gary Ward
<b>Chemistry</b>	Valerie McQueeney	<b>Math</b>	Matthew Carlson
<b>Social Studies</b>	Kathi Curtis	<b>English</b>	Sarah Priestley
<b>Social Studies</b>	Michael Titt	<b>English</b>	Richard Rigney
<b>French</b>	Kristen Broberg	<b>English</b>	Leslie Murray
<b>Business/Chinese</b>	Ann Cunningham	<b>Art</b>	Susan Sibley
<b>Spanish</b>	Nancy DiPilato	<b>Music/Band Director</b>	Gregg Bennett
<b>History</b>	Stephen Doros	<b>Grant Writer</b>	Jay Mooney
<b>History</b>	Kurt Stanley	<b>Business</b>	Ralph Borseth

**ELEMENTARY SCHOOL**

**PRINCIPAL** James Graham

<b>Principal's Secretary</b>	Joan Small	<b>Grade 1</b>	Christina Hicks
<b>Adjustment Counselor</b>	Cynthia Capite	<b>Grade 1</b>	Mary Edwards
<b>School Nurse - Elementary</b>	Sandra Ackeman	<b>Grade 2</b>	Cindy Sullivan
<b>Special Education</b>	Monique Dubuc	<b>Grade 2</b>	Christine Servant
<b>Special Education</b>	Nora Carnazza	<b>Grade 3</b>	Donna Bell-Paolucci
<b>Special Education</b>	Margaret Rising	<b>Grade 3</b>	Deborah Lyons
<b>Special Education</b>	Kristin Pupecki	<b>Grade 4</b>	Lori Canada Davis
<b>Special Education</b>	Barbara Kewley	<b>Grade 4</b>	Melanie McGarry
<b>Preschool/Special Education</b>	Eileen Kirwin	<b>Grade 5</b>	Cheryl Shipman
<b>Kindergarten</b>	Linda Ahearn	<b>Grade 5</b>	Robyn Suojanen
<b>Kindergarten</b>	Renee Buzzell	<b>Grade 6</b>	Susan Lafamme
<b>Speech/Language Pathologist</b>	Amanda Lambert	<b>Grade 6</b>	Lex Varney
<b>Speech/Language Pathologist Asst.</b>	Natalie Steuer	<b>Art</b>	Susan Sibley
<b>Occupational Therapist</b>	Gail Miller	<b>Music/Band Director</b>	Gregg Bennett
<b>Reading Specialist</b>	Robin Pratt	<b>Physical Education</b>	Daniel Reardon

**PARAPROFESSIONALS**

Cavanaugh, Theresa	Lessore, Christine L.
Chioda, Sara	Mason, Michelle
Farr, Cathy	Molleur, Katie
Foresteire, Jane	Perry, Allison
Goudreau, Brenda	Peterson, Sherry
Grant, Michelle	Schaeffer, Melissa
Grissom, Maureen	Shelburne, Michael
Hanson, Margaret	Small, Michael
Lang, Denise	Tarentino, Tricia
Lavin, Mary Jo	Washburn, Megan
Lazarick, Jessie	Zalaukas, Cheryl

**TITLE I**

Mary Jo Lavin	David Maher
Ann Marie Papa-Bassett	

**CROSSING GUARDS**

Brenda Baker	Mary Jo Lavin
Barbara Macintosh	

**CAFETERIA**

<b>Cafeteria Custodian</b>	Downie, Dana
<b>Cafeteria Custodian</b>	Lyons, Charles
<b>Elementary</b>	Robin Brown
<b>Elementary</b>	Patricia Duggan
<b>Elementary</b>	Diana Ryan
<b>High School</b>	Karen Chisholm
<b>High School</b>	Donna Holmes
	Cheryl Johnson

**CUSTODIAL**

<b>Elementary</b>	David Cutrumbes
<b>Elementary</b>	Francis Dowgiewlicz
<b>Elementary</b>	Paul Pasierb
<b>High School</b>	Lisa Cutrumbes
<b>High School</b>	Andre Gaumond
<b>High School</b>	George Nolette

**NORTH BROOKFIELD PUBLIC SCHOOLS**

**SCHOOL COMMITTEE**

Mr. James McCrelliff, Chair  
 Mrs. Danielle Mann  
 Mr. Michael Kuszka, Vice Chair  
 Mrs. Nicole Styles, Secretary  
 Mrs. Alexandra Caldwell

**SUPERINTENDENT OF SCHOOLS**

John Provost, Ed.D.

**NORTH BROOKFIELD JR./SR. HIGH SCHOOL STAFF**

William Evans	Principal
David P. Hadden	Grades 9-12 Guidance Counselor
Jessica Stanley	Adjustment Counselor
Melody Spence	Admission Office Secretary
Cynthia O'Hara	Technology Coordinator
Cerula Beals	8th Grade Science
Gregg Bennett	Mathematics
Laura Berume	Mathematics
Ralph Borseth	Computers, Business
Kristen Broberg	7th Grade French
Matthew Carlson	7th Grade Math
Ann Cunningham	Classical Studies
Kathi Carris	7th Grade Social Studies
Jason Dinscola	Biology, Psychology
Sandy D'Prato	Spanish
Stephen Doros	Social Studies
Diana Durant	Special Education, H.S.
Shelly Lacare	Special Education, Jr. High
Heather Macpherson	Librarian, Dyslexia, Film, Lit. & Creative Writing, MCAS English
Kevin McVell	Physical Education
Valerie McQueeney	Chemistry, Physics
Leslie Murray	7th&8thGrade English Language Arts
Lula Tere	8thGrade English
Sarah Peasley	English
Alfred Rappay	Health, Child Development, Adolescent Psychology
Richard Regny	English
Dennis Saravite	English
Samuel Sibley	Art
Kurt Sibley	Social Studies
Michael Titt	8thGrade Social Studies
Gary Ward	Mathematics
Brenda Goudreau	Paraprofessional
Margaret Hanson	Paraprofessional
Cheryl Zaluskas	Paraprofessional
Peter Shuppan	Director of Building and Grounds
Last Curranhus	Custodian
Ardie Gannon	Custodian
Charles Lyons	Custodian
George Nolte	Custodian
David Curranhus	Custodian
Susan Ford	Food Services Director
Deonna Holmes	Food Services Manager
Karen Chisholm	Cafeteria Worker
Cheryl Johnson	Cafeteria Worker

*North Brookfield Jr-Sr High School  
 North Brookfield, Massachusetts*

**Class Day  
 2013**

**Friday, May 31, 2013  
 8:30 a.m.  
 Elementary Auditorium**

# Class of 2013

<i>Tara Marie Bostock</i>	<i>Scottlynn Marie LeBel</i>
<i>Kelly Bower</i>	<i>Justin Lusignan</i>
<i>Sam William Buzzell</i>	<i>Brian T. McGow</i>
<i>Jacod Tyler Cardinale</i>	<i>Lucas R. Morin</i>
<i>Deanna Lynne Cummings</i>	<i>Christina Nicole Murphy</i>
<i>Tyler Jerome Davis</i>	<i>Andrew James Pasiech</i>
<i>Michael Dooley</i>	<i>Amanda Lee Peterson</i>
<i>Nicholas R. Falardeau</i>	<i>Amanda Maria Priest</i>
<i>Diana Mae Fawner</i>	<i>Alexander Thomas Robbins</i>
<i>Audra Ann Fawington</i>	<i>Jacod Ryan Russell</i>
<i>Christopher Michael Fiske</i>	<i>Stathryn Joann Sevance</i>
<i>Monawuy Gortley</i>	<i>Lesley Julia Seymour</i>
<i>Larvon Charles Goodrich</i>	<i>Evansandra Lee Shedd</i>
<i>Daniel John Graham</i>	<i>Matthew W. Stinchak</i>
<i>Eileen Margaret Graham</i>	<i>Chad Richard Tella</i>
<i>Patrick Paul Graham</i>	<i>Kathryn Carol Tella</i>
<i>Kayla Anne Hunderup</i>	<i>Sabrina Marie Thibeault</i>
<i>Dylan T. Jordan</i>	<i>Seven Lee Thibeault</i>
<i>Rygan John Lavallee</i>	

## Order of Events

Processional .....	"On Top of the World" By Imagine Dragons
Pledge of Allegiance .....	Emma Monahan Vice President, Class of 2014
Welcome .....	Valerie Avery President, Class of 2014
Farewell Address .....	Ashley Seymour President, Class of 2013
Awards .....	Mrs. Nancy DiPietro & Mrs. Ann Cunningham Class of 2013 Advisors Mr. William Evans, Principal
"The Road Not Taken" by Robert Frost .....	Kelly Bower
Class Will .....	Amanda Priest, Kayla Hunderup Kathryn Sevance and Cassandra Shedd
"James Bond Returns" arranged by Ken Dye .....	Mr. Gregg Bennett, Director Band
Class Prophecy .....	Christopher Fiske, Justin Lusignan Sam Buzzell and Tara Bostock
Class History .....	Slide Show
Recessional .....	"Little Wonders" by Rob Thomas

## NORTH BROOKFIELD PUBLIC SCHOOLS

### SCHOOL COMMITTEE

Mr. James Mercalf, Chair  
 Mr. Michael Kisszka, Vice Chair  
 Mrs. Nicole Styles, Secretary  
 Mrs. Danielle Mann  
 Mr. Jason Petraitis

### SUPERINTENDENT OF SCHOOLS

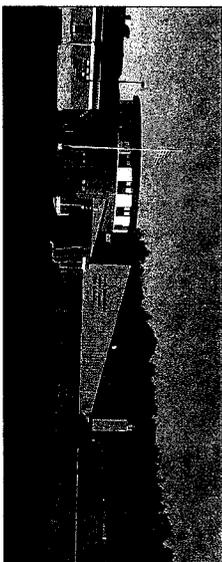
John Provoost, Ed.D.

