

**Minutes of the Meeting of the Board of Water Commissioners  
Monday, December 12, 2016  
Bell Hill Water Treatment Facility  
14 Bell Hill Road  
North Brookfield, MA 01535**

**Present: Jim Kularski, Tim Nason, John Thomasian, Rich Kennan  
And Admin. Asst. Kelly Valeri**

**The meeting opened @ 6:00 PM**

**Review and approve the minutes**

**Mr. Thomasian made a motion and Mr. Nason seconded the motion to approve the minutes of the November 14, 2016 Board of Water Commissioners meeting. The vote to accept these minutes was unanimous.**

**Discuss Instituting a 0 usage fee**

Mr. Rodney Jenkins attended the meeting to ask the Board to consider instituting a 0-5,000 gallon usage minimum fee for the Water Department. We currently have a 1-5,000 gallon minimum user fee of \$50. The Board of Water Commissioners will take this under advisement and discuss at a later date.

**Superintendent Report**

Mr. Kennan stated his concern once again for the unsafe condition and removal of Tower on the Bell Road property. Discussion of the removal followed and a follow up with Leslie on allocated funds was suggested. Removal sometime in March was discussed as the ground will be frozen and damage to the surrounding tower area will be minimal versus waiting until Spring.

**New Business**

Discussion of a 3<sup>rd</sup> Operator for next year's budget. There is an idea in place and specifics will be worked on prior to our January meeting. The thought of quarterly billing in the future was also discussed as was the Water Department taking over collecting for our Department.

**Meeting Adjourned at 6:37 pm**

Respectfully Submitted,  
Kelly Valeri, Administrative Assistant