

Minutes of the Meeting of the Board of Water Commissioners
Monday, February 6, 2017
Bell Hill Water Treatment Facility
14 Bell Hill Road
North Brookfield, MA 01535

Present: Jim Kularski, Tim Nason, Rich Kennan
And Admin. Asst. Kelly Valeri

The meeting opened @ 6:00 PM

Review and approve the minutes

Mr. Nason made a motion and Mr. Kularski seconded the motion to approve the minutes of the January 9, 2017 Board of Water Commissioners meeting. The vote to accept these minutes was unanimous.

Review and vote on Lycott proposal for treatment of Horse Pond

Mr. Kularski made a motion to send the Lycott Proposal for the treatment of Horse Pond to the Board of Selectmen to sign the contract. Mr. Nason seconded the motion. The proposal will be sent along with the signed cover letter to the Board of Selectmen for approval.

Superintendent Report

Mr. Kennan discussed the completion of the Second half of the Water billing cycle for Fiscal Year 2017. All bills were mailed and billing went smoothly. The Annual Town Report was completed and submitted to the Board of Selectmen. The Annual Statistical Report is currently being worked on by Mr. Kennan and Kelly Valeri and is just about ready for submission to the DEP. Kelly Valeri completed the January DEP Reports and Mr. Kennan reviewed them. The 2018 Budget was also completed and submitted to the Board of Selectmen, Finance Committee and Town Accountant for review.

New Business

Mr. Kennan, Mr. Kularski and Mr. Nason proposed an invitation be sent to the Board of Selectmen for the March BOWC Meeting to discuss and review the 3rd Operator proposal. Mr. Kennan and Mr. Kularski will work together on a presentation for that meeting. A forest cutting plan was shown to the BOWC submitted for the Klem property on Igoe Rd. that abuts our watershed. There was no objection to this plan. The board and Mr. Kennan discussed any issues with our last meter readings for billing. We had a few ert's that wouldn't read and those will be looked at and will be replaced. High water usage letters will be sent out to approximately 10 home owners as a precautionary measure. Kelly Valeri had one abatement that Mr. Kularski and Mr. Nason signed for Second Chance Animal Shelter.

Meeting Adjourned at 6:39 pm

Respectfully Submitted,
Kelly Valeri, Administrative Assistant