William Evans	Principal
David P. Heckerson	Grades 9-12 Guidance Counselor
Jessica Stanley	Assignment Counselor
Melody Spence	Main Office Secretary
Cynthia O'Hara	Technology Coordinator
Cerullo Beals	8th Grade Science
Gregg Bennett	Mathematics
Laura Berumbe	Computers, Business
Ralph Borseth	French
Kristen Broberg	7th Grade Math
Matthew Carlson	Chinese, Business
Ann Cunningham	7th Grade Social Studies
Kath Curtis	Biology, Physiology
Jason DiNicola	Spanish
Nancy DiPietro	Social Studies
Stephen Doros	Special Education, H.S.
Diana Duranti	Special Education, Jr. High
Shelly Lacarte	Librarian, Dysopian Film, LR & Creative Writing, MCAS English
Heather Macpherson	Physical Education
Kevin McNeill	Chemistry, Physics
Valerie McQueeney	7th & 8th Grade English Language Arts
Leslie Murray	8th Grade Math
Julia Petee	English
Sarah Presley	Health, Child Development, Adolescent Psychology
Abigail Ripney	English
Richard Ripney	English
Damian Sarette	English
Susan Sibley	English
Kurt Stanley	Social Studies
Michael Tif	8th Grade Social Studies
Gary Ward	Mathematics
Brenda Goodreau	Paraprofessional
Margaret Hanson	Paraprofessional
Cheryl Zaluskas	Paraprofessional
Peter Shpanat	Director of Building and Grounds
Lisa Curranhus	Custodian
Andre Gannon	Custodian
Charles Lyons	Custodian
George Nolette	Custodian
David Curranhus	Custodian
Susan Ford	Food Services Director
Donna Holmes	Food Services Manager
Karen Chisholm	Cafeteria Worker
Cheryl Johnson	Cafeteria Worker

# 156th Graduation Exercises of

*North Brookfield Jr-Sr High School*

# Class of 2013



**Elementary School Auditorium**  
**North Brookfield, Massachusetts**

**Sunday, June 2, 2013**

**2:00 P.M.**

# Class of 2013 Graduates

- Tara Marie Bestock*  
 † † † *Kelly Bauer*  
 † † *Sam William Buzzell*  
*Jacob Tyler Candinale*  
*Deanna Lynne Cummings*  
*Tyler Jerome Davis*  
*Michael Dooley*  
*Nicholas R. Felandreau*  
 † † *Diana Mae Farmer*  
*Audra Ann Forvington*  
 † † *Christopher Michael Fiske*  
*Menaway Garley*  
*Aaron Charles Goodrich*  
*Daniel John Graham*  
*Eileen Margaret Graham*  
*Patrick Paul Graham*  
 † † † *Kayla Anne Hunderup*  
*Dylan J. Jordan*  
*Ryan John Lavallee*
- Kaitlynn Marie LeBel*  
*Justin Lusignan*  
*Brian T. McGary*  
 † † † *Lucas R. Morin*  
*Kristina Nicole Murphy*  
*Andrew James Pasierb*  
*Amanda Lee Peterson*  
 † † † *Amanda Mania Priest*  
*Alexander Thomas Robbins*  
*Jacob Ryan Russell*  
 † † *Kathryn Joann Severance*  
 † † † *Ashley Julia Seymour*  
 † † † *Cassandra Lee Shedd*  
*Matthew W. Stinchak*  
*Chad Richard Tebo*  
*Leahrysa Carol Tebo*  
 † † † *Sabrina Marie Thibeault*  
*Steven Lee Thibeault*

† - NATIONAL HONOR SOCIETY

‡ - NBHS SENIOR HONOR STUDENT

**Congratulations and Best Wishes From the North Brookfield  
 School Committee, Superintendent of Schools,  
 K-12 Administration, Faculty, and Staff**

## -ORDER OF EXERCISES-

PROCESSIONAL	"POMP AND CIRCUMSTANCE" GRADUATION ENSEMBLE - GREGG BENNETT
PLEDGE OF ALLEGIANCE	Emma Monahan VICE PRESIDENT, CLASS OF 2014
WELCOME	Valerie Avery PRESIDENT, CLASS OF 2014
FAREWELL ADDRESS	ASHLEY SEYMOUR PRESIDENT, CLASS OF 2013
	
	<b>-SENIOR SPEAKERS-</b> <b>4th RANKED SCHOLAR — Amanda Priest</b> <b>4th RANKED SCHOLAR — Diana Farmer</b> <b>3rd RANKED SCHOLAR — Kelly Bower</b> <b>SALUTATORIAN — Ashley Seymour</b> <b>VALEDICTORIAN — Cassandra Shedd</b>
CONGRATULATORY REMARKS	MRS. WILLIAM EVANS PRINCIPAL
AWARDS & SCHOLARSHIPS	MS. NANCY DIPIIATO & MRS. ANN CUNNINGHAM 2013 Class Advisors MR. WILLIAM EVANS PRINCIPAL
CONGRATULATORY REMARKS	MR. JAMES METCALF SCHOOL COMMITTEE CHAIR
CERTIFICATION OF GRADUATES	DR. JOHN PROVOST SUPERINTENDENT OF SCHOOLS
PRESENTATION OF DIPLOMAS	MR. JAMES METCALF SCHOOL COMMITTEE CHAIR DR. JOHN PROVOST SUPERINTENDENT OF SCHOOLS MR. WILLIAM EVANS PRINCIPAL
RECESSIONAL	'MINGLE YOUR CHEERS' (SCHOOL SONG) GRADUATION ENSEMBLE - GREGG BENNETT



AUBURN • CHARLTON • DUDLEY • NORTH BROOKFIELD • OXFORD • PAXTON  
RUTLAND • SOUTHBRIDGE • SPENCER • WEBSTER  
**Southern Worcester County Regional Vocational School District**  
**BAY PATH REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**  
57 OLD MUGGETT HILL ROAD  
CHARLTON, MASSACHUSETTS 01507-1331  
(508) 248-5971 - (508) 987-0326  
FAX (508) 248-4747

**Mr. John A. Lafleche**  
SUPERINTENDENT-DIRECTOR

**NORTH BROOKFIELD**  
**2013 Annual Report**

Bay Path Regional Vocational Technical High School graduated a class of 238 students in June of 2013, and accepted a class of 305 Freshmen in September of 2013. Our current enrollment has reached 1,111 students.

Of the 13 North Brookfield Seniors who graduated, 2 are now gainfully employed in an occupation related to their training and 9 are now attending College. Currently, 40 students from North Brookfield are enrolled in one of our 21 vocational areas.

Nine North Brookfield students are receiving extra services from our Special Education Department.

Whenever possible, we have continued our practice of utilizing our occupational programs to complete projects for our towns. This year we completed over 11 projects for the Town of North Brookfield and its residents, including projects for North Brookfield High School and the Second Chance Animal Shelter. We will continue this type of work whenever possible, keeping in mind that the projects must be of educational value for our students.

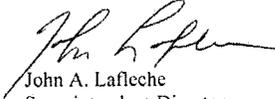
Our Evening School Program continues to serve the adult needs of our 10 town District, as well as an additional 20 surrounding towns. Our Spring and Fall programs had a combined enrollment of 1963, in programs ranging from Business & Finance, Career/ Licensing; Computers; Cooking; Entertainment; Health & Fitness; Hobbies & Crafts; Home & Job; Language & Art; and Sports & Leisure. The program also offered a wide variety of over 400 online courses, including career certificate programs and courses to satisfy professional development requirements for teachers.

We are taking advantage of every opportunity to seek private, state and federal grants to help us lower our costs to the district towns. In the 2013-2014 school year, we are receiving approximately \$676,506 in various grants. As usual, state and federal money is received with stringent requirements and reporting responsibilities.

The North Brookfield Public School System continues to provide excellent cooperation for our recruiting program and we are thankful for their efforts. I believe that they share our feeling that all students must be given the right, the information, and the opportunity to make an informed school choice.

