

**Minutes of the Meeting of the Board of Water Commissioners
Wednesday, September 14, 2016
Bell Hill Water Treatment Facility
14 Bell Hill Road
North Brookfield, MA 01535**

**Present: Jim Kularski, John Thomasian, Tim Nason, Rich Kennan
And Adm. Asst. Kristen Thacker**

The meeting opened @ 6:00 PM

Review and approve the minutes

Mr. Thomasian made a motion and Mr. Nason seconded the motion to approve the minutes of the July 18, 2016 Board of Water Commissioners meeting. The vote to accept these minutes was unanimous.

Superintendent Report

Mr. Kennan stated the Phase 1 inspection of Doane's pond has been completed by Lenard Engineering. Copy of report on table for review. Analysis of dam is in fair condition. Engineer from Lenard says to wait for contact from DCR. Should be nothing to do but never know. Will supply copy of report to BOS as dam is town property.

Camp Atwater had a large leak past meter on property. 300k gal. Owner knew of previous leak on property without addressing. Turned into a huge leak. Just keeping BOWC informed on status. As we have had many issues located @ this property.

Lead and copper samples were done this month. Every 3 years.

Reservoir level is @ 84%. Still in good shape. Any idea of level % to maybe look @ restrictions for future reference ?

With much regret, Kristen has given her resignation. Kristen has become a very valued person to this Dept. Her office skills along with her indomitable personality is a huge loss to this Dept. I want to wish her well in all her future endeavors. She will be sorely missed.

New Business

Review Adm. Asst. resumes. The BOWC reviewed the candidates list for Adm. Asst. After review, the BOWC voted to interview 6 candidates as finalists for the position. Superintendent Rich Kennan will contact the candidates.

Meeting Adjourned at 6:45 pm

Respectfully Submitted,

Rich Kennan, Superintendent