

**Minutes of the Meeting of the Board of Water Commissioners
Monday, January 9, 2017
Bell Hill Water Treatment Facility
14 Bell Hill Road
North Brookfield, MA 01535**

**Present: Jim Kularski, Tim Nason, Rich Kennan
And Admin. Asst. Kelly Valeri**

The meeting opened @ 6:00 PM

Review and approve the minutes

Mr. Nason made a motion and Mr. Kularski seconded the motion to approve the minutes of the December 12, 2016 Board of Water Commissioners meeting. The vote to accept these minutes was unanimous.

Superintendent Report

Mr. Kennan discussed the recent break and repairs on Ayer Street on December 18. He was also advised by Ed Thibeault of a possible leak on North Main Street. Upon inspection, Mr. Kennan determined the leak was at the curb stop and he fixed the issue. Also, there is a problem with the HVAC system at the Water Dept. Work will be performed on the burner by Mark Meacham and will be determined on whether or not to replace just the burner or the whole unit. Board was advised that Meter readings were underway for the upcoming billing cycle.

New Business

Proposed budgets were given to the Board to look over. Discussion of a 3rd Operator for next year's budget was discussed. Budgets with and without a 3rd Operator were given to board members. All members agreed a 3rd Operator is needed and should be given consideration.

Meeting Adjourned at 6:37 pm

Respectfully Submitted,
Kelly Valeri, Administrative Assistant