We, at Bay Path, will continue to serve North Brookfield with the finest vocational education programs available for high school students and adults, and will, when at all possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted,

  
John A. Lafleche  
Superintendent-Director

JAL/wsf



# FINANCIAL INFORMATION

2013

FY13 Receipts and Disbursements

FY13 Balance Sheet

FY13 Fund Balances

FY13 Outstanding Debt

2013 Wages and Compensation



**TOWN ACCOUNTANT  
JULY 1, 2012 - JUNE 30, 2013  
RECEIPTS**

**Taxes**

Personal Property	100,690.48	
Real Estate	5,366,034.20	
Tax Liens Redeemed	84,767.20	
Motor Vehicle Excise Tax	453,235.84	
Farm Animal Excise	2,665.96	
In Lieu of Taxes	3,328.78	
Rollback Taxes	<u>3,564.80</u>	6,014,287.26

**Revenue from the State**

State Revenue-Hurricane Irene	6,077.00	
State Revenue - Veterans Training Reimb	459.00	
State Owned Land	23,718.00	
Abatements: Veterans, Blind, Surviving	8,550.00	
School Aid Chap 70	4,155,363.00	
Veterans Benefits	5,772.00	
Unrestricted Gen. Gov. Aid	673,975.00	
Medicaid Assistance	55,128.62	
School Lunch	3,807.05	
Chap. 503 Polling Hours	479.00	
Town House State Grant	40,000.00	
Highway Grants (Chapter 90)	354,176.92	
NBEMA State Grant	3,488.29	
School Circuit Breaker	138,886.00	
School Grant #632	3,400.00	
School Choice	260,251.00	
School Big Yellow Bus (Cultural Council)	400.00	
Mass. Arts Lottery	3,870.00	
MASS. Arts Lottery Interest	7.74	
BOH Vacant House Grant	10,051.00	
BOH Small Scale Grant	500.00	
Council on Aging Grant	6,209.38	
Library Grant	5,646.31	
Horse Pond Dam State Grant	248,000.00	
School Window Grant	<u>167,517.00</u>	6,175,732.31

**Federal Grants and Gifts**

EPA Aztec	27,599.86	
School Lunch	91,376.92	
School Grant #647	51,483.00	
School Grant #160 & 257	4,000.00	
School Grant #140	18,229.00	
School Grant #625 & #298	2,500.00	
Spec Early Childhood-School #262	3,753.00	
School Grant #274	3,995.00	
Title I #305	106,894.00	
Kindergarten Enhancement #701	23,200.00	
Sped Ed 6-B-School #240	145,605.00	
FEMA Reimbursement	51,564.95	
School Grant Race to the Top	<u>7,354.00</u>	537,554.73

<b>Local Receipts</b>		
Charges Real Estate & P. P.	5,720.08	
Interest Real Estate & P.P.	15,595.11	
Charges Excise Taxes	31,881.86	
Landfill Fees	1,525.00	
Interest Excise Taxes	3,116.55	
Landfill Excise Interest	105.90	
Filing Fees Motor Vehicle	5,600.00	
Interest Tax Liens	27,165.50	
CML Fees	5,150.00	
Landfill Stickers	67,291.00	
Copier Fees: Assessors	41.00	
Copy Fees- Town Collector	837.50	
Copier Fees: Library	1,148.00	
Town Clerk Fees	2,409.00	
Planning Hearings	715.00	
ZBA Hearings	500.00	
Police Adm. Fees	1,219.50	
Animal Control Fees	145.00	
Highway Gasoline - N.B. Housing	3,226.46	
BOH Fees	11,815.00	
Police Accident Reports	249.00	
Landfill Trash Bags	82,574.00	
Landfill Demo Materials	4,492.00	
Licenses: Alcoholic	5,350.00	
Licenses: All Other	1,975.00	
Permits: Police Pistol	6,562.50	
Permits: Fire Burning	5,305.00	
Permits: Building	10,428.75	
Permits: Gas & Plumbing	4,169.00	
Permits: Wiring	6,073.00	
Permits: Safety	2,210.00	
Licenses: Dog	4,590.00	
Fines: Court	3,420.00	
Late Fees Dog Licenses	2,570.00	
Fines: Parking	245.00	
Fines: Library	1,747.85	
Misc. Revenue	2,055.00	
Ambulance/Fire Reimb	14,799.35	
Sale of Inventory	357.45	
Interest on Investments	4,890.07	
Misc. Revenue	33,231.41	
Transfers from Other Funds	<u>239,545.76</u>	622,047.60

<b>School</b>	
H.S. Student Activity Agency Fund	42,527.99
H.S. Student Activity Agency Interest	46.36
Elementary Student Activity Agency	33,475.04
Elementary Student Activity Interest	50.20
Athletic Fund	8,775.67
Use of School Property	4,136.23
School Athletic Gift	1,300.00
School AM/PM Program	1,942.50
School Band Revolving Fund	491.00
Summer School	1,050.00

Preschool Revolving	48,073.85	
School Sevis Revolving	12,640.00	
Elementary Music Revolving	3,362.00	
School Adult Education	464.00	
School Parking Fees	651.50	
School Athletic Gift	14,290.00	173,276.34
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Water Department		
Transfer From FEMA Revenue	6,693.19	
Turn on Fees	1,900.00	
Tie-Ins	500.00	
Usage	713,050.07	
Cross Connections	4,860.00	
Charges & Interest	16,988.75	
Misc Revenue	1,069.00	
MWPAT Subsidy Princ	75,010.06	
MWPAT Subsidy Interest	88,923.18	908,994.25
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Special Revenues		
Sale of Lunches	91,998.34	
Wetland Fees	262.50	
Insurance Reimbursement	1,852.53	
Cemetery Sale of Lots & Graves	3,500.00	
Senior Wheels	1,139.00	
COA Revolving Fund	12,272.28	
Fire Training Revolving	2,160.00	
Cemetery Revolving	13,253.80	
BOH Flu Revolving	37.15	
Recycling Fees	20,625.42	
BOH City of Worcester Grant	1,465.00	
COA Gift	4,195.00	
LPAC Gift	18,637.00	
Library Gift	9,382.00	
Fire Dept. Gift	20.00	
Cemetery Gift	906.30	181,706.32
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School Scholarships		
Interest on Investments	1,076.83	
Donations	2,500.00	3,576.83
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Public Trusts		
Cemetery Trust Interest on Invest	558.91	
Library Trust Interest on Invest	180.74	
P.J. Downey Interest on Invest	43.80	
Sara Skerry Interest on Invest	12.52	
Drug Money	-	
Interest on Drug Money	2.64	
Interest on Recapture	1,034.03	
Holden Emergency Interest	9.03	
Holden Emergency Income	11,043.00	12,884.67
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Stabilization Interest	4,128.74	4,128.74
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Interest on Cemetery Perp Care	2,627.04	
Perpetual Care Revenue	<u>2,200.00</u>	4,827.04
Agency		
Police Off Duty Detail	15,843.00	
Firearms/ C of M	19,362.50	
Curbcut Bonds	1,000.00	
Tailings	91.24	
Sewer Plans Bond	750.00	
Deputy Collector Fees	<u>10,977.00</u>	48,023.74
Payroll Deductions		
Federal Withholdings	637,044.61	
Medicare	83,969.71	
State Withholdings	307,521.84	
Retirement	193,238.63	
Group Insurance	<u>425,070.65</u>	1,646,845.44
Sewer Department		
Accounts Receivable (Usage)	637,896.57	
Special Assessment Revenue	1,184.00	
Tie-In Fees	2,000.00	
Septage Income	187,494.99	
Charges & Interest on Receivables	9,679.80	
Misc Revenue	4,452.00	
Earnings on Investment	1,822.97	
Transfer from FEMA	<u>7,095.50</u>	851,625.83
GRAND TOTAL RECEIPTS		17,185,511.10

#### DISBURSEMENTS

TOWN MODERATOR		
Personal Services	<u>109.00</u>	
TOTAL TOWN MODERATOR		109.00
SELECTMEN		
Selectmen Salaries	3,939.00	
Administrative Asst. Salary	36,926.00	
Supplies & Expenses	<u>17,684.28</u>	
TOTAL SELECTMEN		58,549.28
FINANCE COMMITTEE		
Supplies & Expenses	-	
TOTAL FINANCE COMMITTEE		-
ACCOUNTANT		
Accountant Salary	33,627.00	
Maintenance Agreement	5,365.50	
Supplies & Expenses	<u>372.14</u>	
TOTAL ACCOUNTANT		39,364.64

