

Minutes of the Meeting of the Board of Water Commissioners
Monday, October 15, 2018
Bell Hill Water Treatment Facility
14 Bell Hill Road
North Brookfield, MA 01535

Present: **Jim Kularski, Tim Nason, Rich Kennan and Administrative Assistant, Kelly Valeri**

Absent: **Shiela LeBlanc**

The meeting opened @ 6:00 PM

Review and approve the minutes

Mr. Nason made a motion and Mr. Kularski seconded the motion to accept the minutes of the September 17, 2018 Board of Water Commissioners meeting. The vote to accept these minutes was unanimous.

Bill Livingston and Steve Livingston attending to discuss the water usage at 11 Edna Circle

Mr. Kennan introduced Bill and Steve Livingston to the Board. Bill Livingston proceeded to explain why he felt the meter reading for his Final water bill on September 17 was not an accurate reading. It was determined after a lengthy conversation that a vote with all board members would be best. The vote whether or not to abate the final water bill was tabled until the November meeting.

Superintendent Report

- **Hydrant Replaced on Central Street** – Mr. Kennan and Ed Thibeault replaced the hydrant on Central Street that had been hit some time ago. It was also relocated at that time so it would not be so close to the road.
- **Hydrant Flushing** – Hydrant flushing is under way and will continue through next week.
- **Water Shutoffs**- Water shutoffs will be Wednesday, October 17th starting at Noon. There are approximately 60 water accounts unpaid at this time.

- **Old East Brookfield Rd-** Mr. Kennan informed the Board of the recent pressure reducing valve maintenance that was performed on Old East Brookfield Rd. The system should be replaced. Ross Valve is working on a quote for the replacement. Once the quote is in, Mr. Kennan will supply it to the Board.
- **DEP Chemical Addition Forms-** There are new DEP chemical addition forms that will be implemented in January. Mr. Kennan and Kelly Valeri went to a DEP seminar last week for information on reporting using these new forms and what will be required on them.

New Business

- **Review Article Summary Explanation** – Mr. Kennan asked the board to review the article summary explanation he prepared for the Special Town Meeting. Board members agreed the explanation of articles was good and will be available for the townspeople at the meeting in November.
- **Discuss treatment plant category**– Mr. Kennan informed the board during the last Sanitary Survey, DEP indicated the WTP should be categorized as a Category 3 Plant. The Water treatment plant is currently a category 2. Moving up to a category 3 will require some time as licenses have to be obtained and that process in itself takes time. Mr. Kennan will ask to meet with Margo from DEP to work on a timeline that works with our current operators to prepare for the change and what it will entail.
- **Discuss possible DPW options-** Mr. Kennan discussed with the Board his feelings of the possibility of a DPW in the future. At this time, he felt it would not be in the best interest of the Water Department to do so, especially in light of the DEP findings to move the WTP from a category 2 to a 3.

Meeting Adjourned at 6:58 pm

Respectfully Submitted,

Kelly Valeri
Administrative Assistant