SINGLE AUDIT & GASB		
Purchase of Services-Audit	12,000.00	
TOTAL SINGLE AUDIT		12,000.00
ASSESSORS		
Assessors Salaries	62,727.86	
Supplies & Expenses	3,950.31	
TOTAL ASSESSORS		66,678.17
REVALUATION		
Supplies & Expenses	9,818.71	
TOTAL REVALUATION		9,818.71
TREASURER		
Treasurer Salary	31,091.00	
Banking	6,270.12	
Postage	2,120.00	
Supplies & Expenses	1,079.96	
Tax Titles	6,653.10	
TOTAL TREASURER		47,214.18
TOWN COLLECTOR		
Town Collector Salary	39,905.00	
Town Collector Clerk Salary	9,607.79	
Maintenance Agreement	4,992.88	
Supplies & Expenses	10,144.85	
Computer Billing	3,649.50	
Postage Machine	1,612.40	
Tax Titles	4,350.00	
TOTAL TOWN COLLECTOR		74,262.42
TOWN COUNSEL & LEGALS		
Purchase of Services	27,819.77	
TOTAL TOWN COUNSEL & LEGALS		27,819.77
BOND & LEGALS		
Bond & Legals	3,500.00	
TOTAL BOND & LEGALS		3,500.00
TOWN CLERK		
Town Clerk Salary	23,600.00	
Town Clerk/Clerk Salary	4,400.13	
Supplies & Expenses	900.00	
TOTAL TOWN CLERK		28,900.13
ELECTION & CENSUS & REGISTRATION		
Registrars' Salaries	1,857.40	
Election & Census Salaries	8,198.80	
Supplies & Expenses	6,955.14	
Prior Year Expenses	492.50	
TOTAL ELEC. & CENSUS & REG.		17,503.84

Chap 503 POLLING HOURS-STATE		
Personal Services	479.00	
TOTAL CHAPTER 503 POLLING HOURS		479.00
CONSERVATION		
Clerk Salary	1,890.00	
Supplies & Expenses	231.78	
TOTAL CONSERVATION		2,121.78
CONSERVATION WETLAND FEES		
Supplies & Expenses	685.00	
TOTAL CONSERVATION WETLANDS		685.00
CENTRAL MASS. REGIONAL PLANNING		
Supplies & Expenses	1,127.51	
TOTAL CENTRAL MASS. REG. PLANNING		1,127.51
PLANNING BOARD		
Clerk Salary	1,382.00	
Supplies & Expenses	444.39	
TOTAL PLANNING BOARD		1,826.39
ZONING BOARD OF APPEALS		
Clerk Salary	315.00	
Supplies & Expenses	347.59	
TOTAL ZONING BOARD OF APPEALS		662.59
TOWN HOUSE		
Telephone Expense	9,152.43	
Janitor Salary	6,259.00	
Supplies & Expenses	13,542.97	
Town Offices Expense	35,374.84	
DEP Expense	2,000.00	
Town House UST Remediation	11,160.28	
Beaver Removal Expense	4,000.00	
NBDDP (Aztec) Dep Expense	2,000.00	
Technology Expense	3,386.79	
Town House Bell Engineering	6,000.00	
TOTAL TOWN HOUSE		92,876.31
TOWN HOUSE GIFT		
Supplies & Expenses	11,100.00	
TOTAL TOWN HOUSE GIFTS		11,100.00
TOWN HOUSE STATE GRANT		
Supplies & Expenses	20,000.00	
TOTAL TOWN HOUSE STATE GRANT		20,000.00
TOWN REPORT		
Supplies & Expenses	1,800.00	
TOTAL TOWN REPORT		1,800.00

EPA AZTEC (FEDERAL GRANT)		
EPA Expenses	27,599.86	
TOTAL FEDERAL EPA AZTEC EXPENSE		27,599.86
<b>POLICE EXPENSE</b>		
Personal Services	360,274.18	
Supplies & Expenses	43,636.32	
Police Office Expense	33,852.99	
Police Cruiser Refurbish	24,000.00	
Police Bullet Proof Vests	1,448.00	
TOTAL POLICE		463,211.49
<b>COMMUNITY POLICING GIFT</b>		
Supplies & Expenses	402.25	
TOTAL COMMUNITY POLICING GIFT		402.25
<b>FIRE DEPARTMENT &amp; TRAINING</b>		
Fire Dept. Salaries	52,029.44	
Supplies & Expenses	53,517.57	
Fire Station/Ambulance Expense	9,385.81	
TOTAL FIRE DEPT. & TRAINING		114,932.82
<b>FIRE TRAINING REVOLVING</b>		
Personal Services	1,800.00	
TOTAL FIRE TRAINING		1,800.00
<b>N.B. EMERGENCY SQUAD</b>		
N.B. Emergency Squad	50,000.00	
TOTAL N.B. EMERGENCY SQUAD		50,000.00
<b>INSPECTORS</b>		
Building Inspector Salary	13,115.00	
Ass't Building Inspector Salary	414.00	
Building Inspector Expense	700.00	
Plumbing Inspector Salary	2,876.00	
Gas Inspector Salary	1,174.00	
Wiring Inspector Salary	3,476.00	
Ass't Wiring Inspector Salary	391.00	
Safety Inspector Salary	1,867.00	
TOTAL INSPECTORS		24,013.00
<b>NBEMA</b>		
Supplies & Expenses	1,390.18	
TOTAL NBEMA		1,390.18
<b>FEMA</b>		
Supplies & Expenses	8,500.00	
Transfer to Other Funds	43,064.95	
TOTAL FEMA		51,564.95
<b>NBEMA-State Grant</b>		
Supplies & Expenses	4,472.62	
TOTAL NBEMA STATE GRANT		4,472.62

ANIMAL INSPECTOR		
Animal Control Officer Salary	5,746.90	
Ass't Animal Control Officer Salary	2,756.25	
Supplies & Expenses	<u>1,732.35</u>	
TOTAL DOG OFFICER & CARE OF DOGS		10,235.50
TREE MAINTENANCE		
Warden Salary	123.00	
Supplies & Expenses	<u>5,211.05</u>	
TOTAL TREE MAINTENANCE		5,334.05
DOG LICENSE EXPENSE		
Dog License Expense	<u>174.46</u>	
TOTAL DOG LICENSE EXPENSE		174.46
PARKING FINES		
Clerk Salary	599.00	
Supplies & Expenses	<u>333.12</u>	
TOTAL PARKING FINES		932.12
SCHOOL DEPT.		
Personal Services	4,229,802.65	
Supplies & Expenses	1,273,032.35	
Bay Path Assessment	379,899.00	
School Grant (Big Yellow School Bus)	395.00	
Student Activity Agency Fund	39,500.00	
Elem Student Activity Agency	30,175.54	
School Band Revolving	<u>180.00</u>	
TOTAL SCHOOL DEPT.		5,952,984.54
SCHOOL LUNCH PROGRAM		
Personal Services	137,422.81	
Food Expenses	61,774.70	
Supplies & Expenses	7,242.36	
Meal Tax	<u>429.06</u>	
TOTAL SCHOOL LUNCH PROGRAM		206,868.93
SCHOOL CHOICE		
Personal Services	105,193.12	
Supplies & Expenses	<u>66,473.65</u>	
TOTAL SCHOOL CHOICE		171,666.77
SCHOOL A.M./P.M. PROGRAM		
Personal Services	<u>1,947.50</u>	
TOTAL SCHOOL A.M./P.M. PROGRAM		1,947.50
H.S. ATHLETIC		
Personal Services(#332)	153.34	
Supplies & Expenses	<u>4,141.25</u>	
TOTAL H.S. ATHLETIC		4,294.59

USE OF SCHOOL PROPERTY		
Personal Services	2,897.52	
Supplies & Expenses	<u>1,893.80</u>	
TOTAL USE OF SCHOOL PROPERTY		4,791.32
SCHOOL GIFT FUND		
Personal Services	3,572.00	
Supplies & Expenses	<u>12,844.76</u>	
TOTAL SCHOOL GIFT		16,416.76
SCHOOL STATE GRANTS		
Personal Services	4,622.75	
Supplies & Expenses	<u>286,195.91</u>	
TOTAL SCHOOL STATE GRANTS		290,818.66
SCHOOL FEDERAL GRANTS		
Personal Services	232,890.36	
Supplies & Expenses	<u>179,702.91</u>	
TOTAL SCHOOL FEDERAL GRANTS		412,593.27
SUMMER SCHOOL		
Personal Services	636.90	
Supplies & Expenses	<u>190.00</u>	
TOTAL SUMMER SCHOOL		826.90
SCHOOL PRE-SCHOOL REVOLVING		
Personal Services	34,621.33	
Supplies & Expenses	<u>613.73</u>	
TOTAL SCHOOL PRE-SCHOOL REVOLVING		35,235.06
SCHOOL ELEMENTARY SCHOOL MUSIC		
Personal Services	<u>3,362.00</u>	
TOTAL SCHOOL ELEM SCHOOL MUSIC		3,362.00
SCHOOL PARKING FEES		
Supplies & Expenses	<u>592.50</u>	
TOTAL SCHOOL PARKING FEES		592.50
SCHOOL ADULT EDUCATION		
Personal Services	<u>464.00</u>	
TOTAL SCHOOL ADULT EDUCATION		464.00
SCHOOL WINDOW PROJECT		
Capital Outlay	<u>126,480.94</u>	
TOTAL SCHOOL WINDOW PROJECT		126,480.94
HIGHWAY EXPENSES		
Personal Services	179,524.45	
Supplies & Expenses	89,709.38	
Highway Prior Year Expense	1,695.01	
Highway Equipment Outlay	5,030.00	
Highway Street Line Painting	<u>12,903.94</u>	
TOTAL HIGHWAY EXPENSES		288,862.78

CHAPTER 90 STATE SHARE		
Personal Services	13,041.34	
Capital Outlay	<u>297,507.08</u>	
TOTAL CHAPTER 90 STATE SHARE		310,548.42
SNOW & ICE		
Personal Services	40,620.87	
Supplies & Expenses	<u>196,086.04</u>	
TOTAL SNOW & ICE		236,706.91
MACHINERY RENTALS		
Transfer to General Fund	<u>14,630.00</u>	
TOTAL MACHINERY RENTALS		14,630.00
STREET LIGHTING		
Purchase of Services	<u>26,039.82</u>	
TOTAL STREET LIGHTING		26,039.82
LANDFILL		
Monitor Salaries	38,795.24	
Contracts	74,479.81	
Supplies & Expenses	5,270.00	
Landfill Prior Year Expense	<u>5,000.50</u>	
TOTAL LANDFILL		123,545.55
CEMETERY		
Personal Services	11,025.00	
Commissioners Salaries	1,109.00	
Supplies & Expenses	<u>3,705.95</u>	
TOTAL CEMETERY & BURIALS		15,839.95
CEMETERY BURIALS REVOLVING		
Personal Services	7,301.55	
Supplies & Expenses	<u>2,499.02</u>	
TOTAL CEMETERY BURIALS REVOLVING		9,800.57
BOARD OF HEALTH & LANDFILL		
Commissioners Salaries	2,327.00	
BOH Clerk Salary	14,917.24	
Inspectors Salaries	984.00	
Animal Quarantine Salary	448.12	
Food Inspector Salary	1,800.00	
Health Supplies & Expenses	<u>12,475.84</u>	
TOTAL BOARD OF HEALTH & LANDFILL		32,952.20
RECYCLING REVOLVING		
Personal Services	392.50	
Supplies & Expenses	<u>17,459.08</u>	
TOTAL RECYCLING REVOLVING		17,851.58
BOH CITY OF WORCESTER GRANT		
Supplies & Expenses-Small Scale Grant	500.00	
Supplies & Expenses- City of Worc.	<u>2,287.24</u>	
TOTAL BOH CITY OF WORCESTER GRANT		2,787.24

BOH VACANT HOUSE GRANT		
Personal Services	1,024.26	
Supplies & Expenses	<u>2,277.47</u>	
TOTAL BOH VACANT HOUSE GRANT		3,301.73
COUNCIL ON AGING		
COA Clerk/Receptionist	2,457.00	
COA Janitor Salary	2,607.80	
COA Director Salary	16,935.63	
COA Outreach Salary	12,708.00	
COA Program Ass't Salary	8,460.00	
Supplies & Expenses	14,359.78	
Senior Wheels Expense	<u>750.00</u>	
TOTAL COUNCIL ON AGING		58,278.21
SENIOR WHEELS		
Senior Wheels Stipends	<u>1,492.00</u>	
TOTAL SENIOR WHEELS		1,492.00
COUNCIL ON AGING STATE GRANT		
Personal Services	4,548.96	
Supplies & Expenses	<u>1,764.28</u>	
TOTAL STATE COUNCIL ON AGING GRANT		6,313.24
COA REVOLVING		
Personal Services	538.24	
Supplies & Expenses	<u>15,869.69</u>	
TOTAL COA REVOLVING		16,407.93
COA GIFT		
Supplies & Expenses	<u>4,303.13</u>	
TOTAL COA GIFT		4,303.13
VETERANS		
Agent Salary	2,827.50	
Supplies & Expenses	36.40	
Benefits	<u>10,647.31</u>	
TOTAL VETERANS		13,511.21
LIBRARY		
Personal Services	56,408.29	
Supplies & Expenses	<u>38,156.00</u>	
TOTAL LIBRARY		94,564.29
LIBRARY STATE GRANT		
Personal Services		
Supplies & Expenses	<u>6,742.49</u>	
TOTAL LIBRARY STATE GRANT		6,742.49
LIBRARY GIFT FUND		
Supplies & Expenses	<u>10,754.81</u>	
TOTAL LIBRARY GIFT		10,754.81

PLAYGROUND & RECREATION		
Personal Services	510.00	
Supplies & Expenses	<u>2,147.12</u>	
TOTAL PLAYGROUND & RECREATION		2,657.12
LASHAWAY BEACH		
Personal Services	6,008.50	
Supplies & Expenses	<u>2,133.96</u>	
TOTAL LASHAWAY BEACH		8,142.46
LASHAWAY BEACH GIFT		
Supplies & Expenses	<u>70.00</u>	
TOTAL LASHAWAY BEACH GIFT		70.00
UNCLASSIFIED		
Memorial & Veterans Days	600.00	
Worcester County Retirement	274,606.00	
Unemployment	33,219.44	
Insurance-Group	1,586,857.63	
Insurance-Medicare	80,714.72	
Unpaid Bills	458.99	
Mass. Arts Lottery	4,040.00	
L.P.A.C. Gift	<u>10,910.12</u>	
TOTAL UNCLASSIFIED		1,991,406.90
STATE & COUNTY ASSESSMENTS		
Motor Vehicle Non-Renewal Sur.	5,780.00	
Air Pollution	1,143.00	
RTA	1,284.00	
School Choice	<u>627,513.00</u>	
TOTAL STATE & COUNTY ASSESSMENTS		635,720.00
INTEREST & MATURING DEBT		
Maturing Debt - Sewer Tax Dollars	30,000.00	
Maturing Debt - JR/SR HIGH SCHOOL	280,000.00	
Maturing Debt - LIBRARY	145,000.00	
Maturing Debt - Fire Truck	75,000.00	
Maturing Debt - Police Facility	155,000.00	
Interest-JR/SR High School	147,420.00	
Interest Chapter 90	19.05	
Interest	6,262.38	
Interest Sewer Tax Dollars	5,692.50	
Interest - Library	89,752.50	
Interest - Fire Truck	26,600.00	
Interest -Police Facility	89,237.50	
Interest -Horse Pond Dam Interest	1,460.52	
Interest-School Windows	<u>1,756.25</u>	
TOTAL INTEREST & MATURING DEBT		1,053,200.70
GENERAL INSURANCE		
Purchase of Services	<u>136,427.81</u>	
TOTAL GENERAL INSURNACE		136,427.81

AGENCY		
Federal Withholdings	615,726.69	
Medicare Withholdings	81,444.89	
State Withholdings	297,865.08	
Retirement Withholdings	173,123.01	
Insurance Withholdings	436,233.51	
Firearms C of M	19,362.50	
Curbcut Bonds	3,500.00	
Sewer Deposits Transfer to Sewer Revenue	500.00	
Plan Deposits Transfer to General Fund	900.00	
Deputy Collector Fees	10,593.00	
Police Off Duty Details	18,523.00	
TOTAL AGENCY		1,657,771.68
REFUNDS		
Personal Property	22,222.57	
Real Estate	25,584.80	
Motor Vehicle	8,002.34	
Landfill	110.00	
TOTAL REFUNDS GENERAL FUND		55,919.71
SCHOOL SCHOLARSHIPS		
Awards	8,500.00	
TOTAL SCHOLARSHIPS		8,500.00
TRUST		
Cemetery To Cemetery Salary	4,000.00	
Holden Emergency Salary Trust	1,404.52	
Holden Emergency Expense Trust	8,940.00	
P.J. Downey Trust Fund	43.80	
Sara Skerry Trust Fund	12.52	
Stabilization Transfer to Gen Fund		
TOTAL TRUST		14,400.84
WATER DEPARTMENT		
Commissioners Salary	2,618.00	
Personal Services	159,218.02	
Supplies & Expenses	183,842.61	
Water Prior Year	73.26	
Water System Improvement	27,454.59	
Water Maturing Debt	214,989.94	
Water Interest	42,697.85	
Water Transfer To	79,886.00	
Water Refunds	301.43	
MWPAT Subsidy Principal Expense	75,010.06	
MWPAT Subsidy Interest Expense	88,923.18	
TOTAL WATER DEPT.		875,014.94
HORSE POND DAM PROJECT		
Construction Expenses	101,208.16	
Transfer to Other Funds	1,817.00	
TOTAL HORSE POND DAM PROJECT		103,025.16

SEWER

Personal Services	222,857.87
Commissioners Salary	2,409.00
Supplies & Expenses	309,485.88
Westside Project	213,398.06
Sewer Truck	4,550.00
Sewer WWTP #1 Debt	99,000.00
Sewer WWTP #1 Interest	17,660.35
Sewer WWTP #2 Debt	34,000.00
Sewer WWTP #2 Interest	6,171.19
Sewer Little Canada Maturing Debt	52,000.00
Sewer Little Canada Interest	10,526.98
Transfers to Other Funds	108,536.50
Sewer Refunds	975.63

TOTAL SEWER

1,081,571.46

TOTAL DISBURSEMENTS

17,422,868.60

BALANCE SHEET										
TOWN OF NORTH BROOKFIELD										
June 30, 2013										
ASSETS										
	TOTAL	GENERAL	SPECIAL	CONSTRUCTION	TOTALS	ENTERPRISE	TOTALS	AGENCY	Long Term	TOTALS
	FUND	REVENUE	PROJECTS	FUNDS	FUNDS	FUNDS	FUNDS	Debt	FUNDS	GRAND
										TOTAL
Cash		1,325,221.64	811,628.93	208,687.10	1,082,734.19	36,262.05			1,247,525.64	4,712,059.55
Petty Cash		170.00	100.00		100.00					370.00
Receivables:			0.00							0.00
Personal Property		110.39	0.00							110.39
Real Estate		99,140.98	0.00							99,140.98
Allowance for abate and exempt		-20,199.15	0.00							-20,199.15
Tax Liens		193,020.82	0.00		0.00					193,020.82
Water Liens		3,209.07	0.00							3,209.07
Sewer Liens		5,146.46	0.00							5,146.46
Motor Vehicle Excise		82,717.16	0.00							82,717.16
Farm Excise		287.91	0.00							287.91
Landfill Fees		4,993.68	0.00							4,993.68
C of M Veterans A/R		7,606.36	0.00							7,606.36
Accrued State Receivables		0.00	0.00		0.00					0.00
Tax Forfeitures		34,284.61	0.00		43,695.58					43,695.58
User Charges Receivable		0.00	0.00		-225.72					-225.72
Liens			0.00		9,600.00					9,600.00
Sewer Unapportioned Special Assessments			0.00		0.00					0.00
Sewer Special Assessments			0.00	0.00	53,069.86					53,069.86
Total Receivable		410,318.29	0.00	0.00	53,069.86	0.00	0.00	0.00	0.00	463,388.15
Other Receivables:			24,244.81	496,229.00	0.00					0.00
State & Federal			0.00	-4,298,318.00						520,473.81
Accumulated Depreciation			0.00	10,988,288.00						-4,298,318.00
Fixed Assets			0.00							10,988,288.00
Accrued State Revenues			0.00							0.00
Amounts to be Provided for Retirement of			0.00	2,334,998.45						0.00
General Long Term Debt			0.00		9,936,000.00					12,270,998.45
Amount to be Provided for Payment of Note			0.00	0.00						0.00
Loans Authorized & Unissued (memo)		120,000.00	0.00	604,867.00						0.00
										724,867.00
										0.00

Total Assets 1,855,709.93    835,973.74    1,309,783.10    10,160,872.50    36,262.05    9,936,000.00    1,247,525.64    25,382,126.96

**BALANCE SHEET**  
**TOWN OF NORTH BROOKFIELD**  
**June 30, 2013**

**LIABILITIES AND FUND BALANCES**

	TOTAL GENERAL FUND	SPECIAL REVENUE	CONSTRUCTION PROJECTS	TOTALS ENTERPRISE FUNDS	AGENCY FUNDS	#900 Long Term Debt	TRUST FUNDS	GRAND TOTAL
<b>Liabilities:</b>								
Warrants Payable	243,144.55	29,585.24		16,371.94	180.00			289,281.73
Accounts Payable	140,535.69	91,766.81	3,959.00	79,358.11	6,980.00			322,599.61
Accrued Salary	53,973.10	0.00		0.00				53,973.10
Payroll Deductions	20,375.79	0.00		0.00				20,375.79
Abandoned Property	12,532.49	0.00		0.00				12,532.49
Accrued Interest Payable		0.00		0.00				0.00
Retainage		0.00		0.00				0.00
Deferred Revenue-Real Estate & Pers Prope	79,052.22	0.00		0.00				79,052.22
Deferred Revenue - Liens	201,376.35	0.00		0.00				201,376.35
Deferred Revenue - Taxes in Litigation		0.00		0.00				0.00
Deferred Revenue - Motor Vehicle	82,717.16	0.00		0.00				82,717.16
Deferred Revenue - Farm Animal	287.91	0.00		0.00				287.91
Deferred Revenue - Landfill	4,993.68	0.00		0.00				4,993.68
Deferred Revenue - Veterans	7,606.36	0.00		0.00				7,606.36
Deferred Revenue - Tax Foreclosures - Aztec	34,284.61	0.00		0.00				34,284.61
Deferred Revenue - User Charges		0.00		0.00				0.00
Deferred Revenue - Highway		24,244.81		0.00				24,244.81
Deferred Revenue - Sewer Special Assess		0.00		9,600.00				9,600.00
Bond Anticipation		0.00		0.00				0.00
Grant Anticipation		0.00	496,229.00	0.00				496,229.00
Long term debt		0.00		0.00				0.00
Long term debt,outside debt limit		0.00		4,914,998.45		8,875,000.00		13,789,998.45
Long term debt, inside debt limit		0.00		0.00		1,061,000.00		1,061,000.00
Loans Authorized And Unissued	120,000.00	0.00	604,867.00	0.00				724,867.00
Total Liabilities	1,000,879.91	145,596.86	1,105,055.00	5,063,798.36	7,160.00	9,936,000.00	0.00	17,258,490.13

**BALANCE SHEET**  
**TOWN OF NORTH BROOKFIELD**  
**June 30, 2013**

Fund Balances:  
 General Fund    1,000,879.91    Special Revenue    145,596.86    Construction Projects    1,105,055.00    Enterprise Funds    5,063,798.36    Agency Funds    7,160.00    #900 Long Term Debt    9,936,000.00    Trust Funds    0.00    Grand Total    17,258,490.13

Encumbrances	82,258.77	0.00		37,050.73				119,309.50
Expenditure		0.00						0.00
Reserve for petty cash	170.00	100.00		100.00				370.00
Reserved for Library/Premium	20,875.22	0.00						20,875.22
Reserved for H. S. Loan Payment	391,596.97	0.00						391,596.97
Reserved for Retainage		0.00		22,280.79				22,280.79
Fund Balance Reserved for Fire Truck Grant	78,574.00	0.00						78,574.00
Endowments		0.00					219,033.37	219,033.37
Endowments-Scholarships		0.00					138,599.99	138,599.99
Contributed Capital		0.00		4,109,970.00				4,109,970.00
Unreserved:		0.00					0.00	0.00
Undesignated	281,355.06	648,081.14			29,102.05		889,892.28	1,848,430.53
Designated		42,195.74		204,728.10			0.00	246,923.84
Retained Earnings		0.00			927,672.62			927,672.62
Total Fund Balances	854,830.02	690,376.88		204,728.10	5,097,074.14	29,102.05	0.00	1,247,525.64
								8,123,636.83
Total Liabilities and Fund Balances	1,855,709.93	835,973.74		1,309,783.10	10,160,872.50	36,262.05	9,936,000.00	1,247,525.64
								25,382,126.96

**TOWN OF NORTH BROOKFIELD  
FUND BALANCES  
6/30/2013**

School Lunch	-	\$12,537.99
School Grant #647		\$5,183.24
School Grant #140	-	\$5,594.19
School Grant #298		\$19.00
School Grant #274		\$3,770.00
School Grant #305		\$3,076.84
School Grant #240	-	\$14,055.57
CDBG Aztec Feasibility Grant		\$500.00
Police Federal Grant		\$1,398.00
School Race to the Top Grant		\$1,436.63
Town House State Grant		\$20,000.00
MEMA Grant	-	\$2,473.00
School Circuit Breaker		\$12,391.71
School Grant #632		\$992.50
School Choice		\$218,676.08
C of M STARS & Big Yellow Bus		\$405.00
Arts & Lottery		\$4,347.25
BOH Vacant Property Grant		\$6,749.27
Library State Grant		\$5,221.39
Soil Redemption Grant		\$5,000.00
Wetland Fees		\$6,810.28
Insurance Reimbursement		\$4,035.93
Sale of Lots & Graves		\$28,204.16
Machinery Rentals		\$30,782.58
School Student Activity Agency		\$16,298.94
Elem Student Act Agency		\$25,896.80
H.S. Athletic		\$5,398.08
School Use of Property		\$2,081.14
School Athletic Gift		\$1,300.00
School Band Revolving		\$311.00
School Preschool Revolving		\$12,838.79
School Sevis Revolving		\$12,640.00
Senior Wheels		\$517.47
Senior Center Revolving		\$414.53
Fire Training Revolving		\$434.27
Cemetery Revolving		\$3,453.23
BOH Flu Revolving		\$37.15
Recycling		\$12,958.39
BOH City of Worc Grant		\$3,711.66
School Parking Fees		\$1,297.92
School Gift		\$10,904.70
COA Gift		\$4,293.99
Playground Gift		\$1,412.67
Lashaway Gift		\$3,020.78
LPAC Gift		\$76,387.17
Automatic Bell Gift		\$541.72

Community Policing Gift	\$257.35
Town House Gift	\$52.56
Historical Gift	\$101.00
Bates Observatory Gift	\$90,406.97
NBEMA Gift	\$50.00
Library Child Book Gift	\$625.29
Library Gift	\$1,638.95
Dog Gift	\$117.00
LPAC Grant	\$74,995.95
200th Anniversary Gift	\$200.00
Fire Dept. Gift	\$436.00
Cemetery Gift	<u>\$906.30</u>
	<b>\$690,276.88</b>

### **Capital Projects**

School Windows	<u>\$204,728.10</u>
	<b>\$204,728.10</b>

### **Agency**

Police Off Duty Detail	\$6,102.05
Curbcut Bonds	<u>\$23,000.00</u>
	<b>\$29,102.05</b>

### **School Scholarship**

Class of 1958	\$4,848.71
Oscar/Mirabell Boucher	\$3,029.06
Wendy Cuthbert	\$5,771.72
Paul Fortin	\$338.94
Tom Emery	\$4,424.74
Martha G. Leach	\$6,354.20
NBHS/Kearns/Silverberg	\$1,900.94
Phyllis Thomasian	\$5,504.85
Norman Walker	\$6,853.41
Strong/Sports aka G. Wrin	\$19,406.77
Elaine Grace	\$349.27
Daughters of Isabella	\$2,555.31
Martin D. Leach	\$3,072.87
Sarah J. Coffey	\$8,573.94
Robert O. Lane Jr.	\$2,645.85
Julianne Caron	<u>\$62,969.41</u>
	<b>\$138,599.99</b>

### **Cemetery Trust Funds Expendable**

Maria Webster	\$144.74
Charles Boynton	\$1,603.07
Holden Flower Fund	\$40.60
WA & Dora Holt	\$1,156.23
Sara Lyons	\$213.21
Herbert Maynard	\$472.38
McNulty Flower Trust Fund	\$64.98

Ralph Stuart	\$833.62
Perpetual Care Interest	<u>\$1,133.75</u>
	\$5,662.58

**Library Trust Funds Expendable**

Adelaide Stoddard	\$2,046.45
Theodore Bates	\$1,881.47
S& M Clark	\$3,984.69
M. Crooks	\$209.83
E. Fullam	\$2,518.65
Haston Book Trust	\$1,059.28
Eugene Reed	\$2,707.60
Emma Whiting	<u>\$594.90</u>
	\$15,002.87

**Misc Trust Funds Expendable**

PJ Downey	\$1.00
Sara Skerry	\$1.00
Police Drug	\$1,253.80
Recapture	\$49,817.29
Holden Trust Fund	<u>\$2,620.45</u>
	\$53,693.54

**Stabilization**

\$815,533.29

**Cemetery Trust Funds Non-Expendable**

Maria Webster	\$150.00
Charles Boynton	\$14,074.03
Holden Flower Fund	\$300.00
Sara Lyons	\$200.00
Herbert Maynard	\$500.00
Clara McNulty	\$300.00
Ralph Stuart	\$1,000.00
Perpetual Care Principal	<u>\$174,418.00</u>
	\$190,942.03

**Library Trust Funds Non-Expendable**

Adelaide Stoddard	\$2,000.00
Theodore Bates	\$2,000.00
S& M Clark	\$4,464.09
M. Crooks	\$250.00
E. Fullam	\$3,735.55
Haston Book Trust	\$1,000.00
Eugene Reed	\$3,141.40
Emma Whiting	\$500.00
Wm. & Dora Holt	<u>\$2,000.00</u>
	\$19,091.04

**Misc Trust Funds Non-Expendable**

PJ Downey	\$7,000.30
Sara Skerry	<u>\$2,000.00</u>
	\$9,000.30

**TOTAL TRUST FUNDS** **\$1,247,525.64**

**ENTERPRISE**

Sewer Encumbrances	\$0.00
Sewer Petty Cash	\$50.00
Sewer Contributed Capital	\$4,109,970.00
Sewer Retained Earnings	<u>\$633,073.81</u>
	\$4,743,093.81

Water Encumbrances	\$37,050.73
Water Petty Cash	\$50.00
Water Retained Earnings	\$294,598.81
Water Retainage	<u>\$22,280.79</u>
	\$353,980.33

**TOTAL ENTERPRISE** **\$5,097,074.14**

TOWN TREASURER  
OUTSTANDING DEBT AS OF JUNE 30, 2013

		<u>PRINCIPAL</u>	<u>INTEREST</u>
<b>Jr./Sr. High School Constructio</b>	20 YEAR LOAN	3,640,000.00	926,170.00
Debt Exclusion	Final Payment 2025		
<b>Library Renovation</b>	20 YEAR LOAN	2,015,000.00	585,333.75
Debt Exclusion	Final Payment 2026		
<b>Police Facility</b>	20 YEAR LOAN	2,445,000.00	756,956.25
Debt Exclusion	Final Payment 2028		
<b>Ladder Truck</b>	15 YEAR LOAN		
Debt Exclusion	Final Payment 2023	<u>775,000.00</u>	<u>153,437.50</u>
	<i>sub-total debt exclusions</i>	8,875,000.00	2,421,897.50
<b>General Operating Budget</b>	40 YEAR LOANS		
Sewer #1	Final Payment 2016	69,000.00	6,727.50
Horse Pond Dam Repair	Final Payment 2048	<u>992,000.00</u>	<u>389,974.14</u>
	<i>sub-total GO debt</i>	1,061,000.00	396,701.64
<b>Sewer Enterprise Debt-Users</b>			
Outside Debt Limit	20 YEAR LOAN		
Sewer Debt Consolidation	Final Payment 2033	<u>2,580,000.00</u>	<u>673,787.50</u>
	<i>sub-total sewer users</i>	2,580,000.00	673,787.50
<b>Water Debt-Users</b>			
Outside Debt Limit	20 YEAR LOAN		
Water Plant Construction	Final Payment 2020	<u>1,709,615.29</u>	<u>112,159.62</u>
	<i>sub-total water users</i>	1,709,615.29	112,159.62
<b>TOTAL OUTSTANDING DEBT &amp; INTEREST</b>		14,225,615.29	3,604,546.26

TRUST FUNDS

	UNEXPENDABLE	EXPENDABLE
Cemetery	192,942.03	5,662.58
Library	17,091.04	15,002.87
Sara Skerry	2,000.00	1.00
P.J. Downey	7,000.30	1.00
Emergency Services Gift		2,620.45
Police Drug		1,253.80
Housing Rehab		49,817.29
Stabilization		815,533.29
Scholarship Accounts		138,599.99
<b>TOTALS</b>	<b>219,033.37</b>	<b>1,028,492.27</b>

## 2013 CALENDAR YEAR EARNINGS

Ackerman, Sandra	66,416.97	Caldwell, James N.	292.96
Ahearn, Linda	72,715.11	Capite, Cynthia	77,994.15
Allen-Davis, Regina	2,422.84	Carlson, Matthew	51,630.07
Alphin John	814.40	Carlson, Oscar	5,181.60
Anderson, Darin	2,978.84	Carnazza, Nora	33,093.71
Annunziata, John*	1,260.00	Cass, Beth	5,545.00
Arnold, Allison	642.00	Cavanaugh, Angela	42,271.56
Avery, Margaret	2,282.50	Cavanaugh, Theresa L.	21,911.94
Baer, Kenneth	1,023.75	Chabot, Richard P.	1,247.37
Baker, Brenda	71.28	Chaffee, Richard	434.50
Baker, Michael	490.00	Chenette, Kathleen	10,165.75
Barnes, Robert R	32,688.39	Chioda, Carla	86,336.74
Batchelor, Richard H.	528.53	Chioda, Sara	7,665.78
Beals, Gerald R.	62,903.91	Chisholm, Alexandra	175.00
Beaudette, Roxanne	49,748.25	Chisholm, Karen	15,512.65
Bell-Paolucci, Donna	51,396.01	Churchey, David*	72,572.75
Bemis, Jonathan	830.00	Churchey, Lee*	619.40
Benedict, Dorothy	1,338.79	Ciullo, Cynthia	2,775.00
Bennett, Gregg	58,961.58	Couture, John	19,115.00
Berard, Jesse*	1,499.96	Cowden, Paul	180.00
Bercume, Laura	45,717.53	Cunningham, Ann	78,874.27
Bergeron, James	414.00	Curtis, Kathi	48,358.63
Besse, Sarah	270.00	Curtis, Tammy	5,609.82
Bessette, Thomas	979.05	Cutrumbes, David	34,591.46
Blood, Douglas J.	207.52	Cutrumbes, Lisa A.	37,518.05
Borseth, Ralph	76,080.10	Cutrumbes, Stacy	4,365.12
Bouchard, Paul E.	4,050.00	Dacey, Paul	2,649.16
Bourget, Albert	180.00	Dairon, Randy	3,199.72
Bowlin, Robert	6,142.50	Daley, Ryan *	68,347.50
Branscombe, John	643.99	Dalve, Mark	656.00
Broberg, Kristen	50,137.96	Davis, Lori-Canada	78,477.22
Brown, David	5,271.00	Davis, Roger	5,441.29
Brown, Robin	15,919.43	Desantis, Christopher	1,068.75
Brown, Troy	391.00	Delaney, Corinne	23,224.46
Buchanan, Charles*	2,845.10	DiNicola, Jason	57,233.84
Burlingame, Nelson	414.00	Dipilato, Nancy	78,371.40
Burnham, Kirk	369.66	Doe, Donald Jr.	3,476.00
Burton, Leslie Scott	38,346.23	Donais, Christopher*	67,147.01
Buzzell, Renee	73,329.03	Doros, Stephen J.	77,772.35
Buzzell, Sheila A.	48,655.45	Dowielewicz, Francis	36,410.23
Caille, Eugene V., Jr.	90.80	Downie, Dana	7,165.36
Downing, Ryan	2,160.44	Jannette, Anne B.	41,665.60
Dubuc, Monique	47,253.79	Jean, Gary	63,118.60
Duggan, Patricia A.	19,340.10	Jenkins, Rodney S.	79,062.48
Duggan, Jr., Herbert	360.00	Johnson, Cheryl	4,613.73

Duratti, Diane	68,970.14	Johnson, Jeffrey	268.00
Edwards, Mary Daley	85,449.15	Johnson, Priscilla A.	25,957.62
Egan, Leo	120.00	Jones, Stephen G.	72,732.80
Emerson, III, John	216.00	Josephson, Wayne	4,335.66
Evans, William	97,760.30	Joyal, Jeremy	8,878.90
Falardeau, Dane	416.00	Joyal, Tyler	3,457.50
Farmer, John	3,925.65	Kegans, Christina	1,512.00
Farr, Cathy M.	5,621.27	Kelley, Michael	712.71
Fatemi, Hawdi	666.13	Kewley, Barbara	46,686.52
Ferguson, Donna	9,517.20	Kidd, Ann	25,429.96
Flamand, Joseph	5,697.00	Kiritsy, Kristina	7,667.81
Ford, James	3,085.27	Kiritsy, Patrick	19,680.52
Ford, Susan D.	42,515.64	Kirwin, Eileen	56,866.25
Foresteire, Jane	14,202.82	Korabowski, Adam S.	62,674.89
Foyle, Helen	9,238.90	Kularski, Holly	2,923.70
Foyle, John	1,227.94	Kularski, Kristen	5,785.96
Fullam, Brandon*	60,107.23	Kularski, James	654.50
Gannon, Brad	14,359.91	Lacaire, Shelly C.	75,747.12
Garrepy, Ellen	12,933.06	Laflamme, Susan	81,704.25
Gaumond, Andre	32,068.99	Lalashius, Andrew	63,748.59
Gauthier, Donna M.	42,617.86	Lalonde, Kelly	5,670.00
George-Kort, Kim	12,912.79	Lambert, Amanda	37,702.42
Goudreau, Brenda	24,784.67	Lane, John J.,II	431.28
Graham, James	92,530.74	Lanfranchi, Laura	360.00
Grant, Michelle	8,594.28	Lang, Denise	4,102.50
Grissom, Maureen	12,567.50	Laperle, Charles*	270.00
Hackenson, David	76,389.15	Lapierre, Laurie J.	20,633.70
Haddock, Charles	803.00	Lareau, Kyle	549.60
Hanson, MargaretMary	13,696.43	Lavin, Emily	2,353.46
Hebert, Joyce	7,395.18	Lavin, Hannah	100.00
Hetfield, Sallly	9,000.00	Lavin, Mary Jo	28,265.07
Hevy, Eric	4,150.98	Lazarick, Jesse	8,197.50
Hicks, Christine F.	75,310.70	Lazarick, Joseph III*	6,567.74
Hicks, Madison	921.98	LeGrande, Yvette	34,054.74
Hilton, Jr., Archie	144.00	LeBlanc, Richard	6,178.95
Holmes, Donna	19,262.18	LeBlanc, Shiela A.	25,441.84
Holway, Anthony S.	123.00	LeBlanc, Torey	3,722.43
Holway, Joseph	6,982.51	Lee, Walter Sr.	2,273.01
Holway, Ryan	983.27	Lessore, Christine	10,252.50
Hubacz, Edith	488.32	Letendre, Matthew	360.00
Levitan, Andrea	2,297.34	Obey, Mark	1,653.75
Lyons, Charles	4,333.16	Orsi, Peter	639.29
Lyons, Deborah A.	83,184.35	Papa-Bassett, Annemari	11,109.60
MacIntosh, Barbara	3,490.56	Pasierb, Paul IV	31,608.67
MacIntosh, Corey	1,875.68	Pasierb, Paul Sr.	530.53
Mackenzie, Rosemary	16,925.70	Peddle, Barry	540.00
MacPherson, Heather	70,241.64	Peloquin, Mary	1,653.96
Maher, David	4,050.02	Perrault, Kendall*	56,942.92

Mailing, Donald	1,310.65	Perry, Alison	5,452.64
Malin, Kaitlyn	1,975.00	Peterson, Sherry	15,034.08
Malone, Caitlyn	20,734.62	Peterson, Victor	540.45
Marshall, Keith	2,165.98	Petraitis, Jason	575.20
Martin, David	2,572.78	Pettee, Julia	68,264.83
Mason, Michelle	5,786.53	Porter, Kyle	5,397.75
Mattei, Keith	360.00	Pratt, Robin	45,800.54
Mayo, James	588.92	Priestly, Sarah	62,332.20
McGarry, Melanie	72,970.19	Provost, John	130,207.78
McKay, Earl	10,098.00	Pupecki, Kristin	52,217.24
McKay, Raymond	5,208.00	Reardon, Daniel	43,343.53
McKay, Ryan	676.20	Rieben, Janet	60.00
Mckeon, James	47,330.60	Rigney, Abigail M.	61,871.10
McNeill, Kevin	35,477.39	Rigney, Richard B.	88,397.30
McQuaid, Carleen	375.00	Rising, Margaret	57,858.66
McQueeney, Valerie	48,553.17	Rocheleau-Demers, Marie	1,580.64
Mercadante, Michael	47,652.00	Rockwood, Kevin	5,510.67
Miller, Gail	59,093.14	Rudzinski, Jeffrey	1,000.00
Miner, Thomas R.	7,978.20	Ryan, Diana	21,589.23
Molleur, Katie	7,619.43	Ryback, Carole E.	2,405.59
Monast, Carole	1,200.00	Ryel, Lori	1,165.00
Mooney, Jay	78,978.18	Sadusky, Kimberly	1,287.50
Moore, Bryden	60.00	Salsman, William	15,892.50
Murphy, John	2,266.16	Sarrette, Damian C.	79,516.21
Murray, Leslie A.	77,325.88	Schaeffer, Melissa	2,642.50
Murray, Sean	342.00	Schirduan, Mary	2,400.00
Nason, Tim	1,309.00	Sefton, Michael	270.00
Nealer, Reedy J., Jr.	19,840.45	Servant, Christine	54,051.72
Niemiec, Sheila	249.16	Shelburne, Michael	16,087.25
Nolette, George	32,345.22	Shipman, Cheryl	79,474.11
Nosek, Christopher	2,805.24	Shipman, Peter	68,121.40
Nykiel, Nancy	40,427.00	Shyllberg, Robert	40,161.83
O'Brien, David	514.40	Sibley, Susan	48,084.35
O'Hara, Ashley	100.00	Simpson, Becky	8,351.43
O'Hara, Cynthia	55,852.50	Small, Joan	31,100.04
O'Neil, Stephen	16,013.96	Small, R. Michael	9,122.00
Smith, Donald E.	803.00	Thomasian, John	654.50
Smith, Robert	787.78	Thompson, Lucinda S.	15,955.41
Snyder, Joshua	22,252.59	Tift, Michael	72,535.19
Socha, Laurie	200.00	Toomey, Susan L.	6,465.00
Spence, Melody	24,730.67	Toupin, Robert*	360.00
Stanley, Jessica	28,512.72	Trainor, Christopher	1,161.40
Stanley, Kurt R.	72,697.69	Truhel, Joseph	573.53
Steuer, Natalie	29,334.40	Tsihlis, Stephen	711.00
Strandberg, Catherine	869.82	Varney, Lex	75,621.14
Stumpf, Paul	37,988.76	Wagner, Jennifer	3,017.00
Sturges, Gregory	3,792.82	Walter, Mary	1,378.65
Sullivan, Cindy E.	71,506.13	Ward, Edwin	180.00

Sumner, Robert	382.62	Ward, Gary	74,648.64
Suojanen, Robin	55,813.93	Washburn, Megan	5,430.00
Swiercz, Anthony E.	645.00	Wehrli, William	645.00
Tarentino, Tricia	13,289.46	Wheeler, Carol	17,587.29
Taylor, Todd	31,336.75	White, Daniel	2,070.00
Testa, Lisa	5,535.00	Wood, Barbara	4,425.00
Thomasian, Aram Jr.	88,642.58	Zaluskas, Cheryl	14,080.10

\*Includes non-tax dollars for police details.

Respectfully Submitted,  
Anne B. Jannette  
Treasurer